

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, July 20, 2021, at 7:00 p.m. in Council Chambers at Village Hall, 2697
Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Chris Boit, Manager of Development Services
Therese Mickelson, Mickelson Consulting Inc.

1. Call to Order

The meeting was called to order at 7:04 p.m.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R108/21	That the Agenda be approved as amended to include delegation under Item 4a. Blair Choquette, Fraser Health, regarding septic concerns.
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Carried Unanimously

3. Public Input

Doug Richardson, spoke regarding the minutes of the July 6 Regular Council meeting, Item 11 (a) Communications and Community Engagement Policy and consideration of including committee members in policy, and whether it is permissible for Council to consider additional expenditures under Item 11 (c) after the financial plan is approved.

Jubin Jalili, commented on the July 6 Regular Council minute attachments. It was noted that the attachments are included in the original minutes and the website but not on the agenda for approval.

4. Delegations

(a) Fraser Health re Septic Concerns

Blair Choquette, Health Protection Manager, Fraser Health, provided a presentation regarding septic concerns in Anmore.

Discussion points included:

- Fraser Health process is an application acceptance process which is a professional reliance model and not an approval process
- Roles include:
 - administrative role to review documentation
 - compliance and enforcement
- importance of working collaboratively with local governments
- there is no active monitoring process but Fraser Health responds based on complaints with limited resources
- 80% of staff was reallocated due to COVID and staffing levels are just now returning to normal
- Should Council wish to request changes to process or regulations, the Ministry of Health would be the contact

5. Adoption of Minutes

(b) Minutes of the Regular Council Meeting held on July 6, 2021

IT WAS MOVED AND SECONDED:

R109/21 That the Minutes of the Regular Council Meeting held on July 6, 2021 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

Clarification was sought regarding the resident's concern under public question period regarding the minutes and reference to rejection of an infill application. It was noted that the minutes are an accurate reflection of what occurred at the meeting; however, the speaker does not believe what was said is accurate.

7. Consent Agenda

None.

8. Items Removed from the Consent Agenda**9. Legislative Reports**

None.

10. Unfinished Business**11. New Business****(a) Communications and Community Engagement Policy 70** (deferred from the July 6, 2021 Regular Council Meeting)

Ms. Karen Elrick, Manager of Corporate Services provided an overview of the policy and addressed the resident concern regarding inclusion of council committees in the policy noting that there is an existing code of conduct policy for committee members. It was noted that Ms. Therese Mickelson, Mickelson Consulting Ltd. is available for any questions or clarification.

Discussion points included:

- Tailoring the policy to Anmore's needs as a small municipality
- Request for examples from other small municipalities
- Providing framework for staff to work within
- Whether policy is predicated on approval of additional resource budget

It was agreed by consensus to leave this item on the table for future consideration.

(b) 2021 Ma Murray Day

Council discussed options regarding 2021 Ma Murray Day and whether it would be feasible to move forward with the event this year.

Discussion points included:

- Event would be dependent on moving to Step 4 of COVID restart plan
- Components could include marketplace, SVFD food, ice cream truck, bouncy castle, live band or music
- Activities to be excluded from this 2021 event would be car show, additional children's events, petting farm, lawnmower race
- Moving the event back one week to the 3rd Sunday of September rather than

- the 2nd week of September
- Need for volunteers should the event move forward

IT WAS MOVED AND SECONDED:

R110/21 That council support September 19, 2021 for 2021 Ma Murray Day and direct staff to proceed with planning subject to public health orders allowing an event and adequate volunteers.

Carried Unanimously

(c) Additional Resource Requirements

Ms. Juli Halliwell, CAO, provided an overview of the staff report outlining the request for resource requirements for procurement consultant support, Anmore Community Hub Project Manager, and additional communications support. Ms. Halliwell confirmed that Council has the ability to authorize this funding at this time.

Mayor McEwen requested that the procurement consultant support, and additional communications support discussion continue at the In Camera meeting scheduled following this meeting.

