

PARKS AND RECREATION COMMITTEE MEETING – AGENDA

Agenda for the Parks and Recreation Committee Meeting scheduled for Wednesday, July 21, 2021 at 7:00 p.m. at Village Hall, Council Chambers
2697 Sunnyside Road, Anmore, BC



1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

Recommendation: That the Agenda be approved as circulated.

3. MINUTES

(a) Minutes of the Meeting held on May 19, 2021

Recommendation: That the Minutes of the Parks and Recreation Committee Meeting held on May 19, 2021 be adopted as circulated.

4. BUSINESS ARISING FROM THE MINUTES

5. UNFINISHED BUSINESS

(a) Update on Mossom Creek Bridge Construction Grant application

Cllr. Trowbridge to provide verbal update.

6. NEW BUSINESS

(a) Interactive Trail Map Options

Memo from Chris Boit, ISL Engineering attached.

Committee to discuss options including:

- As outlined in memo
- Village posting links to trail maps and apps that are existing through other organizations (trailsbc, alltrails, strava, everytrail etc.)
- Village creation of a simplified map that could include points of interest photos

(b) Trail Connection in lieu of Summerwood Stairs

Recommendation: That the Parks & Recreation Committee request That Council write a letter to the Mossom Creek Hatchery requesting support of a trail connection through City of Port Moody in lieu of a staircase at Summerwood; and THAT the Parks & Recreation Committee request That Council direct staff to continue to engage with City of Port Moody regarding a potential trail connection during Port Moody's Parks Master Plan Review scheduled for 2022.

(c) Birch Wynde Recreation Improvements

Staff to provide potential recreation improvement suggestions for consideration of the Committee. Map of outlined area attached.

7. ADJOURNMENT

PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes for the Parks and Recreation Committee Meeting scheduled for
Wednesday, May 19, 2021 at 7:00 p.m. via Zoom meeting



MEMBERS PRESENT

Councillor Kim Trowbridge (Chair)
Susan Mueckel
Bruce Scatchard
Jay Sheere

MEMBERS ABSENT

Zahra Zaker

OTHERS PRESENT

Karen Elrick, Manager of Corporate Services

1. CALL TO ORDER

Chair Trowbridge called the meeting to order at 7:15 p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

That the Agenda be approved as circulated.

Carried Unanimously

3. MINUTES

(a) Minutes of the Meeting held on September 16, 2020

It was MOVED and SECONDED:

That the Minutes of the Parks and Recreation Committee Meeting
held on September 16, 2020 be adopted as circulated.

Carried Unanimously

4. BUSINESS ARISING FROM THE MINUTES

5. UNFINISHED BUSINESS

6. NEW BUSINESS

(a) Committee Orientation

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the committee structure and procedures.

Discussion points included:

- Process for minutes and recommendations to be brought forward to Council
- Clarification of Committee, Staff, and Council roles
- Follow up process for resolutions brought forward to and endorsed by Council

Committee members requested followup on previous outstanding action items and that a process be determined whereby the committee receives regular status updates on committee action items or recommendations to Council.

Report back was requested on the following items for the next meeting:

- Status of grant application for Mossum Creek
- Feasibility of interactive trail map
- Discussions with Port Moody regarding trail connection options rather than considering summerwood trail stair project

7. **ADJOURNMENT**

It was MOVED and SECONDED:

That the meeting be adjourned at 8:15 p.m.

Carried Unanimously

Certified Correct:

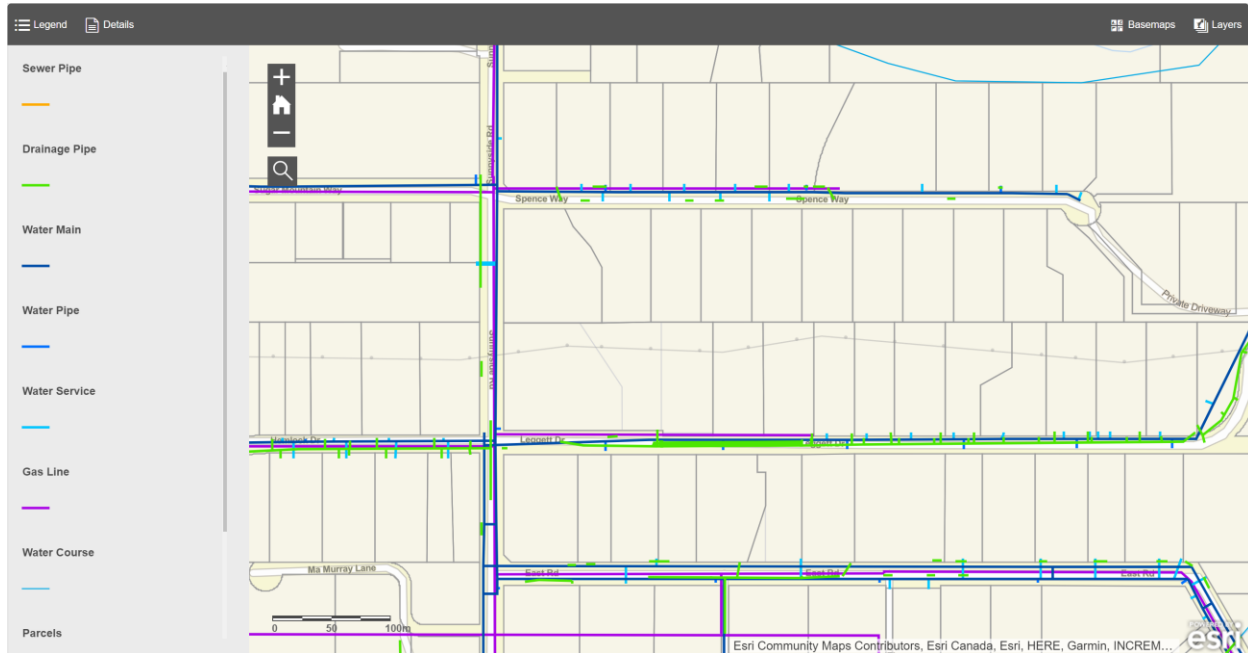
Approved:

Karen Elrick
Manager of Corporate Services

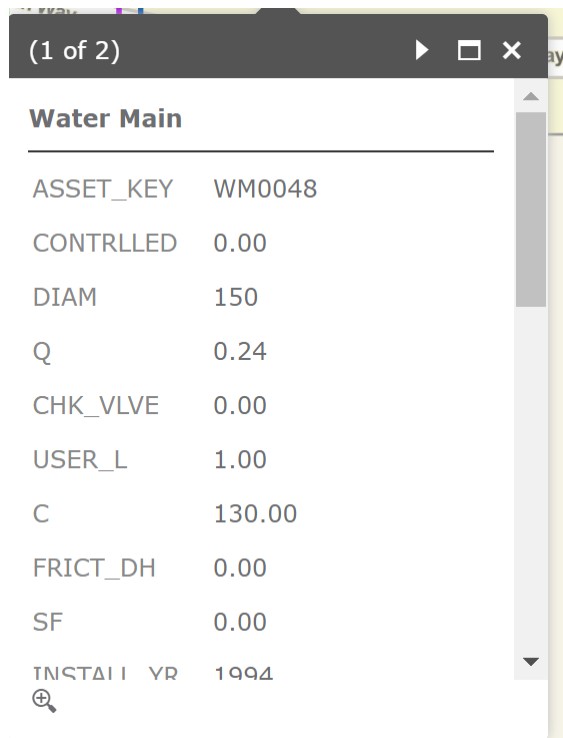
Councillor Kim Trowbridge
Chair, Parks and Recreation Committee

Trail maps

At present we have rudimentary online GIS system, its costs roughly \$500 a year for an online hosting license. This system has limited capabilities with regards to useability. The system allows the display of simply information (layers) and different open-source maps (background), below is an example.



The current system could be utilised to create a map that shows trails with some text data attached. The data is accessed by “clicking” on the trail line and a data table would appear, graphics can not be introduced into the data table. Below is a sample of a data table, the table could include trail names, average grade etc. A simple trails map could be added to the existing website for approximately \$5000, but it would only display simple database information and simple shapes, such as lines and polygons.



The screenshot shows a software window with a title bar containing '(1 of 2)' and standard window controls. The main content area is titled 'Water Main' and contains a table with two columns. The table lists various attributes and their values for a specific asset.

Water Main	
ASSET_KEY	WM0048
CONTRLLED	0.00
DIAM	150
Q	0.24
CHK_VLVE	0.00
USER_L	1.00
C	130.00
FRICT_DH	0.00
SF	0.00
INSTALL_YR	1994

If the committee wanted to create a web page that has more graphical information, a website (or page) would need to be created. This could require significant investment to create (depending on the content), the webpage would require a yearly subscription fee for hosting and likely a software license agreement and then there would be ongoing maintenance cost as well.

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