

## REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for  
Tuesday, October 5, 2021, at 7:00 p.m. in Council Chambers at Village Hall,  
2697 Sunnyside Road, Anmore, BC



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**NOTE: The Village Hall/Council Chambers is now open to the public. Members of the public are required to follow public health orders to wear a mask in public indoor spaces. Alternatively, members of the public may view our Regular Council meeting by accessing the meeting via our new YouTube channel. For those who are not attending in person, questions/comments under Item 3 Public Input, or Item 17 Public Question Period may be submitted up to 4:00pm on meeting days to [karen.elrick@anmore.com](mailto:karen.elrick@anmore.com) to be read by the Corporate Officer during the meeting. [https://www.youtube.com/channel/UCeLV-BY6gZzAVEKX5cMWcAQ?view\\_as=subscriber](https://www.youtube.com/channel/UCeLV-BY6gZzAVEKX5cMWcAQ?view_as=subscriber)**

THIS MEETING'S PROCEEDINGS WILL BE BROADCAST LIVE VIA YOUTUBE AND AVAILABLE AS A  
RECORDED ARCHIVE ON THE VILLAGE WEBSITE

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1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the Agenda be approved as circulated.

3. **Public Input**

\*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

4. **Delegations**

(a) **Metro Vancouver**

Presentation from Metro Vancouver regarding the draft Metro 2050. Sav Dhaliwal, Chair, Metro Vancouver Regional District Board, Jerry W. Dobrovolny, Commissioner/CAO, Metro Vancouver Regional District, and Sean Galloway, Director of Regional Planning and Electoral Services to be in attendance.

**(b) TransLink**

Presentation from TransLink regarding Transport 2050. Vincent Gonsalves, Manager, Community Engagement to be in attendance.

**5. Adoption of Minutes**

Page 5

**(a) Minutes of the Regular Council Meeting held on September 14, 2021**

Recommendation: That the Minutes of the Regular Council Meeting held on September 14, 2021 be adopted, as circulated.

**6. Business Arising from Minutes****7. Consent Agenda**

*Note: Any Council member who wishes to remove an item for further discussion may do so at this time.*

Recommendation: That the Consent agenda be adopted.

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**(a) Resolution Update – January to July 2021**

Recommendation: That Council receive the Regular Council Meetings resolution update for the period January 2021 to July 2021, for information.

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**(b) Waste Reduction Week 2021**

Recommendation: That Council proclaim October 18 through October 24, 2021 as Waste Reduction Week in the Village of Anmore.

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**(c) Letter re donation to Village of Lytton**

Recommendation: That Council receive the communication from Regional District of Mount Waddington dated August 27, 2021 regarding donation to Village of Lytton, for information.

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**(d) Childcare BC New Spaces Fund**

Recommendation: That Council receive the communication from Ministry of Children and Family Development dated September 13, 2021 regarding Childcare BC New Spaces Fund, for information.

Page 35      **(e)      Appointment of Directors to Regional Board**

Recommendation:      That Council receive the communication from City of Langley dated September 15, 2021 regarding donation to Appointment of Directors to Regional District Board, for information.

**8.      Items Removed from the Consent Agenda**

**9.      Legislative Reports**

Page 41      **(a)      Anmore Procedure Bylaw – Electronic Meetings**

Report dated October 1, 2021 from Karen Elrick, Manager of Corporate Services.

**10.      Unfinished Business**

**11.      New Business**

**(a)      Village of Anmore Special Events Status 2021**

Council to discuss Village of Anmore special events for balance of 2021 year.

**(b)      2021 Community Spirit Award**

At the August 31, 2021 Special (In Camera) Council meeting it was resolved:

That Council award the 2021 Community Spirit Award to Mark Roberts and that Council authorize the appropriate release of information.

**12.      Items from Committee of the Whole, Committees, and Commissions**

None.

**13.      Mayor's Report**

**14.      Councillors Reports**

**15.      Chief Administrative Officer's Report**

**16. Information Items****(a) Committees, Commissions and Boards – Minutes**

- Page 45
- Minutes of the Public Hearing held on July 29, 2021

**(b) General Correspondence**

- Page 50
- Communication from Ambulance Paramedics dated September 3, 2021 and September 22, 2021
- Page 53
- Communication dated September 10, 2021 from Minister of Children and Family Development regarding celebrating October as Foster Family Month
- Page 54
- Communication dated September 27, 2021 from BC Youth Parliament regarding applications

**17. Public Question Period**

*\*Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

**19. Adjournment**

## REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for  
Tuesday, September 14, 2021, at 7:00 p.m. in Council Chambers at Village  
Hall, 2697 Sunnyside Road, Anmore, BC



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier  
Councillor Tim Laidler\*  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Juli Halliwell, CAO  
Karen Elrick, Manager of Corporate Services  
Chris Boit, Manager of Development Services

#### 1. Call to Order

The meeting was called to order at 7:00p.m.

#### 2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R121/21	That the Agenda be approved as amended to include amended report under item 9(a) Zoning Bylaw Amendment-Infill Development and Item 11 (b) National Day for Truth and Reconciliation distributed via addendum and Item 18 Resolution for Special (Closed) Council meeting.
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Carried Unanimously

#### 3. Public Input

Joe Hooker, Sunnyside Drive, commented regarding the infill application at 2325 Sunnyside Road and concerns regarding the lot and driveway location

**4. Delegations**

None.

**5. Adoption of Minutes****(a) Minutes of the Regular Council Meeting held on July 20, 2021 and Minutes of the Special Council Meeting held on July 29, 2021**

IT WAS MOVED AND SECONDED:

R122/21                      That the Minutes of the Regular Council Meeting held on July 20, 2021 and the Minutes of the Special Council Meeting held on July 29, 2021 be adopted, as circulated.

Carried Unanimously

**6. Business Arising from Minutes****7. Consent Agenda**

None.

**8. Items Removed from the Consent Agenda****9. Legislative Reports****(a) Zoning Bylaw Amendment Bylaw – Infill Development**

\*Cllr. Laidler recused himself at 7:05 p.m. due to a conflict of interest as the owner of one of the properties included in the zoning bylaw amendment.

Mr. Chris Boit, Manager of Development Services, provided an overview of the report which includes a proposed zoning bylaw amendment for infill development and 4 property applications for rezoning to the proposed infill zone.

Discussion points included:

- Recommendation for referral to Advisory Planning Commission for comment
- FAR and lot coverage calculations contemplate ensuring both the newly created lot and existing lot would be compliant with the bylaw requirements
- Community amenity contributions will be negotiated where not indicated on application

- Confirmation that new Hummingbird lot created would remain on septic
- FAR and lot coverage take different factors into consideration so they are not necessarily the same
- Consideration of driveway access for 2325 Sunnyside application

IT WAS MOVED AND SECONDED:

R123/21 That Council give first reading to Anmore Zoning Bylaw Amendment Bylaw No. 651-2021;

And That Council refer the Anmore Zoning Amendment Bylaw 651-2021 and the infill development applications to the Advisory Planning Commission for comment and to report back to Council;

And That Council direct staff to request each applicant to confirm the amount of community amenity charge they are proposing and to report back to Council.

Carried Unanimously

**10. Unfinished Business**

**11. New Business**

**(a) Draft Metro 2050 Referral for Comment**

Ms. Juli Halliwell, CAO, confirmed that Metro Vancouver has requested to attend an October council meeting to provide a presentation on the draft Metro 2050 and that comments from the Village would be accepted until November 26, 2021.

IT WAS MOVED AND SECONDED:

R124/21 That Council receive the communication dated July 14, 2021 from Metro Vancouver regarding Draft Metro 2050: Referral for Comment.

Carried Unanimously

IT WAS MOVED AND SECONDED:

R125/21                      That Council formally recognize September 30 as National Day for Truth and Reconciliation in the Village of Anmore to provide an opportunity to recognize and remember the legacy of residential schools; and That Village of Anmore offices will be closed on September 30 to honour this day.

Carried Unanimously

**12. Items from Committee of the Whole, Committees, and Commissions**

At the July 21, 2021 Parks and Recreation Committee meeting the following recommendations to Council were made:

**(a)      Interactive Trail Map Options**

IT WAS MOVED AND SECONDED:

R126/21                      That Council direct staff to determine the cost and feasibility creating a trail map of similar quality and appearance to City of North Vancouver with our existing GIS system showing text and data points; and to promote the map on website and Village social media and report back to Council.

Carried Unanimously

**(b)      Trail Connection in lieu of Summerwood Stairs**

IT WAS MOVED AND SECONDED:

R127/21                      That Council direct staff to write a letter to the Mossom Creek Hatchery requesting support of a trail connection through City of Port Moody in lieu of a staircase at Summerwood; and THAT the Parks & Recreation Committee request That Council direct staff to continue to engage with City of Port Moody regarding a potential trail connection during Port Moody's Parks Master Plan Review scheduled for 2022.

Carried Unanimously

**(c)      Birch Wynde Recreation Improvements**

IT WAS MOVED AND SECONDED:

R128/21 That the Parks & Recreation Committee request that Council direct staff:

1. to determine a budget and report back to Council for approval to create bicycle paths through Birch Wynde park
2. to consult with adjacent residents on Birch Wynde to confirm support of this project.

Carried Unanimously

### **13. Mayor's Report**

Mayor McEwen reported that:

- The Campfire Ban has been lifted and permits are available at Village Hall
- The grass boulevard will be fixed and replanted
- A used dump truck was purchased by the Village through the District of Squamish and will be an additional vehicle for sanding and plowing and moving materials throughout the Village
- He attended the Sasmat Volunteer Fire Department Trustee meeting last Thursday and noted the following
  - There is a firefighter that is looking for affordable housing in Anmore in order to stay with the department
  - Charges paid to Metro Vancouver for SVFD will be pulled out from the Metro Vancouver requisition so the charges paid can be shown
  - A line item to charges will be included for future replacement cost for both of the firehalls
- He attended an Icona neighbourhood information meeting hosted by Cllr. Weverink
- He called a meeting with all parties, including the provincial facilitator, at the beginning of August regarding the lack of progress on the AGE sewer project; and met with Minister Heyman
- 4 bids were received for the Anmore Community Hub and Council remains committed to completing the project within budget

### **14. Councillors Reports**

Councillor Krier reported that:

- Ma Murray Day cancellation is unfortunate, but she is confident it was the right thing to do given COVID and is hopeful that Halloween or Christmas
- she attended UBCM meetings with BC Hydro, Minister Heyman, and Minister Osbourne
- she requested timeline for the bus shelter on Sunnyside. It was reported that there have been technical issues to get the electrical hook up and the shelter will be placed with electrical to follow

Councillor Weverink reported that:

- he is disappointed with the Ma Murray day cancellation
- Icona held a neighbourhood meeting in his neighbourhood which was helpful and informative in answering some of the questions of neighbours that have reached out

Councillor Trowbridge reported that:

- The Anmore Community Hub steering committee continues to meet to determine options to move forward with the project
- He attended the Sasamat Volunteer Fire Department Trustee meeting

## **15. Chief Administrative Officer's Report**

Ms. Juli Halliwell reported that:

- It is back to school time so school zones are in effect on East Road and Sunnyside school zones
- Sign Boards have been updated to advise that FireSmart ambassadors will be in the Village door knocking next week
- The Village has received reimbursement of \$20,000 from Emergency Management BC for extraordinary expenses in 2020 due to COVID
- The Village has a new Manager of Financial Services, Lena Martin

## **16. Information Items**

### **(a) Committees, Commissions and Boards – Minutes**

- Minutes of the Community Engagement, Culture and Inclusion Committee meeting held on May 13, 2021
- Minutes of the Parks and Recreation Committee meeting held on May 19, 2021
- Minutes of the Sasamat Volunteer Fire Department Board of Trustees meeting held on June 17, 2021

### **(b) General Correspondence**

- Communication dated July 20, 2021 from Forest Enhancement Society of British Columbia
- Communication dated July 21, 2021 from Environmental Protection Division, BC Provincial Government regarding rodenticide ban.
- Metro Vancouver Board in Brief for meetings held on July 30, 2021
- Communication dated August 13, 2021 from Metro Vancouver regarding Caring for the Air 2021, Metro Vancouver's Annual Review of Air Quality and Climate Change

**17. Public Question Period**

Deb Buek, Anmore, asked about whether drawings from Icona consultation could be posted on the Village website? It was noted that the most appropriate place for any information on Icona's consultation would be on their own website.

Nancy Maloney, Anmore, asked about the Village's recognition of legacy of residential schools? It was noted that the National Day for Truth and Reconciliation will be recognized and that information will be shared. Ms. Maloney expressed concern about speeding in school zone on East Road and whether signage could be replaced with flashing signs like those on Sunnyside? It was noted that the Sunnyside signs were fundraised by the Anmore Elementary PAC and that Eagle Mountain PAC could be approached. Ms. Maloney requested clarification on Council's position regarding mask mandate? It was noted that Council and Staff are following public health regulations and while seated at the Council desk workspaces, masks are not required.

Enzo Piccolo, Anmore questioned whether the Village is overextending resources with the amount of large issue and initiatives which leave smaller things being ignored. It was noted that resources and staffing levels are continually reviewed to ensure adequate service levels and Mayor McEwen invited members of the public to contact him or Council directly with any issues.

Dick Cresswell, Anmore, spoke regarding concerns to maintain the unique semi rural community and requested a binding referendum regarding Anmore's urban designation.

**18. Resolution regarding In Camera Meeting**

R129/21      THAT pursuant to section 127(4) of the Community Charter, notice of the Special Council meeting immediately following the close of the September 14, 2021 Regular Council meeting be waived;  
AND THAT pursuant to section 90 1 (g) litigation or potential litigation affecting the municipality and; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; the Special (In Camera) Council meeting immediately following the close of the September 14, 2021 Regular Council meeting, be closed to the public.

Carried Unanimously

**19. Adjournment**

It was MOVED and SECONDED:

R130/21      THAT the meeting be adjourned at 8:12 p.m.

Carried Unanimously

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Karen Elrick  
Corporate Officer

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John McEwen  
Mayor

## REGULAR COUNCIL MEETINGS – 2021

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2021		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
Jan 12	Jan 26	001/21	That the Agenda be approved as amended to include Item 9 (c) Subdivision and Development Control Bylaw distributed via addendum		x	x	x	x	x
		002/21	That the Minutes of the Regular Council Meeting held on December 15, 2020 be adopted, as circulated.	Complete					
		003/21	That Council refer the rezoning application for 2175 East Road to the Advisory Planning Commission for review and report back to Council.	Complete					
		004/21	That Council refer the rezoning application for 112 Deerview Lane to the Advisory Planning Commission for review and report back to Council.	Complete					
		005/21	That Council grant third reading, as amended under item 4.11 m. ii as attached to this agenda, to Anmore Subdivision and Development Control Bylaw No. 633-2020.						
Jan 26	Feb 2	007/21	That the Agenda be approved as amended to include under Item 11 (a) Pedestrian Bridge Grant Request Update.		x	x	x	x	x
		008/21	That the Minutes of the Regular Council Meeting held on January 12, 2021 be adopted, as circulated.	Complete					
		010/21	That Council defer Item 9 (a) Rezoning Proposal – 2307 Sunnyside Road – Third Reading and Adoption to the February 16, 2021 Regular Council meeting.	Complete					
		012/21	That Council adopt Anmore Subdivision and Development Control Bylaw No. 633-2020.	Complete					

## REGULAR COUNCIL MEETINGS – 2021

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		013/21 That Council direct staff to apply to the Canada-British Columbia Investing in Canada Infrastructure Program Grant – COVID-19 Resilience Infrastructure Stream for the construction of a bridge over Mossom Creek project for a total project cost not to exceed \$2,850,000 and confirm the Village's willingness to provide overall grant management and cover cost overruns should the application be successful."	complete		
Feb 2	Feb 16	015/21 That the Agenda be approved amended to include item 11(c) CAO Forum Approval.		X	X
		016/21 That the Minutes of the Regular Council Meeting held on January 26, 2021 be adopted, as circulated.	Complete		
		017/21 THAT Council receive the Certificate of Sufficiency dated January 29, 2021 pertaining to the proposed Anmore Green Estates Local Area Service Bylaw No. 636-2021;  AND THAT Council grant first, second, and third readings to Anmore Green Estates Local Area Service Bylaw No. 636-2021	Complete		
		018/21 That Council approve the following community grants as outlined in the report dated January 27, 2021 from the Chief Administrative Officer regarding 2021 Anmore Community Grant Requests, 1st Anmore Scouts - \$1,000 Anmore Elementary PAC - \$1,500	Complete		

## REGULAR COUNCIL MEETINGS – 2021

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		Anmore Garden Club - \$500 Communities Embracing Restorative Action - \$437 Coquitlam Search & Rescue - \$1,200 Friendly Forest Preschool - \$1,500 MADD Metro Vancouver - \$850.			
		019/21 That Council direct staff to initiate an Anmore South planning study as part of a comprehensive process to develop both an amendment to the Village's Official Community Plan and an application to the Metro Vancouver Regional District to request an amendment to the Regional Growth Strategy land use designation for the IOCO lands Special Study Area.	Ongoing		
		020/21 THAT Council approve the Chief Administrative Officer to attend the 2021 virtual CAO Forum put on by the Local Government Management Association.	Complete		
		021/21 That Council approve a budget of \$30,000 to fund a project for the removal of the trees identified in the July 28, 2020 arborist report by Van Der Zalm + Associates;  And that Council award of the tree removal contract to Treeko Contracting Ltd. for a total price of \$27,195.00, excluding GST; And that required funding be allocated from the Capital Reserve.	Complete		

## REGULAR COUNCIL MEETINGS – 2021

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Feb 16	March 16	024/21	That the Minutes of the Regular Council Meeting held on February 2, 2021 be adopted, as circulated.	x	x
		025/21	That Council defer consideration Village of Anmore Zoning Amendment Bylaw No. 597 – 2019 to the next Regular Council meeting and That Council direct staff to report back on the following as it relates to this development: <ul style="list-style-type: none"> <li>a. Confirmation whether secondary suites would be permitted within this development</li> <li>b. Clarity on the riparian areas and streamside protection and enhancement area boundaries and their effect on development potential</li> </ul>	Complete	
		026/21	That Council adopt Anmore Green Estates Local Area Service Bylaw No. 636-2021.	Complete	
		027/21	That Council designate Mayor John McEwen as the Council signatory for banking purposes for the Village of Anmore; and that Councillor Polly Krier be designated as the alternate Council signatory; <p>And That Council designate, Juli Halliwell, Chief Administrative Officer, as the primary Staff signatory for banking purposes for the Village of Anmore; and that, Karen Elrick, Manager of Corporate Services, be designated as the alternate Staff signatory;</p> <p>And Further That Council affirm all Village-issued</p>	complete	

## REGULAR COUNCIL MEETINGS – 2021

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			payments require the signature of one Council signatory and one Staff signatory.		
		028/21	That Council approve the direct award of a 2019 John Deere 310SL Loader Backhoe to Brandt Tractor Ltd. for a total purchase price of \$137,925 excluding GST; And That the project be funded from the Capital Reserve.	Complete	
March 2	March 16	030/21	That the Minutes of the Regular Council Meeting held on February 16, 2021 be adopted, as circulated.	x	x
		031/21	That Council receive the communication dated February 15, 2021, from Councillor Jack Sing Hundial and Councillor Brenda Locke, City of Surrey, regarding Surrey's Police Transition; AND That Council direct staff to send a letter to the Mayors of Village of Belcarra, City of Coquitlam, and City of Port Coquitlam to request feedback on any concerns regarding potential effects of the Surrey Police Transition on the Coquitlam RCMP detachment service area.	Complete	
		032/21	That Council provide a letter of support on behalf of the Village of Anmore to Coquitlam Moody Ringette Association for the Association's gaming grant application process.	Complete	
		033/21	THAT Council grant first, second, and third readings to Anmore Parcel Tax Roll Review Bylaw No. 641-2021.	Complete	

## REGULAR COUNCIL MEETINGS – 2021

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2021	STATUS	AGENDA POSTED TO WEB; FILED	MINUTES POSTED; SIGNED; FILED
		034/21 That Council grant first, second, and third readings to Anmore Five-Year Financial Plan Bylaw No. 642-2021	Complete		
		035/21 That Council endorse the Anmore South Planning Study & OCP Amendment Community Engagement Plan dated February 25, 2021 from Mickelson Consulting Ltd and that staff be directed to initiate Phase 1 of the Plan.	Complete		
		036/21 That Council authorize funding of \$200 to the Community Engagement, Culture, and Inclusion Committee to purchase prizes for the Easter Colour Contest; and That Council direct staff to promote the colouring contest on the Village social media channels, website, and signboard.	Complete		
March 16	March 30	039/21 That the Minutes of the Regular Council Meeting held on March 2, 2021 be adopted, as circulated.		X	X
		041/21 That Council adopt Anmore Five-Year Financial Plan Bylaw No. 642-2021	Complete		
		042/21 That Council grant first, second, and third readings to Anmore Solid Waste Management Amendment Bylaw 639-2021	Complete		
		043/21 That Council grant first, second, and third readings to Anmore Water Rates and Regulations Amendment Bylaw No. 640-2021	Complete		
		44/21 That Council adopt Parcel Tax Roll Review Panel Bylaw 641-2021; AND That Council appoint the following members of Council to the Parcel Tax Roll Review Panel: 1. Councillor Polly Krier	complete		

## REGULAR COUNCIL MEETINGS – 2021

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		<p>2. Councillor Kim Trowbridge</p> <p>3. Councillor Paul Weverink</p> <p>And That Council appoint the following members of Council as alternate members of the Parcel Tax Roll Review Panel:</p> <p>4. Mayor John McEwen</p> <p>5. Councillor Tim Laidler</p>			
		045/21 THAT Council grant first, second, and third readings to Anmore Green Estates Local Area Service Parcel Tax Establishment Bylaw 644-2021; AND THAT Council grant first, second, and third readings to Anmore Green Estates and School District 43 Local Area Service Parcel Tax Establishment Bylaw 645-2021.	Complete		
		046/21 That Council direct staff to advise Rogers Communication Incorporated that the Village of Anmore request that the required public consultation take place regarding installation of a telecommunication pole located at the preferred location 1 as outlined in the report dated March 10, 2021 entitled "Telecommunications Pole Proposed Locations" while taking into consideration and working with Johnston Davidson Architecture to ensure that the accessible parking spots are not impacted.	On hold		

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		047/21 That Council direct staff to advise the City of Port Moody that, although appreciative of the invitation, that the Village of Anmore declines to participate in the proposed Bedwell Bay Road Traffic Study.	Complete		
		048/21 That Council direct staff to install grass seed mix along the newly created boulevards along Sunnyside Road and East Road to finalize the 2020 Capital Works program.	Complete		
		049/21 That Council authorize the temporary reallocation of staff resources from special events to creation of a framework for an ongoing process to identify and archive records and items of a historic value to the Village of Anmore.	Ongoing		
March 30	April 20	052/21 That the Minutes of the Regular Council Meeting held on March 16, 2021 be adopted, as circulated.		X	X
		054/21 That Council adopt Anmore Solid Waste Management Amendment Bylaw 639-2021.	Complete		
		055/21 That Council adopt Anmore Water Rates and Regulations Amendment Bylaw No. 640-2021.	complete		
		056/21 THAT Council adopt Anmore Green Estates Local Area Service Parcel Tax Establishment Bylaw 644-2021;  AND THAT Council adopt Anmore Green Estates and School District 43 Local Area Service Parcel Tax Establishment Bylaw 645-2021.	Complete		

## REGULAR COUNCIL MEETINGS – 2021

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		057/21 That Council set the 2021 Parcel Tax Roll Review Panel meeting for April 20, 2021, at 7:00 p.m. virtually via zoom; and That Council direct staff to provide notice to affected property owners.	complete		
		058/21 That Council support the UBCM 2021 FireSmart Economic Recovery – Regional Application – Northeast Sector which includes Village of Anmore, Village of Belcarra, City of Coquitlam, and City of Port Coquitlam; and That Council support City of Coquitlam as the primary applicant to apply for, receive, and manage grant funding on behalf of the Village of Anmore, should the application be successful	complete		
		059/21 That Council authorize the direct award of the consulting contract for the Housing Needs Report to RWPAS Ltd. for an amount not to exceed \$15,000.00.	Ongoing		
		060/21 That Council receive the report dated March 24, 2021 entitled 112 Deerview Rezoning, for information.			
April 20	May 4	063/21 That the Minutes of the Regular Council Meeting held on March 30, 2021 be adopted, as circulated.		x	x
		066/21 That Council grant first, second, and third readings to Anmore Tax Rates Bylaw 643-2021.	Complete		
April 27	May 4	That Council receive the report titled “Anmore South OCP and RGS Amendment Community Engagement Phase 1” and direct staff to initiate a financial analysis of three possible development scenarios for the Anmore South: property consisting of the current RS1 designation, Comprehensive Development similar to Crystal Creek, and a third analysis with the land fully	ongoing		

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May 4	May 18	069/21		x	x
		071/21	Complete		
		072/21	Complete		
		073/21	Complete		

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		<p>074/21 That Council rescind first and second readings of Anmore Zoning Bylaw Amendment Bylaw No. 597-2019;</p> <p>And that Council give first and second readings to Anmore Zoning Bylaw Amendment Bylaw No. 647-2021; as amended to remove the “Accessory Building and Structures” section under section 9.19.3.</p> <p>And That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 647-2021.</p>	Complete		
May 18	June 1	077/21 That the Minutes of the Regular Council Meeting held on May 4, 2021 be adopted, as circulated.		x	x
		078/21 That Council give first and second readings to Anmore Zoning Bylaw Amendment Bylaw No. 650-2021; And That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 650-2021.	Complete		
		078/21 That Council adopt Anmore Five-Year Financial Plan Amendment Bylaw 648-2021.	Complete		
		079/21 That Council adopt Anmore Bylaw Notice Enforcement Bylaw No. 625-2021.	complete		

## REGULAR COUNCIL MEETINGS – 2021

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2021	STATUS	AGENDA POSTED TO WEB; FILED	MINUTES POSTED; SIGNED; FILED
			And That Council adopt Anmore Parking Regulation and Enforcement Bylaw No. 649-2021		
		080/21	That Council direct staff to engage ISL Engineering and Land Services to under the development analysis as outlined in the report dated May 13, 2021 from the Chief Administrative Officer for a cost not to exceed \$20,000; And that the cost to undertake the development analysis be funded from Accumulated Surplus	ongoing	
		081/21	The Council authorize the purchase of 5 tablets for use by Council members at a cost not to exceed \$11,000; And that Council authorize an increase of \$6,000 for the purchase of 4 public works tablets; And that all computer hardware be funded from the COVID-19 Restart Grant.	Complete	
June 1	June 15	085/21	That the Minutes of the Regular Council Meeting held on May 18, 2021 be adopted, as circulated.	x	x
		088/21	That Council give third reading to Anmore Zoning Amendment Bylaw No. 647-2021.	Complete	
		089/21	That Council adopt Anmore Zoning Amendment Bylaw No. 647-2021.	Complete	

## REGULAR COUNCIL MEETINGS – 2021

		090/21	<p>RE: 2345 Sunnyside Road</p> <p>That Council direct staff to communicate to the applicant that there is not support for a two additional lot rezoning as part of the Infill Development Policy No. 61 and that consideration would be given to a rezoning application that included one additional lot;</p> <p>And that Council direct staff to update the Infill Development Policy No. 61 and Zoning Bylaw to incorporate explicit information regarding the intent of infill development within Anmore when the Zoning Bylaw is presented with additional proposed changes in fall 2021.</p>	Complete					
		091/21	<p>That Council approve additional funds of \$2,400 in order to purchase the preferred flat deck trailer;</p> <p>And That the additional funds be allocated from the Capital Reserve.</p>	Complete					
		092/21	<p>That Council authorize the CAO to register for the 2021 LGMA Conference for a cost of \$750 which includes CAO registration of \$650 plus one additional staff member of \$100.</p>	Complete					
		093/21	<p>That Council provide a letter of support to HUB regarding Sasamat Greenway – Safe Active Transportation Corridor</p>	Complete					

## REGULAR COUNCIL MEETINGS – 2021

June 15	July 6	095/21	That the Minutes of the Regular Council Meeting held on June 1, 2021 be adopted, as amended to reflect that Cllr. Laidler recused himself for item 9 (c) as he currently has an active infill application.		x	x	x	x	x
		096/21	THAT Council approve the Management Report and Statement of Financial Information, as attached to the agenda.	Complete					
		097/21	That Council direct staff to request the following Minister meetings during the 2021 UBCM Virtual Convention scheduled for September 14 – 17, 2021: Minister of Municipal Affairs and Housing Minister of Environment BC Hydro	Complete					
			THAT Council award the 2021 Hal Weinberg Scholarship in the amount of \$500 to Michelle Bettauer, and \$500 to Braidyn Chang and THAT Council direct Staff to contact all applicants to inform them of Council's decision and further authorize release of the successful applicant to a future open meeting of Council.	Complete					
July 6	July 20	100/21	That the Minutes of the Regular Council Meeting held on June 15, 2021 be adopted, as circulated.		X	X	X	X	X
		102/21	That Council amend Anmore Zoning Amendment Bylaw No. 650-2021 under section 9.18.2 to remove reference to maximum parcel size, 9.18.3 to amend the table reference to 9.18.3, under section 9.18.4 to amend the table reference to change the interior and exterior side parcel line setbacks and under section 9.18.9 to amend the development plan as attached to the bylaw and reread the bylaw a second time;	Complete					

## REGULAR COUNCIL MEETINGS – 2021

			And that staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 650-2021.						
		103/21	That Council receive the report titled Zoning Bylaw Review dated June 30, 2021 from the Manager of Development Services for information;  And that Council approve the amended Policy No. 61 – Infill Development as attached to this report as amended to include maximum density of 2.04 parcels per acre and to include the provision that only one additional lot shall be permitted.	Complete					
		104/21	That Council direct staff to report back with an amendment to Anmore Zoning Bylaw No. 568-2017 based on the information contained Zoning Bylaw Review dated June 30, 2021 from the Manager of Development Services for information.	ongoing					
		105/21	Council approve the 2020 Annual Report, as attached to the agenda	Complete					
		106/21	That Council defer consideration of Communications and Community Engagement Policy 70 to a future Council meeting.	On hold					
July 20		109/21	That the Minutes of the Regular Council Meeting held on July 6, 2021 be adopted, as circulated.		x	x	x	x	x
		110/21	That council support September 19, 2021 for 2021 Ma Murray Day and direct staff to proceed with	complete					

## REGULAR COUNCIL MEETINGS – 2021

			planning subject to public health orders allowing an event and adequate volunteers.						
		111/21	That council defer consideration of procurement consultant and additional communications consultant support to the In Camera meeting following the July 6, 2021 Regular Council Meeting.	Complete					
		112/21	<p>That Council direct staff to apply to the Canada Community Revitalization Fund (CCRF) Grant for the amount of \$400,000 for the Redevelopment of Spirit Park project and confirm the Village's commitment to fund the required 25% contribution, up to \$100,000, to be funded from the Capital Reserve, and to provide overall grant management should the application be successful; and</p> <p>That Council direct staff to apply to the B.C. Active Transportation Infrastructure Grant Program for the amount of \$500,000 in order to continue the multiuse pathway along Sunnyside Road from East Road to Summerwood Lane and confirm the project is "shovel-ready" and meets all program eligibility requirements; And that the Village commits to fund the required 30% contribution, up to \$150,000, to be funded from the Capital Reserve, and to provide overall grant management should the application be successful.</p>	Complete					
		113/21	That Council refer the Tree Management Bylaw to the Environment Committee for discussion on possible changes and recommendations.	Pending					

## REGULAR COUNCIL MEETINGS – 2021

July 29		117/21	That Council give third reading and adopt Anmore Zoning Amendment Bylaw No. 650-2021.	Complete					
		118/21	That Council approve one-time funding of up to \$120,000 for the Anmore Community Hub Project Manager position for the term of the project to be funded from the Capital Reserve; And that Council authorize the Chief Administrative Officer, on behalf of the Village, to enter into a contract with ARC Projects for the Anmore Community Hub Project Manager position.	Complete					
		119/21	That Council approve the purchase of a 2008 Freightliner dump truck from Harbour International for a total price of \$42,800, inclusive of applicable taxes; And that funding for the purchase of the dump truck be allocated from the Capital Reserve.	Complete					

**From:** Jessie Christophersen <[jessie@rcbc.ca](mailto:jessie@rcbc.ca)>  
**Sent:** August-20-21 8:59 AM  
**Subject:** Municipal Proclamation Request - Waste Reduction Week 2021

Proclaim Your Support for Waste Reduction Week in Canada!

Each year the [Recycling Council of British Columbia](#) (RCBC) organizes BC's involvement in observing this important week. We would like to ask all municipal councils in British Columbia to officially declare October 18<sup>th</sup> through 24<sup>th</sup>, 2021 as Waste Reduction Week in their respective communities.

[Waste Reduction Week in Canada](#) is intended to raise awareness about waste and its environmental and social impacts. The theme of Waste Reduction Week, "Too Good to Waste", is meant to draw attention to the richness and diversity of the natural world and the importance of working towards ecological sustainability through waste avoidance and resource conservation.

I have attached a sample Municipal Proclamation in PDF for your convenience. Of course, you are free to use your own Proclamation format if you prefer.

Completed Proclamations can be emailed, faxed or mailed as per the contact information below.

Thank you for your continued support of this important national event!

Regards,

Jessie

**Jessie Christophersen**

Information & Member Services Coordinator

#10 – 119 W. Pender Street, Van., BC V6B 1S5

E: [jessie@rcbc.ca](mailto:jessie@rcbc.ca)

W: [www.rcbc.ca](http://www.rcbc.ca)

Fax: (604)683-7255

T: (604) 683-6009 ext. 317

If you require further information, please email back or call the Hotline at 604-732-9253 or 1-800-667-4321 outside the Lower Mainland.

Jessie Christophersen

*Information & Member Services Coordinator*

Recycling Council of British Columbia

T: 604-683-6009 (317)

E: [jessie@rcbc.ca](mailto:jessie@rcbc.ca)



# Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: [www.rdmw.bc.ca](http://www.rdmw.bc.ca) Email: [info@rdmw.bc.ca](mailto:info@rdmw.bc.ca)

File No. 310.01

August 27, 2021

By e-mail to BC Local Governments

Dear Regional District Chairs and Boards, Mayors and Councils:

The people of the Regional District of Mount Waddington (RDMW) are independent, resilient, and compassionate. Although we may be a little geographically and politically isolated, we are caring, and community oriented. When trouble befalls one of our friends, we show up to help.

The Village of Lytton suffered a catastrophic loss this summer. The RDMW would like to remind the population of Lytton and the Thompson-Nicola Regional District that they do not stand alone in their time of need.

To help Lytton rebuild, the Electoral Area Directors of the RDMW will contribute one dollar for every person in their representative areas. In doing so, the Electoral Area Directors of the RDMW wish to challenge all other local governments to make a similar gesture.

This is a time for solidarity and the rebuilding of community, lives, and dreams. The Regional District of Mount Waddington is honoured to contribute.

Sincerely,

Andrew Hory  
Chair and Area B Director

Sandra Daniels  
Area A Director

James Furney  
Area C Director

Rod Sherrell  
Area D Director

INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL  
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HOLBERG, QUATSINO, WINTER HARBOUR);  
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)



**Regional District of Mount Waddington**

VILL001 VILLAGE OF LYTTON

DATE 27-Aug-2021

CHEQUE NO.

3956

DATE	INVOICE #	DESCRIPTION / VOUCHER NO.	AMOUNT
27-Aug-2021	VILLAGE OF LYTTON	VILLAGE OF LYTTON - COMMUNITY REBUILD DONA LYTTON	3,413.00

TOTAL

3,413.00

THIS DOCUMENT CONTAINS SECURITY FEATURES

SEE DETAILS ON REVERSE

**REGIONAL DISTRICT OF MOUNT WADDINGTON**

P.O. BOX 729, PORT McNEILL, BC V0N 2R0

TEL: 250-956-3301 FAX: 250-956-3232

CANADIAN IMPERIAL BANK OF COMMERCE

P.O. BOX 340, PORT McNEILL, BC V0N 2R0

003956

DATE 20210827  
Y Y Y Y M M D D

PAY Three Thousand Four Hundred Thirteen AND 00/100 Dollars

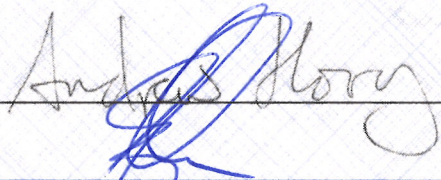
\$\*\*\*\*\*3,413.00

TO THE  
ORDER OF**VILLAGE OF LYTTON**

380 Main Street

PO Box 300

Lytton BC V0K 1Z0

  
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\_\_\_\_\_

⑈003956⑈ ⑆07040⑈010⑆ 77⑈00814⑈

**From:** MCF Info MCF:EX <[MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca)>  
**Sent:** September-13-21 10:29 AM  
**To:** Village of Anmore <[Village.hall@anmore.com](mailto:Village.hall@anmore.com)>  
**Subject:** E-mail from the Honourable Katrina Chen, Minister of State for Child Care

**VIA E-MAIL**  
Ref: 263194

His Worship Mayor John McEwen and Council  
Village of Anmore  
E-mail: [village.hall@anmore.com](mailto:village.hall@anmore.com)

Dear Mayor McEwen and Council:

Families throughout British Columbia are looking for access to inclusive, affordable, quality child care. As leaders, I know you are acutely aware of the needs in your community and share our government's concerns and ambitions of providing access to an inclusive universal system of care. Although we have made significant progress over the last three years with nearly 26,000 new licensed child care spaces approved for funding across Childcare BC's space-creation initiatives, too many families still struggle to find the care they need in their local communities. With this in mind, I am emailing today to ensure you have received information about the opening of the [Childcare BC New Spaces Fund](#), our province's largest child care space creation initiative.

In the 2021/22 intake for the New Space Fund program, we are focusing our efforts on expanding quality, inclusive, community-based child care in areas with the greatest need in alignment with provincial priorities and commitments under the [Canada Wide Early Learning and Child Care Agreement](#). This means that only School Districts, Indigenous and local governments, not-for-profit organizations, and Indigenous not-for-profit organizations are eligible to apply for up to \$3 million in grant funding per project.

As an eligible organization, I encourage you to visit [Childcare BC](#) to review the New Spaces Fund program guidelines, FAQ, application form, and other resources. Further, I encourage you to seize this opportunity to partner with the Province to help address your community needs and serve families in your community with more affordable, quality child care.

**Note that the deadline to apply is November 16th, 2021 at 4:30 p.m. PST.**

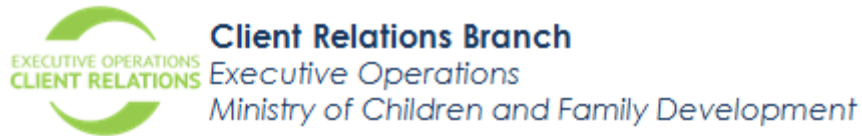
Please do not hesitate to contact our Capital Funding program staff at [MCF.CCCF@gov.bc.ca](mailto:MCF.CCCF@gov.bc.ca) or 1 888 338-6622 (option 5) for any additional questions you may have.

Thank you for the work you do for families in your community.

Sincerely,

Katrina Chen  
Minister of State for Child Care

*Sent on behalf of the Minister of State by:*



**This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: [MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca).**

September 15, 2021

Honourable Josie Osborne  
Minister of Municipal Affairs

VIA Email: MAH.Minister@gov.bc.ca

Dear Minister:

**Re: Appointment of Directors to Regional District Board**

---

The following resolution was passed by the Metro Vancouver Regional District Board at its July 30, 2021 meeting:

*That the MVRD Board request the Ministry of Municipal Affairs to amend the Local Government Act in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board*

Metro Vancouver's background report to this motion, entitled "Municipal Director Appointment Process", is attached for reference.

At its September 13, 2021 Regular Council meeting, the Council for the City of Langley passed the following resolution:

WHEREAS the Local Government Act sets out the procedure for the appointment of directors to the regional district board;

WHEREAS section 198 of the Local Government Act states: After the first appointment under section 41 (2) (e) [first board for regional district], each municipal director is to be appointed at pleasure by the council from among its members and that the Local Government Act does not stipulate any criteria in making those appointment decisions;

WHEREAS the appointment of directors to the regional district board under the Municipal Act (now Local Government Act) was changed after 2000 to "at the pleasure of Council" and that there have been no criteria constraining municipal council's appointment decision since 1965;

WHEREAS the governance structure of regional districts has been lauded as a model structure that provides for "a regional federation of autonomous partners, representing both municipal and non-municipal territory and allows each Regional District to tailor most of its individual functions, both regionally and sub-regionally, to its own evolving needs. The Regional District legislation was designed to promote inter-municipal cooperation, to provide services to non-municipal urban fringe or rural communities, and to stimulate consensus-based planning and co-ordination across regions;"<sup>1</sup>

WHEREAS regional districts are "part of the municipal system not separate from it. The regional district does not sit over the municipalities with the municipal units serving the region. Rather it is the reverse: the regional district exists to further the interests of its municipal members;"<sup>2</sup>

WHEREAS the current section 198 of the Local Government Act provides ability, accountability, autonomy, and a democratic process for each municipal council to appoint the director to the regional board that best represents the views of majority of council on regional-scale services matters;

WHEREAS the Metro Vancouver Regional District is a federation of 21 municipalities, one Electoral Area and one Treaty First Nation that collaboratively plans for and delivers regional-scale services;

WHEREAS the Metro Vancouver Regional District Board, at its July 30, 2021 meeting, passed a resolution to request the Ministry of Municipal Affairs to amend the Local Government Act in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board;

WHEREAS Metro Vancouver Regional District Board has not outlined the impetus and rationale for the proposed amendment to section 198 of the Local Government Act;

WHEREAS the proposed resolution passed by the Metro Vancouver Regional Board to amend the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board would affect all regional district boards in BC and that a broad consultation with all local governments in BC is necessary and required to consider this amendment;

THEREFORE, BE IT RESOLVED THAT the Ministry of Municipal Affairs conduct a broad consultative process in partnership with the Union of British Columbia Municipalities, Lower Mainland Local Government Association, and all local governments in BC to solicit feedback with tangible and objective rationale to support the amendment to section 19 of the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board; and that this motion be forwarded to Honourable Josie Osborne, Minister of Municipal Affairs, and all municipal councils in BC.

Yours truly,  
CITY OF LANGLEY



Kelly Kenney  
Corporate Officer

Cc BC Municipalities

Enclosure

*Footnotes in Resolution:*

1 40 Years: A Regional District Retrospective Summary of Proceedings, Local Government Knowledge Partnership, Ministry of Community & Rural Development, Local Government Management Association of British Columbia, 2009,  
<https://www.uvic.ca/hsd/publicadmin/assets/docs/LGI/RetrospectiveMar2009/Summary.pdf>

2 A Primer on Regional Districts in British Columbia, Ministry of Community Services, 2006,  
[https://www.regionaldistrict.com/media/28095/Primer\\_on\\_Regional\\_Districts\\_in\\_BC.pdf](https://www.regionaldistrict.com/media/28095/Primer_on_Regional_Districts_in_BC.pdf)

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To: MVRD Board of Directors

From: Mayors Committee

Date: July 9, 2021

Meeting Date: July 30, 2021

Subject: **Municipal Director Appointment Process**

---

**MAYORS COMMITTEE RECOMMENDATION**

That the MVRD Board request the Ministry of Municipal Affairs to amend the *Local Government Act*, in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board.

---

At its July 9, 2021 meeting, the Mayors Committee considered the attached report titled "Municipal Director Appointment Process", dated June 18, 2021. The committee discussed seeking a statutory amendment to the provisions in the *Local Government Act* to require the appointment of the Mayor or designate as the municipal director on the regional district board. The Committee subsequently adopted the recommendation as presented above in underline style.

This matter is now before the Board for its consideration.

**Attachment**

"Municipal Director Appointment Process", dated June 18, 2021

46632665

To: Mayors Committee

From: Chris Plagnol, Corporate Officer

Date: June 18, 2021

Meeting Date: July 9, 2021

Subject: **Municipal Director Appointment Process**

---

### **RECOMMENDATION**

That the Mayors Committee receive for information the report dated June 18, 2021, titled “Municipal Director Appointment Process”.

---

### **EXECUTIVE SUMMARY**

BC’s regional districts are each governed by a board of directors which is composed of municipal directors, Treaty First Nations directors, and electoral area directors representing their local jurisdictions. As set out in the *Local Government Act*, the electoral area director is elected to the board, while the other directors are appointed. The decision to appoint rests with the municipal council or the treaty first nation governing body. The Act does not stipulate any criteria in making those appointment decisions, such as the Mayor should be the default appointment. To do so would require a statutory amendment to the *Local Government Act*.

### **PURPOSE**

To outline the process and procedures related to the appointment of municipal directors to the Metro Vancouver board.

### **BACKGROUND**

At its meeting of May 26, 2021, the Mayors Committee discussed the process by which directors, particularly Mayors or their designates, are appointed to the regional district board, and adopted the following resolution:

*That the Mayors Committee direct staff to review the process and procedures for Mayor or their designate and Director appointments and report back.*

This report provides for the committee’s consideration information on the municipal director appointment process.

### **REGIONAL DISTRICT GOVERNANCE**

The 27 regional districts in BC are modeled as a federation composed of municipalities, electoral areas, and Treaty First Nations, each of which has representation on the regional district board. The board is the governing body of the regional district, and is ultimately responsible for the services provided and the actions taken. This board is composed of one or more directors appointed from each member municipal council and each Treaty First Nation governing body, and of one or more directors elected from each electoral area, based on the population of the jurisdiction represented.

### **Metro Vancouver's Boards**

In Metro Vancouver's case, the MVRD board represents 21 municipalities, one Electoral Area and one Treaty First Nation, composed of 40 directors as follows:

- 38 municipal directors
- 1 treaty first nation director
- 1 electoral area director

It is important to note that in addition to the MVRD Board, Metro Vancouver is also governed by 3 other boards. The *GVS&DD Act* provides that the GVS&DD board comprises those persons who are directors for each jurisdiction within the GVS&DD on the MVRD board, together with the electoral area director. The *GVWD Act* contains a similar provision. Finally, the *MVHC Articles of the Company* stipulate that the directors for the MVHC board will mirror those appointed to the MVRD board.

### **Appointment Process**

The *Local Government Acts* sets out the procedure for the appointment of directors. For municipal directors, section 198 of the Act states:

After the first appointment under section 41 (2) (e) [*first board for regional district*], each municipal director is to be appointed at pleasure by the council from among its member.

There is a significant phrase in this section and that is that each municipal director is to be appointed at pleasure by the council from among its members. This means that the decision to appoint (or remove) municipal directors rests entirely with the municipal council (as does the appointment of Alternate Directors, which is not addressed in this report). The Act does not stipulate any criteria in making those appointment decisions, such as the Mayor or Mayor's designate should be the default appointment, followed by councillors.

Since 1965, the *Municipal Act* (now *Local Government Act*) stipulated that municipal directors were appointed annually (after 2000, this provision was changed to "at the pleasure of council"). And since 1965, there have been no criteria constraining municipal council's appointment decision.

Electoral area directors and treaty first nation directors follow different provisions. The electoral area director is directly elected for a four-year term until the next general local election, as set out in section 199 of the Act. The treaty first nation director is appointed by the nation's governing body and does not follow the "at pleasure" provision described above, but rather the term is set in accordance with section 254 of the Act.

If the MVRD Board wishes to make changes to the appointment process presented above, the next step would be to seek legislative change to the *Local Government Act*. In this case, the statutory change would affect all regional district boards in BC. The Ministry would have to consider the effect of this more global change, and may restrict this provision to Metro Vancouver only and/or conclude that the same amendment is appropriate for other regional district boards.

**ALTERNATIVES**

This is an information report. No alternatives are presented.

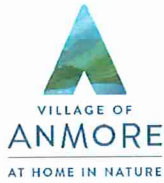
**FINANCIAL IMPLICATIONS**

Directors appointed to the regional district board are remunerated in accordance with the Remuneration Bylaw. The process to appoint directors to the board does not affect the remuneration budget.

**CONCLUSION**

The process to appoint directors (municipal directors, treaty first nation directors, and electoral area directors) to regional district boards is prescribed by the *Local Government Act*. While the electoral area directors are directly elected to the boards, the municipal directors and treaty first nation directors are appointed by their municipal council and governing body respectively. The Act does not stipulate that the municipal director appointment must be the Mayor or the Mayor's designate. As such, to introduce any appointment selection criteria for municipal directors would require a statutory amendment. This information is brought forward for the committee's information.

46272792



# VILLAGE OF ANMORE

## REPORT TO COUNCIL

Date: October 1, 2021 3900-30  
Submitted by: Karen Elrick, Manager of Corporate Services  
Subject: Anmore Procedure Bylaw – Electronic Meetings

---

### Purpose / Introduction

In response to recent changes to the *Community Charter*, this report is provided for Council's consideration of implementation of the ability to hold electronic council meetings.

---

### Recommended Option

**THAT Council direct Staff to prepare an amendment to Anmore Procedure Bylaw No 541-2016 to enable electronic council meetings to be held in emergency circumstances.**

---

### Background

In response to the COVID pandemic and the varying limits and restrictions that have been imposed over the past 18 months on gatherings, Ministerial Order M192 has provided the mechanism for local governments to hold electronic council meetings under the provincial state of emergency. A provision was made to extend this concession for 90 days beyond the provincial state of emergency which was declared ended on June 30, 2021, the ability to hold electronic meetings under this provision ended as at September 28, 2021.

The provincial government has now enacted legislation, by way of Bill 10, as an amendment to the *Community Charter* to include criteria under which local governments may conduct fully electronic meetings in the future if authorized in the procedure bylaw which includes the following requirements:

- Use of technology that enable the meeting participants and the public to hear, or watch and hear each other
- Provide a physical location for the public to attend to hear, or watch and hear the meeting (except for any part of the meeting that is closed to the public)
- Have a designated municipal officer at the physical location where the public can attend

## **Report/Recommendation to Council**

### **Anmore Procedure Bylaw – Electronic Meetings**

October 1, 2021

## **Discussion**

Currently, the Anmore Procedure Bylaw allows for electronic participation at in person council or committee meetings under a hybrid approach as follows:

### **PART 12 – ELECTRONIC MEETING ATTENDANCE**

178. A council or committee meeting may be conducted by means of electronic or other communication facilities in compliance with the statutory requirements for that meeting and notice of that meeting.
179. A member of council or a council committee who is unable to attend a council meeting or a committee meeting may participate in the meeting if in compliance with the statutory requirements for that meeting.
180. No more than two members of council at one time may participate at a council meeting, a special council meeting, or a council committee meeting.
181. The member presiding at the council or committee meeting must not participate electronically.

The new legislation allows a council, if authorized by procedure bylaw to conduct electronic meetings where all attendees participate electronically. Under the temporary provisions during the provincial state of emergency, Anmore Council was able to pivot quickly to an electronic meeting model that provided both the benefit of ensuring that council business could continue in a safe and lawful manner; and to introduce the added benefit of providing a live stream and recorded video whereby members of the public could view the council meetings without having to attend in person. It is the intention of staff to continue with the live stream and recorded archive enhancements on an ongoing basis as the Village returns to in person council meetings.

While the provision of the ability for a council to enable conducting fully electronic meetings has benefit in certain situations, in smaller communities with limited staff and technology resources this type of meeting could become challenging to conduct. For example, in Anmore, we are currently streaming through a webcam via YouTube, which would not be conducive to holding as a fully electronic meeting and opportunities to use other platforms in the future are limited to those that store data within Canada. Further, the requirement to have a place for the public to hear, or watch and hear, the meeting with an officer present at the location would require either the Corporate Officer or the CAO (as Chief Financial Officer) to be in attendance in person which would in turn require additional staffing to address health and safety concerns, and the challenge of the officer then also participating in the electronic meeting.

## **Report/Recommendation to Council**

### **Anmore Procedure Bylaw – Electronic Meetings**

October 1, 2021

Staff would recommend that Council consider continuation of the existing hybrid approach for council or committee meetings as currently outlined in the procedure bylaw. Further, staff would recommend an amendment to the procedure bylaw to allow for a regular or special council meetings to be held electronically in extraordinary or emergency situations, as determined by the Mayor or Corporate Officer.

Examples of an extraordinary or emergency situation could include:

- Sudden event such as a natural disaster or pandemic
- An urgent matter such as a financial or legal issue
- When meeting in person would be impractical or impossible

## **Other Options**

**That Council direct Staff to prepare an amendment to Anmore Procedure Bylaw No 541-2016 to enable electronic council meetings to be held in emergency circumstances.  
(recommended)**

Or

**That Council direct Staff to prepare an amendment to Anmore Procedure Bylaw No. 541-2016 to enable electronic council meetings be held.**

Or

**That Council decline to consider an amendment to Anmore Procedure Bylaw No. 541-2016 in order to enable electronic council meetings.**

## **Financial Implications**

None.

## Report/Recommendation to Council

Anmore Procedure Bylaw – Electronic Meetings

October 1, 2021

### Communications / Civic Engagement


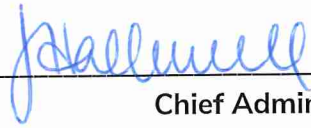
An amendment to the Anmore Procedure Bylaw must include notification under section 94 of the Community Charter prior to adoption.

### Corporate Strategic Plan Objectives

We provide responsive, efficient, transparent and engaged service.

### Attachments:

None.

<b>Prepared by:</b>
 _____  Karen Elrick Manager of Corporate Services
<b>Reviewed for Form and Content / Approved for Submission to Council:</b>
<b>Chief Administrative Officer's Comment/Concurrence</b>  <div style="text-align: right;"> _____ Chief Administrative Officer</div>

## PUBLIC HEARING– MINUTES

Minutes for the Public Hearing scheduled for  
Thursday, July 29, 2021 at 6:00 p.m. in Council Chambers at Village Hall, 2697  
Sunnyside Road, Anmore, BC



### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier  
Councillor Tim Laidler  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Juli Halliwell, CAO  
Chris Boit, Manager of Development Services

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#### 1. Call to Order

The public hearing was called to order at 6:10 p.m.

#### 2. Opening Statement by Chair – Mayor John McEwen

Mayor John McEwen read the public hearing statement which is included as Attachment 1 and forms part of these minutes.

The Chief Administrative Officer confirmed that legislative requirements for notice of the public hearing was met and that all written submissions have been provided to Council and are available for public viewing.

#### 3. Presentation of Zoning Bylaw Amendment Bylaw No. 650-2021 (CD6 – Bella Terra)

Mr. Chris Boit, Manager of Development Services, provided an overview of the bylaw amendment including an explanation between zoning which is under Council's purview and subdivision, which is under the purview of the Village Approving Officer. It was noted that this property is currently zoned as a comprehensive development zone (CD6) and that this proposed amendment is to address inconsistencies and clerical errors within the existing zone as well as include allowance for secondary suites.

Mayor McEwen called for speakers:

Trevor Mueckel – 275 Alpine Drive, spoke in opposition to the proposed zoning amendment and his belief that the rezoning is to address road realignment and was

triggered by his family's concerns regarding moving the creek crossing to the south and to change the subdivision plan. Mr. Mueckel expressed his view that there is lack of consideration for neighbouring properties and his concerns regarding compliance with the original legal requirements when this zone was originally approved. Mr. Mueckel voiced his opposition to consideration of the addition of secondary suites to this zone without public and committee input. Mr. Mueckel requested that Council reject this rezoning and ensure that the comprehensive development plan remain as shown in the current zoning bylaw.

Trudy Schneider – 2318 Sunnyside Road, spoke regarding her desire to have something short and concise from the Village explaining why these changes should be supported. Ms. Schneider noted that she has a trust issue after sitting through the public hearings several years ago for the approval of this zone and her belief that an agreement is being backed out on without telling people why it is a good. She noted that with Cordovado and Anmore South development the public is to believe what they are told but that it might change down the road.

Tanya Cameron – 265 Alpine Drive, spoke in support of her brother, Trevor Mueckel's comments. Ms. Cameron noted her belief that any changes to the comprehensive development zone that requires complete removal of the plan does not fall under rectifying clerical errors and that those changes must be quite substantial to require complete removal of a plan that underwent an extensive approval process. Ms. Mueckel noted that the current plan shows a creek crossing over an environmentally sensitive deep gorge that included consultation with neighbouring properties unlike the new plan that is being proposed which she does realize is part of subdivision but feels that the lines have been blurred between rezoning and subdivision. Some changes to the bylaw that she opposes are removal of the plan and reference to residential hillside and her belief that the intent of the proposed zoning amendment is to allow the approving officer to sign off on a new alternate road layout inconsistent with the OCP. Ms. Mueckel stated that approval of this bylaw amendment would have substantial negative impacts on her property and in Bella Terra's best interest. Ms. Mueckel requested that Council reject the bylaw amendment and direct staff to work with adjacent property owners to come to a solution.

Jubine Jalili – 1501 Crystal Creek Drive, spoke in opposition of the proposed amendment and does not see any benefits to the community for this bylaw amendment and does not see any benefits to anyone except the developer. Mr. Jalili does not want this to set a precedent for future developers to come back to the Village for bylaw amendments.

Heather Anderson – 2982 Eaglecrest Drive, has lived in this neighbourhood her entire life and is shocked at the disregard for neighbours. Ms. Anderson noted her belief that during the CD process there was any thought that this development would be going through existing neighbourhoods and traffic concerns. The CD process was an extensive 1-2 year process and noted that when she was on Council owners at Crystal Creek development wanted to revisit the lot size and the entire zone would have to be

opened up for consideration. Ms. Anderson noted that everyone needs to work together to come up with best solutions that are not detrimental to one person over the other and that she is opposed to this rezoning.

Mario Piamonte – 1020 Sugar Mountain Way, noted he was chair of APC that worked on this CD zone and questioned whether other CD zones can now be back tracked. Mr. Piamonte was personally against the original application but a consensus of the APC agreed. Mr. Piamonte noted his belief that there is no benefit to this amendment to the Village and only benefits the developer. He questioned out of the 26-27 lots how many were sold and how many trees have been cut down? He further noted that these changes are detrimental to the Mueckels and that Herb Mueckel was on the APC committee and was concerned regarding property being locked out.

Doug Richardson – 2305 East Road, noted that he understands the separation of rezoning and subdivision and appreciates that effort. Mr. Richardson noted his belief that it was strange to have an in camera session to redo the road alignment which was agreed to in public hearing. He does not see the rational of reducing creek crossings as he sees them doubling, at least.

Will Crocker – 2485 Leggett Drive, spoke regarding changes after all of the input and thought that was provided on the original CD zone and his belief that it is a bad precedent to set to come back for changes after the fact. Mr. Crocker noted his opposition to the proposed amendment and that it draws questions to future initiatives that Council brings forward and if things are awarded and then discussed in camera it creates mistrust. Mr. Crocker believes that the development should be complete the way it was awarded originally.

Nancy Maloney – 1724 East Road, would like to see as an overriding principle as Anmore develops that consideration is given to the impact of any development to existing residents which she believes historically has not been the case.

Chris Sedergreen – 2318 Sunnyside Road, in 1990s noted that it was said by the premier said the government can do anything and his belief that not one member of council will be in that seat 15 months from now. He noted that a new government can reverse anything that is decided.

Simon Wells – Bella Terra Legal Counsel, spoke regarding a letter that he submitted to Council today on behalf of Bella Terra and asserted that Bella Terra is not the proponent of this bylaw.

*At 6:40 the speaker was interrupted by a member of the public and the Chair requested that he allow the speaker to finish is submission or he would be asked to leave. As the disruption continued, the Chair requested that the individual disrupting the public hearing leave before continuing. The chair invited the current speaker to continue.*

Simon Wells – Bella Terra Legal Counsel, continued noting that as the landowner of phase 2 and lots in phase 1 Bella Terra is the party most affected by this bylaw, Mr. Wells noted that Bella Terra previously went through an extensive planning process with the Village which former Village Approving Officer for the preliminary layout in 2018. Mr. Wells noted that Council considers zoning including density and setbacks and permitted uses while the approving officer decides lot lines and layout of subdivision. Mr. Wells asserted that the development plan included in the current bylaw is something that would not be approved by council; rather by the approving officer. Bella Terra has applied for an amendment to the approving officer and any interested parties could make submissions to the approving officer.

Mayor McEwen called for speakers for the second time:

Trevor Mueckel – 275 Alpine Drive, spoke regarding public safety near the Bella Terra development and the rezoning bylaw and his concern regarding fire truck access and public evacuation in the event of an interface forest fire.

Doug Richardson – 2305 East Road, agrees with Simon Wells but believes it is odd that if plans are approved with Land Titles that a road can be constructed through a park and believes people should have a say if park is considered to be used as road.

Simon Wells – Bella Terra Legal Counsel, noted that the last two submissions address the subdivision but this process is related to the zoning bylaw. Mr. Wells noted that this bylaw amendment was initiated by Village staff and Bella Terra does not oppose the correction to the number of lots, Bella Terra supports the correction to the number of the lots as previously approved but while they do not oppose any of the other changes, they were initiated by staff and not Bella Terra. Bella Terra does question the previous plan attached to the bylaw which doesn't match what was actually approved by the approving officer.

Tanya Cameron – 265 Alpine Drive, spoke that it is her view that the intention of the proposed amendment is to move the creek crossing. She does not believe that her families concerns were addressed or relayed to Council. Ms. Cameron requested that Council not approve the bylaw amendment. She noted that it does state in the current bylaw that the comprehensive development plan is an integral part of the bylaw and believes that should be abided by.

Mario Piamonte – 1020 Sugar Mountain Way, questioned the rationale for the inclusion of secondary suites in the proposed bylaw amendment, and expressed concern for parking.

Heather Anderson – 2982 Eaglecrest Drive, expressed concerned about comments from Bella Terra's Counsel regarding change of comprehensive development plan. Ms. Anderson questioned what else would change and why secondary suites are being considered.

Jubine Jalili – 1501 Crystal Creek Drive, commented regarding Trevor Mueckel's submission related to life safety issues and urges Council to consider these comments.

Mayor McEwen called for speakers for the third time:

Trevor Mueckel – 275 Alpine Drive, spoke regarding the Bella Terra PLR which has been expired for 3 years as discovered through a Freedom of Information request. Mr. Mueckel noted that he has sent multiple emails to the approving officer with no reply and requested the communication be improved from the approving officer.

Simon Wells – Bella Terra Legal Counsel, noted that Bella Terra's only issue with the amendment is the document described as development plan which does not show the current plans of Bella Terra. Bella Terra is requesting that either there is no development plan or if Council supports the realignment proposal that is what is attached to the bylaw. In response to the Mueckel's submission Mr. Wells noted that Bella Terra was willing to bring the causeway along the northern boundary but it was not their idea but it was from the Village of Anmore. He asserted that the Mueckel's desire was to have a third access to their property which was agreed to by Bella Terra with latecomer fees which was not conveyed to the Mueckels by the Village; rather they were told by the Village there would be no cost for the extra access.

Doug Richardson – 2305 East Road, spoke regarding latecomer fees and his belief that late comer fees do not apply unless road is put on someone's property. Mr. Richardson noted that he has been at public hearings over the past years and noted the public participation at this one.

Susan Mueckel – 275 Alpine Drive, spoke regarding access off Alpine drive and noted that it is three private driveways and she believes that with Village rules there is no way to build public road to get access to the part of the land that is going to get land locked if the crossing is moved. Ms. Mueckel noted her belief that an additional creek crossing over sensitive environment would need to be constructed for future access from Leggett.

Tanya Cameron – 265 Alpine Drive, spoke regarding her believe that the access from Alpine is not feasible. She believes that by approving the bylaw Council would be essentially giving the approving officer the authority to make the layout change.

#### **4. Close of Public Hearing**

Mayor McEwen declared the public hearing closed at 7:05 p.m.



**Tel:** 604-273-5722 | **Fax:** 604-273-5762 | **Toll Free:** 1-866-273-5766 | **Toll Free Fax:** 1-866-273-5762  
105 - 21900 Westminster Hwy., Richmond, BC V6V 0A8  
info@apbc.ca | www.apbc.ca

September 3, 2021

**To: BC Mayors and Councillors**

**Re: Emergency Paramedics and Dispatchers: Who we are and what we do!**

Dear Mayor & City Councillors;

In BC, over 4500 Paramedics and 270 Medical Dispatchers work 24 hours a day, 365 days a year to keep our communities healthy and safe. As leaders in emergency pre-hospital care and public safety, allies in healthcare and professionals in our communities, Paramedics and Medical Dispatchers are a quintessential resource for municipalities in BC.

The field of Paramedicine has evolved from a traditional response of unscheduled emergencies to a robust and multi-disciplined practice encompassing public safety, emergency first response, scheduled and acute transport, and community-based health innovation. As experts in emergency management, Paramedics are uniquely qualified to assist in emergency preparedness, prevention and response culminating in a dynamic and versatile skillset that transcends conventional public sectors. Engaged as a mutual stakeholder in both public safety and healthcare, Paramedics are able to provide relief to healthcare systems and infrastructures operating at or above capacity within BC communities as specialists in emergency response and preventative healthcare.

As the world evolves and continues to adapt to the universal consequences and reality of Covid-19, our leaders continue to manage an ongoing opioid epidemic amidst a global pandemic with the constant threat of seasonal natural disasters (such as heatwaves, wildfires and flooding). A unique set of circumstances requires a unique response and BC Paramedics and Medical Dispatchers are always ready to respond.



## What can Paramedics do in YOUR community?

Paramedics in BC provide a variety of services to support community health and safety. Through a multitude of specialties and license levels BC Paramedics are there for you.

- Primary Care Paramedic
- Advanced Care Paramedic
- Critical Care Paramedic
- Paramedic Specialists
- Community Paramedics
- Emergency Medical Dispatch and Call-taking

Our resources are available by land, sea or sky.

# Ambulance Paramedics

of British Columbia - CUPE 873



**Tel:** 604-273-5722 | **Fax:** 604-273-5762 | **Toll Free:** 1-866-273-5766 | **Toll Free Fax:** 1-866-273-5762

105 - 21900 Westminster Hwy., Richmond, BC V6V 0A8

info@apbc.ca | www.apbc.ca

- Ambulances
- Paramedic Response Units
- Fixed-wing Aircraft
- Helicopters
- Boats

Services Paramedics can provide:

- Emergency medical first response
- Scheduled and acute transport of ill and injured patients
- Province-wide service ensuring access to healthcare in hard to reach communities
- Provision of primary healthcare in communities experiencing service delivery gaps
- Community based care for elderly, indigenous, at-risk or vulnerable populations
- Immunization clinics, Covid-19 testing and contact tracing for Covid-19
- Emergency management including planning, preparedness and response
- Emergency Medical Dispatch and Call-taking, providing over the phone medical assistance until resources arrive at the patient's side

## How can you ensure YOUR community's needs are met?

As municipal and community leaders, you have a critical role in the decisions being made about healthcare services and public safety within your community. You know the needs of your community better than anyone else. We want to work with you!

Visit [www.apbc.ca](http://www.apbc.ca) and check out what resources are currently available in your community. Our comprehensive resource list includes every Ambulance Station in British Columbia along with the current resources available in each of those communities.

We welcome the opportunity to discuss your community specific Public Safety, Ambulance Service and healthcare needs, challenges, gaps and paramedic services. Please visit our virtual booth at UBCM, we will be available to live chat.

We ask that you write both the Health Minister and Health Critic to advocate for enhanced paramedic services and healthcare in your community.

Again, we encourage you to come visit us virtually if you have any questions about Paramedic Services in your community. Alternatively, feel free to contact myself at (250) 250-319-4713 or [troy.clifford@apbc.ca](mailto:troy.clifford@apbc.ca) or [info@apbc.ca](mailto:info@apbc.ca) either leading up to, during or post UBCM.

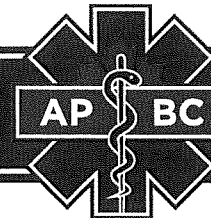
Thank you for your time, see you virtually at UBCM!

Sincerely,

Troy Clifford  
Provincial President  
Ambulance Paramedics and Emergency Dispatchers of BC  
CUPE Local 873  
TC/sb/MoveUp

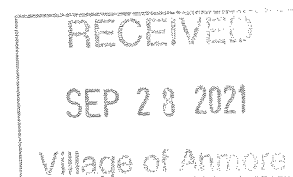
# Ambulance Paramedics

of British Columbia - CUPE 873



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September 22, 2021



Dear Mayors and City Councillors,

As we reflect on our week at UBCM we are grateful for the community connection and thoughtful engagement and collaboration between all levels of government and stakeholders. We appreciated the opportunity to virtually meet with so many mayors, councillors, and community leaders, and we hope you had a chance to visit our booth and enter our draw for an emergency preparedness kit (prizes are being mailed out this week!).

In case you missed it, we invite you to check out the following documents that were available at our online booth and explore the versatile skillset that uniquely qualifies paramedics to address public safety, emergency first response, patient transportation and community-based health innovation across BC.

Who We Are - <https://bit.ly/39vFSQo>

Rural - <https://bit.ly/3CAo4Af>

Metro - <https://bit.ly/3IRuwwU>

Community Resource Document - <https://bit.ly/39vFQs2>

We are reaching out today to extend an invite to you to set a time to meet and follow-up on the initiatives and solutions available to your community and address paramedic, dispatch, and ambulance resources.

At your earliest convenience please contact our office by phone at 604-273-5722 (or toll-free at 866 273-5766) or by email at [info@apbc.ca](mailto:info@apbc.ca) or [troy.clifford@apbc.ca](mailto:troy.clifford@apbc.ca).

We look forward to connecting with you and continuing to work collaboratively to support paramedic services in your community.

Sincerely,

Troy Clifford  
Provincial President  
Ambulance Paramedics of BC  
CUPE Local 873

TC/sb/MoveUp

**From:** MCF Info MCF:EX <[MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca)>

**Sent:** September-10-21 11:36 AM

**To:** Village of Anmore <[Village.hall@anmore.com](mailto:Village.hall@anmore.com)>

**Subject:** Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

**VIA E-MAIL**

Ref: 262443

His Worship Mayor John McEwen and Council  
Village of Anmore  
E-mail: [village.hall@anmore.com](mailto:village.hall@anmore.com)

Dear Mayor McEwen and Council:

I am pleased to announce that October will once again be declared Foster Family Month in British Columbia. This marks the 31<sup>st</sup> year of celebrating the caregivers who have stepped up time and time again when they are needed most. As a caregiver, they have accepted a vital role in the lives of the children they care for and an important role in the fabric of the communities where they live.

I wish to express my gratitude for the time, love, and energy that these foster families have given to the young people in British Columbia. Every day, these incredible caregivers work hard to ensure that the young people in their care are provided with a safe and healthy home and are cared for and nurtured in times of personal and global uncertainty. Their dedication to improving the lives of some of our province's most vulnerable children and youth is recognized and honoured as an integral part of the young person's journey.

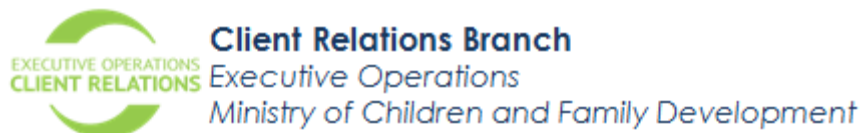
Please join me in celebrating October as Foster Family Month to show those in your community how important the role of a foster caregiver is. I encourage you to celebrate foster families for the selfless work they do for the children, youth, and families of British Columbia.

On behalf of the Government of British Columbia, thank you for your continued support in recognizing extended family and foster caregivers.

Sincerely,

Mitzi Dean  
Minister of Children and Family Development

*Sent on behalf of the Minister by:*



**This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: [MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca).**

**From:** Rhonda Vanderfluit <[registrar@bcyp.org](mailto:registrar@bcyp.org)>  
**Sent:** September-27-21 1:59 PM  
**To:** Registrar <[rhonda.vanderfluit@bcyp.org](mailto:rhonda.vanderfluit@bcyp.org)>  
**Subject:** 93rd BC Youth Parliament

The British Columbia Youth Parliament's 93<sup>rd</sup> Parliament will hold its parliamentary session from 27 to 31, 2021. We are hopeful for a safe return to in-person gatherings and BCYP will follow all Provincial Public Health Guidelines including a requirement that all participants be fully vaccinated against COVID-19.

The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the parliamentary session in December and continuing involvement in community service activities throughout the year. **Youth Parliament is a one-year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. BCYP is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community. If your municipality sponsors a "youth of the year" award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for BCYP.

Each applicant who is accepted to attend as a member of BCYP must pay a **\$425** registration fee. Thanks to private donations and fundraising, a portion of the cost of transportation and accommodation is covered for all members. We encourage municipalities or youth councils to contribute towards the application fee for applicants who are in financial need. If the approval of financial support causes any delay, we encourage the applicant to send in their forms on time along with a note saying that the cheque will arrive after the deadline. In this case, if we receive the completed form and personal statement before the deadline, it will be considered received on time. If you are not able to aid, a limited number of bursaries are available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. (See <https://bcyp.org/session>)

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Marriott Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have attached an application form and a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. A soft copy of the form, brochure and poster are available from our website at <https://bcyp.org/session>.

**All applications must be received by October 26, 2021.** Applicants will be notified whether they have been selected in mid-November. If you require more information, please contact me by telephone or e-mail as indicated above or visit our website at [www.bcyp.org](http://www.bcyp.org).

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Rhonda Vanderfluit  
Registrar, Youth Parliament of BC Alumni Society  
Sponsoring the British Columbia Youth Parliament  
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[www.bcyp.org](http://www.bcyp.org)