Discussion points regarding the Anmore Community Hub Project Manager request included:

- Following best practices for procuring consultant services
- Need for project manager services for project
- Whether RFP would be necessary, and timeline should that be the desired process
- Scope of services would be for the entire project

IT WAS MOVED AND SECONDED:

R111/21 That council defer consideration of procurement consultant and additional procurement consultant support to the In Camera meeting following the July 6, 2021 Regular Council Meeting.

Carried Unanimously

Council requested that staff report back to Council at the July 29, 2021 Special Council Meeting the Anmore Community Hub Project Manager scope of work and comparable fees for similar project management consultant fees.

(d) Canadian Community Revitalization Fund and BC Active Transportation Infrastructure Grant Program

IT WAS MOVED AND SECONDED:

R112/21 That Council direct staff to apply to the Canada Community Revitalization Fund (CCRF) Grant for the amount of \$400,000 for the Redevelopment of Spirit Park project and confirm the Village's commitment to fund the required 25% contribution, up to \$100,000, to be funded from the Capital Reserve, and to provide overall grant management should the application be successful; and

That Council direct staff to apply to the B.C. Active Transportation Infrastructure Grant Program for the amount of \$500,000 in order to continue the multiuse pathway along Sunnyside Road from East Road to Summerwood Lane and confirm the project is "shovel-ready" and meets all program eligibility requirements; And that the Village commits to fund the required 30% contribution, up to \$150,000, to be funded from the Capital Reserve, and to provide overall grant management should the application be successful.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- The contractor will be returning in fall to replant the grass on the boulevards
- Fire risk in the Village is extreme – please report anything
- There is a COVID vaccination clinic on July 28 at White Pine Beach
- RCMP and staff continue to work on Buntzen Lake traffic issues
- Expressed concern that AGE sewer connection is not moving forward and requested that a meeting be scheduled with stakeholders to get the AGE project on track to facilitate the sewer connection hook up

14. Councillors Reports

Councillor Weverink report that:

- The Environment Committee met and would like to review the tree management

bylaw with a goal of saving mature trees

IT WAS MOVED AND SECONDED:

R113/21 That Council refer the Tree Management Bylaw to the Environment Committee for discussion on possible changes and recommendations.

Carried Unanimously

15. Chief Administrative Officer's Report

Ms. Juli, Halliwell, CAO, noted that a provincial state of emergency has been declared again and encouraged residents to check the Village website for Firesmart information.

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- None.

(b) General Correspondence

- Communication dated June 30, 2021 from City of Mississauga regarding Canada Day
- Communication dated July 11, 2021 from BCAS 10-7 Association Society regarding BC Ambulance service crisis
- Communication dated July 12, 2021 from City of Pitt Meadows regarding BC Ambulance service levels

17. Public Question Period

Trevor Mueckel, Anmore questioned why the Public Hearing for Bella Terra is being held before a long weekend and requested that Council consider moving it to September. It was noted that notices have been prepared.

Nancy Maloney, Anmore asked if there is a littering bylaw and noted concerns regarding litter throughout the Village. She asked about designated accessible parking in lower parking lot? It was noted that there is an accessible parking spot in the upper parking lot that will be used for construction during the Anmore Hub construction but that accessible parking will be included in the new building. She asked whether the Village could consider environmentally friendly rodent control? It was noted that the Village could check with our contractor. She expressed concern regarding safety of bicycle and pedestrians using the same pathways.

Doug Richardson, Anmore requested Cllr. Laidler provide rational as to his statement that RS1 zoning is unsustainable? Cllr. Laidler noted that it is his belief that this is true.

Therese Reid 1525 East Road noted that it would be her preference that Village communications provide short action items rather than directing persons to the website. Ms. Reid noted that another option rather than rural or urban would be parkland. It was noted that there needs to be a willing landowner to sell or provide land for parkland.

18. Resolution to Close Meeting to the Public

It was MOVED and SECONDED:

R114/21 THAT pursuant to section 90 1 (c) labour relations or other employee relations, the Special (In Camera) Council meeting immediately following the close of the July 20, 2021 Regular Council meeting, be closed to the public.

Carried Unanimously

19. Adjournment

It was MOVED and SECONDED:

R115/21 THAT the meeting be adjourned at 8:45 p.m.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor