

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, April 26, 2022, at 7:00 p.m. in Council Chambers at Village Hall,
2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Chris Boit, Manager of Development Services
Lena Martin, Manager of Financial Services

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R040/22 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Eric Chan, Anmore Green Estates Strata Council, regarding item 11(a) and request for funding for sewer connection project cost overruns.

4. Delegations

None.

5. **Adoption of Minutes**

(a) **Minutes of the Regular Council Meeting held on April 5, 2022**

IT WAS MOVED AND SECONDED:

R041/22 That the Minutes of the Regular Council Meeting held on April 5, 2022 be adopted, as circulated.

Carried Unanimously

6. **Business Arising from Minutes**

7. **Consent Agenda**

IT WAS MOVED AND SECONDED:

R042/22 That the Consent agenda be adopted.

Carried Unanimously

(a) **Regional Public Works Mutual Aid Agreement**

Recommendation: That Council authorize the Mayor and Chief Administrative Officer to execute the Regional Public Works Mutual Aid Agreement, as attached to the Regular Council meeting agenda dated April 26, 2022.

(b) **2022 Local Government Management Association Conference**

Recommendation: That Council authorize the Chief Administrative Officer to register for the 2022 LGMA Annual Conference at a cost of \$710.

8. **Items Removed from the Consent Agenda**

9. Legislative Reports

(a) Anmore Drinking Water Conservation Plan Bylaw Amendment

IT WAS MOVED AND SECONDED:

R043/22 That Council give first, second and third readings to Anmore Drinking Water Conservation Plan Amendment Bylaw No. 672-2022.

Carried Unanimously

(b) Legislative Updates – Local Government Election Bylaw, Council Code of Conduct, Public Notice Bylaw

IT WAS MOVED AND SECONDED:

R044/22 THAT Council approve Council Code of Conduct Policy No. 73; and

THAT Council give first, second, and third readings to Anmore Public Notice Bylaw 671-2022; and

THAT Council give first, second, and third readings to Anmore Local Government Election Procedure Bylaw Amendment Bylaw 670-2022.

Carried Unanimously

(c) 2022 – 2026 Anmore Five Year Financial Plan

Ms. Lena Martin, Manager of Financial Services, provided a presentation outlining the 2022-2026 Anmore Five Year Financial Plan. The PowerPoint presentation is included as Attachment 1 and forms part of the original minutes.

Members of the public were invited to ask questions or provide comment regarding the budget:

Matthew Campbell, Anmore, gave accolades to Council for financial management and reserve funds balances and requested clarification on line items of protective services and water utility decrease. It was noted that the water utility decrease was reflective of one-time projects in early years of the financial plan, including pressure reducing valve replacements.

Joan Walker, Anmore, gave thanks to Council for their prudent handling of finances for the Village.

Council discussion included:

- Village investments and liquidity in light of potential interest rate changes. It was noted that investments are in cashable GICs so they are liquid in the event of rate increases
- Clarification of benefits of new brining system. It was noted that the brining is more cost effective due to the reduced amount of salt required to make brine and length of time the brine remains on roadways and that it is also a beneficial from an environmental perspective
- Road paving priorities for next year. It was noted that Hemlock is the first priority and further repaving on Sunnyside will continue through the Major Road Network budget after which further assessments will be conducted to identify priority areas
- Timeline for use of COVD grant funds. At this time no timeline has been set; however, Village staff is considering opportunities for the HUB where some of this funding could be used

IT WAS MOVED AND SECONDED:

R045/22 That Council give first, second and third readings to Anmore 2022-2026 Five-Year Financial Plan Bylaw No. 658-2022; and

That Council give first, second and third readings to Anmore Tax Rates Bylaw No. 659-2022

Carried Unanimously

10. Unfinished Business

None.

11. New Business

(a) Anmore Green Estates Request for Financing Options for Sewer Connection Cost Overage

Ms. Juli Halliwell, CAO provided an overview of funding options should Council wish to consider providing a loan to Anmore Green Estates property owners to complete the sewer connection project.

IT WAS MOVED AND SECONDED:

R046/22 That Council authorize the lending of \$230,000 to Anmore Green Estates by providing internal reserve funds and within the structure of the Municipal Finance Authority borrowing for a five-year term
And that Council direct all costs to be recovered through a Local Area Service bylaw, including an administration fee based on cost recovery
And that Council request AGE to initiate a Local Area Service bylaw.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- Easter event was amazing and about 300 people attended
- On April 21 the Sasamat Volunteer Fire Department Trustees toured Bowen Island's site of new firehall. It was noted that SFVD fire hall replacement planning is needed and requested that the CAO set a meeting with Belcarra Council to discuss.
- He will be meeting with BC Hydro on Friday regarding implementation of a reservation system for summer lake traffic
- Anmore Council has been invited to the May Day parade in Port Coquitlam on May 7
- He has requested follow up on bus shelter timeline. Mr. Boit will follow up
- He requested an update on a timeline for Hemlock paving. Mr. Boit reported that the tender has been posted and the Village can engage with a contractor once the budget is passed which is anticipated to be mid May.

14. Councillors Reports

Councillor Trowbridge reported that:

- He participated in the Spirit Park Garden clean up
- Will attend the May Day parade in Port Coquitlam

Councillor Krier reported that:

- She attended the Spirit Park Garden clean up and Easter Egg Hunt
- She met with the Minister Bennett, Minister of Mental Health and Addictions at a round table discussion regarding mental health and addiction issues
- She attended a Mental Health Task Force meeting with local municipalities and each municipality will be tasked with sharing mental health resources

for residents

Councillor Laidler:

- Thanked those in attendance tonight for their support and thanked Mayor McEwen for his representation within the region on behalf of Anmore

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO reported that:

- Village administration offices will be closed as of tomorrow for approximately 2 weeks as they are moved to the public works yard. Appointments for in person payments can be made by email to village.hall@anmore.com
- A Special Council meeting to adopt the Financial Plan and Tax Rate Bylaw will be held at Anmore Elementary on May 10

16. Information Items

(a) Committees, Commissions and Boards – Minutes

None.

(b) General Correspondence

- Communication dated April 7, 2022 from City of Fort St. John regarding Extended Hour Child Care for Shift Workers
- Communication dated April 7, 2022 from District Sicamous regarding Luxury Tax on Recreational Boats
- Communication dated April 7, 2022 from District of Sicamous regarding Invasive Mussel Defense Program

17. Public Question Period

Joerge Dyrkton, Anmore, asked about the optics of the CACs for infill compared to other communities and whether \$150,000 is reasonable? When replying, it was noted that the CACs are based on analysis from GP Rollo and that it could be reviewed which would not necessarily result in a recommendation for a reduction

18. Adjournment

It was MOVED and SECONDED:

R047/22 THAT the meeting be adjourned at 8:40 p.m.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor