

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, March 15, 2022, at 7:00 p.m. in Council Chambers at Village Hall,
2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

Councillor Tim Laidler

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Chris Boit, Manager of Development Services
Lena Martin, Manager of Financial Services

1. Call to Order

The meeting was called to order at 7:05 p.m.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R014/22 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Nancy Maloney, Anmore, requested that the 2 minute time limit for public comment and question period be waived or modified

Glen Bohnet, Anmore, regarding support for Anmore Community HUB.

Darren Smurthwaite, Anmore, regarding support for Anmore Community HUB.

Joerge Drykton, Anmore, regarding privacy concerns for online petition, and conducting survey regarding Anmore South.

Jordan Birch, Anmore, regarding support for the Anmore Community Hub project, and concern regarding Save Anmore petition process and lack of opportunity to make informed decision.

Isaac Heisler, Anmore, regarding Save Anmore petition that he does not support

4. Delegations

None.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on February 15, 2022

IT WAS MOVED AND SECONDED:

R015/22 That the Minutes of the Regular Council Meeting held on February 15, 2022 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

7. Consent Agenda

It was MOVED and SECONDED:

R016/22 That the Consent agenda be adopted.

Carried Unanimously

(a) City of Abbotsford – Support for Resolution

Recommendation: That Council receive communication dated March 10, 2022 from City of Abbotsford regarding Support for Resolution – recovering municipal costs through Build Back Better Funding for critical infrastructure, for information

(b) Release of Resolutions from In Camera Meetings

At the February 15, 2022 In Camera Council meeting, Council authorized the release of the following resolutions to a future open Council meeting:

- A. At the January 12, 2021 In Camera Council Meeting “That Council direct the CAO to proceed with the recruitment process for a Construction Manager for the Anmore Community Hub project; and to include the budget for the salary as part of the 2021 Financial Plan to be considered by Council.”
- B. At the April 13, 2021 In Camera Council Meeting “That Council endorse continuation of coordination and review over the next two weeks with Johnston Davidson Architecture for completion of detailed design and tender package for the Anmore Community Hub; and that Council appoint Denis Brown, as the Village representative to oversee the review of the existing drawings with Johnston Davidson Architect to address budget concerns in order to keep the project within the approved budget.”
- C. At the May 18, 2021 In Camera Council Meeting – 2020 Annual Report Measures “ THAT Council direct staff to use the 2019-2022 Strategic Plan to formulate the objectives, strategies, and measures to be included in the 2021 forecast.
- D. At the August 31, 2021 In Camera Council Meeting “ That Council direct staff to
 - a) cancel the tender for the ACH project citing the bids came in over budget and advise of the Village’s intention to move forward with an IPD process;
 - b) enter discussion with JDa in order to exit the existing contract with transfer of ownership of all design and accompanying electronic documents in consultation with Village solicitor; AND
 - c) engage the Krahn group to enter into a contract for redesign of the ACH with the provision that Krahn enter a IPD process with the successful General Contractor within the approved budget, including design, and to report back to Council to consider award of the contract.”

8. Items Removed from the Consent Agenda

9. Legislative Reports

(a) Anmore Fees and Charges Bylaw Amendment

Ms. Juli Halliwell, Chief Administrative Officer, provided an overview of the proposed bylaw changes to remove references to 360 litre waste carts and village base maps as they are no longer available from the Village.

It was MOVED and SECONDED:

R017/22 THAT Council grant first, second, and third readings to Anmore Fees and Charges Bylaw Amendment Bylaw No. 655-2022.

Carried Unanimously

(b) 2022 Anmore Solid Waste Bylaw Amendment

Ms. Lena Martin, Manager of Financial Services, provided an overview of the bylaw amendments to set the solid waste rates for 2022.

It was MOVED and SECONDED:

R018/22 That Council give first, second and third readings to Anmore Solid Waste Management Amendment Bylaw No. 657-2022.

Carried Unanimously

(c) 2022 Anmore Water Rates and Regulations Bylaw Amendment

Ms. Lena Martin, Manager of Financial Services, provided an overview of the bylaw amendments to set the water rates for 2022.

It was MOVED and SECONDED:

R019/22 That Council give first, second and third readings to Anmore Water Rates and Regulations Amendment Bylaw No. 656-2022.

Carried Unanimously

10. Unfinished Business

None.

11. New Business

(a) Petition to Council – Save Anmore Coalition

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the staff report outlining the analysis of the petition received at the February 15, 2022 Regular Council meeting.

It was MOVED and SECONDED:

R022/22 THAT Council receive the report dated March 10, 2022 entitled “Petition to Council – Save Anmore Coalition”, from the Manager of Corporate Services, for information.

Carried Unanimously

Council discussion points included:

- Council’s priority of hearing from Anmore residents
- Acknowledgement of message from petitioners that they are requesting that a referendum or survey be conducted prior to any public hearing relating to an OCP amendment and land use designation change for Anmore South
- The need to provide information and an explanation that Council has placed consideration of land designation on hold
- Reasoning for initiating process in 2021 was Metro Vancouver indicated they would be removing special study area designations, which is no longer the case
- Council is now waiting for a proposal to be able to share information and receive input

It was MOVED and SECONDED:

R023/22 That Council direct staff to draft an information correspondence and mail out to all residents outlining the reasons we were previously looking at a designation change, the current status, the process we will follow if a development application is put forward, and an overview of designations and zoning to provide some clarity around how they work together in a proposed development.

Carried Unanimously

(b) Acceptance of Validation Report – Anmore Community Hub

Ms. Juli Halliwell, Chief Administrative Officer, provided an overview of the staff report and process for validation report to bring the Anmore Community Hub project within budget.

It was MOVED and SECONDED:

R024/22 That Council accept the Anmore Community Hub validation report as presented and authorize the Chief Administrative Officer to accept the validation report in writing;

And that Council increase the Anmore Community Hub project by \$500,000 to a total of \$8,500,000 with additional funds being allocated from the Capital Reserve.

Carried Unanimously

(c) Covid Village Hall Safety Plan Policy 69

Ms Juli Halliwell, Chief Administrative Officer, provided an overview of the updates to the policy for Council’s consideration nothing that as of April 8, 2022, a Covid Safety Plan will no longer be required, and the Village will transition to communicable disease protocols.

It was MOVED and SECONDED:

R025/22 That Council approve Policy 69 Village Hall Safety Plan as attached to the March 15, 2022 Regular Council meeting agenda.

Carried Unanimously

(d) Chief Election Officer / Deputy Chief Election Officer Appointment

Ms. Karen Elrick, Manager of Corporate Services provided an overview of election appointments for Council’s consideration

It was MOVED and SECONDED:

R026/22 That Council appoint Karen Elrick as Chief Election Officer, and that Council appoint Sabina Perrin, Deputy Chief Election Officer, for the purposes of conducting the 2022 General Local Election in the Village of Anmore.

Carried Unanimously

(e) Council meeting calendar amendments – April and May 2022

It was MOVED and SECONDED:

R027/22 That Council direct staff to amend the Regular Council meeting calendar to reflect the following meeting dates for April 2022 and May 2022:
April 5
April 26
May 17

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that he:

- Attended International Womens Day event at Westwood Plateau on March 8
- Co hosted a meeting with the Anmore Residents Association representatives and talked about the structure, intent, and upcoming AGM
- Attended a Finance Committee Meeting on March 10 where the budget was discussed with a proposed 2.9% property tax increase
- Easter event will be held in Spirit Park the Saturday before Easter, details to follow
- There will be a Spirit Park clean up prior to the Easter event with details to follow

14. Councillors Reports

Councillor Krier reported that:

- She attended the Mental Health Task Force meeting where they set up the Terms of Reference and Goals including a mental health car, support for immigrant families, 24 hour phone line, drop in mental health resources, and identifying gaps. There is a new funding stream through UBCM that could fund some of these initiatives.

Councillor Trowbridge reported that:

- Related to the Anmore Community Hub project, a budget for a professional project manager was approved last year for \$120,000 for the duration of the project which is a good value to the Village, and the current Village Hall trailers will be moved to the public works yard where they will act as a replacement for the current trailers that need replacement

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that:

- The Finance Committee met regarding the budget and it will come forward to

Council in April

- The Village is currently undergoing the annual audit process which will be presented as part of the Annual Report
- There will be filming at the firehall this Friday

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- Metro Vancouver Board in Brief for meetings held on February 24, 2022

(b) General Correspondence

- Communication dated December 15, 2021 from District of North Saanich regarding elected officials – parental leave

17. Public Question Period

Ms. Karen Elrick noted that a series of questions was submitted regarding the Anmore HUB and that while most of them were answered during the presentation, staff will reply directly to the writer.

Nancy Maloney, Anmore, asked if Council would endorse a survey or referendum related to Anmore South? It was replied that Council is waiting for a proposal to come forward.

George Dyrkton, Anmore, asked about a document written in the 1980s called the “Anmore Concept” and where it is? Staff requested that Mr. Dyrkton follow up with an email of the document he is referencing.

18. Adjournment

It was MOVED and SECONDED:

R028/22 THAT the meeting be adjourned at 8:17 p.m.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor