

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, July 5, 2022, at 7:00 p.m. in **Gymnasium at Anmore Elementary
School, 30 Elementary Road, Anmore, BC**



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R074/22 That the Agenda be approved as amended to include the addition
of item 11 (d) Summer Traffic Control Funding.

Carried Unanimously

3. Public Input

None.

4. Delegations

(a) **FireSmart Program Presentation**

Tamara Mayers, FireSmart Coordinator provided a presentation on FireSmart and the FireSmart assessment program which is included as Attachment 1 and forms part of the

original minutes. Ms. Mayers also noted the uptake on assessments in Anmore has been good and that the program has been extended to allow for booking of first assessments before September 1.

(b) Hal Weinberg Scholarship Presentation

Council presented the 2022 Hal Weinberg Scholarship to Emily Mueckel and Lenon Mueckel and thanked them both for their continuing contribution as volunteers within the Anmore community.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on June 21, 2022

It was MOVED and SECONDED:

R075/022 That the Minutes of the Regular Council Meeting held June 21, 2022 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

7. Consent Agenda

It was MOVED and SECONDED:

R076/022 That the Consent agenda be adopted.

Carried Unanimously

(a) 2022 Eligible School Sites Proposal Resolution

Recommendation: That Council accept the School District No. 43 Board's 2022 proposed eligible school site requirements.

8. Items Removed from the Consent Agenda

None.

9. Legislative Reports

None.

10. Unfinished Business

None.

11. New Business**(a) Village of Anmore 2021 Water Quality Report**

It was MOVED and SECONDED:

R077/022 That Council receive the Village of Anmore 2021 Annual Water Quality Report, for information.

Carried Unanimously

(b) Additional Capital Request – 2022 Capital Works

Mr. Chris Boit, ISL Engineering, provided an overview of the tender results for the 2022 Capital Works program which were over the allocated budget.

It was MOVED and SECONDED:

R078/022 THAT Council approve the transfer of \$231,310 from the Capital Reserves and authorize the award the 2022 Capital Works Program to Jack Cewe for a total contract price of \$819,332 including GST.

Carried Unanimously

(c) Appointment of Chief Financial Officer

It was MOVED and SECONDED:

R079/022 That Lena Martin be appointed as the Chief Financial Officer for the Village of Anmore pursuant to section 149 of the Community Charter; AND

That Council designate, Juli Halliwell, Chief Administrative Officer, as the primary Staff signatory for banking purposes for the Village of Anmore; and that, Karen Elrick, Manager of Corporate Services,

and that Lena Martin, Manager of Financial Services be designated as the alternate Staff signatory;

And Further That Council affirm all Village-issued payments require the signature of one Council signatory and one Staff signatory.

Carried Unanimously

(d) Summer Traffic Control Funding

Ms. Juli Halliwell, CAO, provided an overview of the potential costs for traffic control for Buntzen Lake at East Road and Sunnyside, should Council choose to provide ongoing funding. It was noted that BC Hydro agreed to cover the cost for the first weekend of the new parking reservation system but they have indicated they do not intend to provide further funding. Ms. Halliwell noted that the intention would be to schedule traffic control on weekends where the weather was nice and that the cost for a 4 hour shift is approximately \$700.

It was MOVED and SECONDED:

R080/022 That Council authorize funding for up to \$9,000 for 2022 for traffic control personnel related to Buntzen Lake Traffic allocated from surplus reserve and that staff be directed to continue to consult with Hydro regarding cost sharing.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- He has received positive feedback on the new Buntzen Lake parking reservation system and the Fire Chief
- He attended a tree planting ceremony with the Grade 5s along with Cllr Krier and Cllr Weverink organized by the Anmore Garden Club with financial support from the Village
- He will attend the Eagle Ridge Hospital Foundation fundraising event at Swan E Set tomorrow and noted that the new emergency section is now open at Eagle Ridge Hospital

- He discussed with Council holding Ma Murray day on the second Sunday in September as an evening event this year

14. Councillors Reports

Cllr. Weverink reported that:

- He enjoyed the Garden Club event with the Grade 5s
- He is looking forward to Ma Murray Day

Cllr. Krier reported that:

- She wanted to thank Cllr. Trowbridge for his monitoring and report on Buntzen Lake Traffic and congratulated Lena Martin on her appointment as Chief Financial Officer
- She attended the Chamber of Commerce golf tournament
- She attended the Grade 5 tree planting ceremony
- She will be attending meetings over the summer for Mental Heal Task Force and Healthy Communities

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that property taxes were due on July 4 and late penalties have now been applied. Ms. Halliwell also noted that all the excavation for the Anmore Community Hub is complete and that concrete should be poured next week.

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- Minutes of the Public Hearing held on June 21, 2022

(b) General Correspondence

- Communication dated June 16, 2022 from Town of Gibsons regarding Hospice Services Funding – UBCM resolution from Town of Gibsons

17. Public Question Period

Joerge Dyrkton, Anmore, asked why Council's Strategic Plan including provision of alternate options for sewer collection and treatment and creation of opportunities to work, shop and play within Anmore as being different from the OCP. It was replied that

these are two different documents and that Anmore was successful in facilitating an alternate sewer option for Anmore Green Estates as mandated by the Province and that residents have noted that they would like to be able to walk to amenities and limit the environmental impact of driving. The Council Strategic Plan was brought forward to the public with no comments received at the time.

18. Adjournment

It was MOVED and SECONDED:

R081/22 That the meeting be adjourned at 8:07p.m.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor



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Northeast Sector FireSmart Program



- \$496,900 received through UBCM FireSmart Economic Recovery Fund
- Project Partners: City of Coquitlam, City of Port Coquitlam, Village of Anmore, Village of Belcarra
- 1 FireSmart Coordinator
- 4 FireSmart Ambassadors
- 1 FireSmart Representative



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Northeast Sector FireSmart Program



Goal - Assist homeowners to adopt practices to mitigate the negative impacts of wildfire.

- Over 7000 homes canvassed
- The FireSmart home assessment is free and conducted by a local FireSmart Representative
 - Financial support is available for seniors (aged 65 and over) who want to make the recommended changes.
 - Program was recently extended



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Wildfires In BC

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- Early fire season due to drought and heat waves
- 1,642 fires burned in BC
- 869,279 hectares of land burned in B.C

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2021 Fire Season Overview



- 60 per cent of wildfires were natural-caused
- 35 per cent were human-caused
- 5 per cent is undetermined.
- \$565 million spent on fighting wildfires in 2021

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Wildland Urban Interface (WUI)

- WUI refers to the “wildland urban interface”
- It is the zone of transition between wildland forest and human development



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What is a WUI fire?



Where the fuel being consumed by a wildfire...



...changes from wildland fuel to urban fuel



Structural ignition occurs when wildfire embers or flames kindle vulnerable parts of a structure

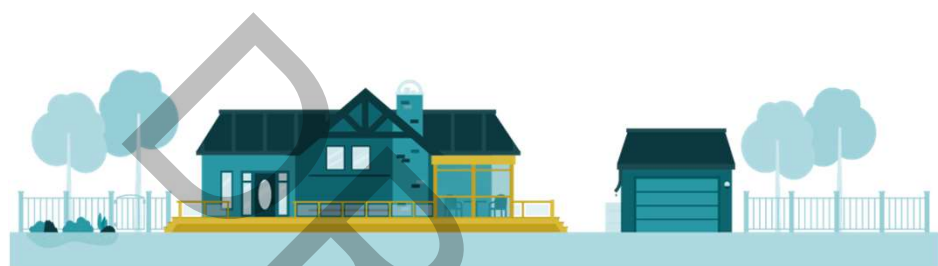
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4. The Role Of FireSmart

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FireSmart is about living with wildfire
and managing for it on our landscapes...



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Why should you care?

- During the fire season, British Columbians may be evacuated from their communities and homes may be destroyed
- Living in a forested area means that you and your community eventually **will** have to contend with the threat of a wildfire

Being proactive is always
more **productive** and **cost-
effective** than being reactive



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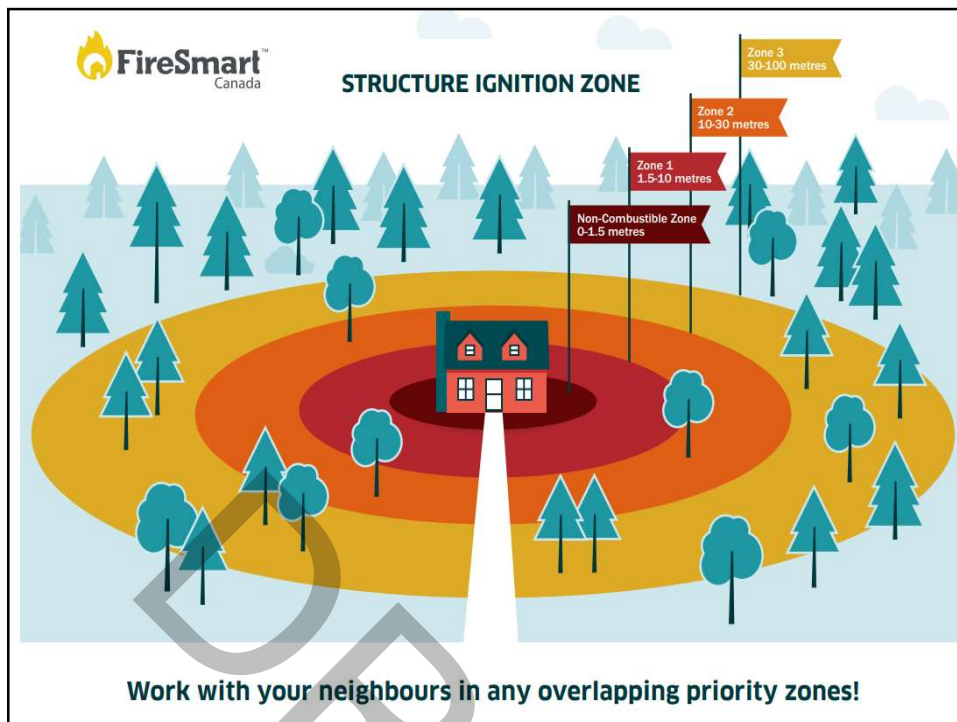
Wildfire prevention begins **before** the fire occurs. FireSmart happens in our own backyards and is a **shared responsibility**.

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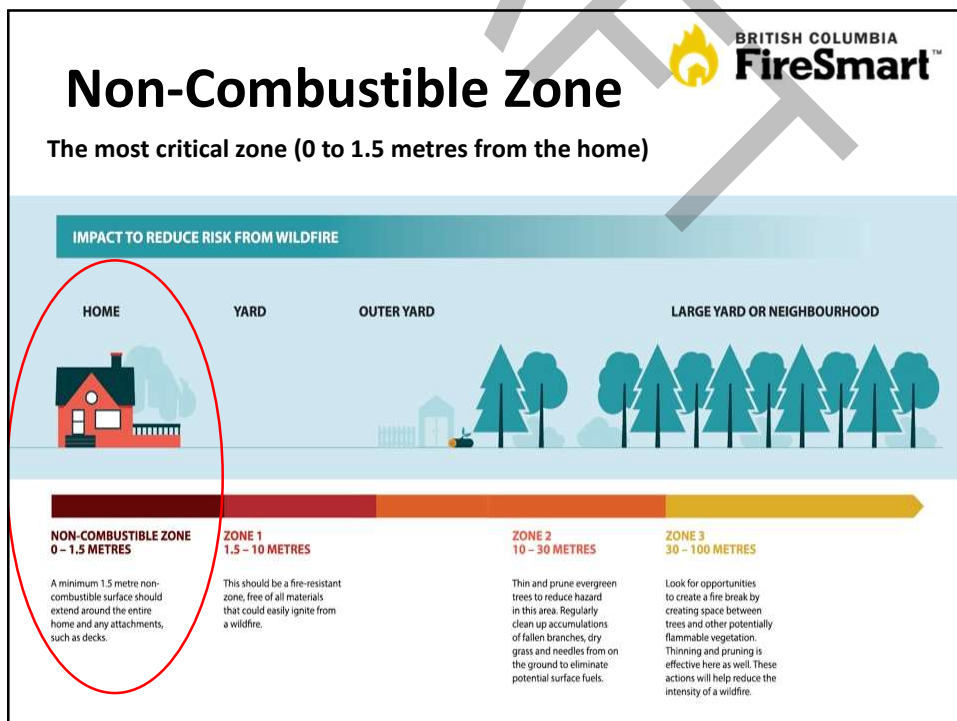
Home Ignition Zone



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1.	What is your roof made of?	Asphalt Shingles 1	Tile Shingles 0	Wood Shake 2	Metal Roof 0
2.	What is the outside of your house made from?	Vinyl Siding 2	Wood Siding 2	Stucco/Cement Board 0	Metal Siding 0
3.	What is your deck made from? Does it have a skirt?	Fire Resistant Material 0	Wood Closed In 0	Wood Open Bottom 1	
4.	Are your eaves open or closed? *eaves are the underside of your roof overhang		Open Eaves 2		Closed Eaves 0
5.	Is your roof clean? Are the eavestroughs cleared?		Eavestrough filled with leaves 2		Clean roof with no debris 0

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Zone 1 (1.5 to 10 metres from home)

 **BRITISH COLUMBIA FireSmart™**

- Plant low-density, fire-resistant plants and shrubs and keep lawns mowed
- Move firewood piles, construction materials, storage sheds and other combustible structures out of this zone and into Zone 2



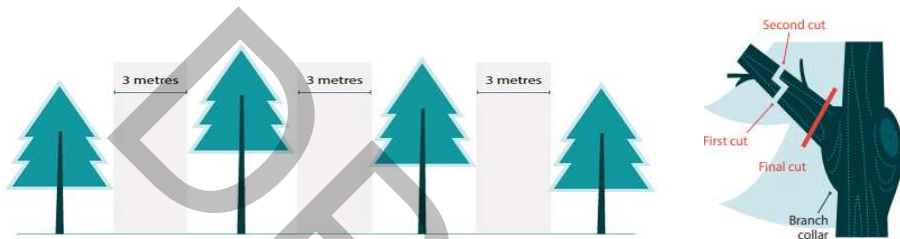



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Zone 2 (10 to 30 metres from home)



- Prune and trim evergreen trees to create at least 3 metres of horizontal space between single or grouped tree crowns
- On the remaining evergreen trees, remove all branches to a height of 2 metres above the ground
- Regularly clean up fallen branches, dry grass and needles from the ground to eliminate potential surface fuels



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Zone 3 (30 to 100 metres from home)



- Create an environment that will **not** support high-intensity crown fires
 - A focus on fuel reduction and conversion (rather than removal) is the main priority in this zone
 - Look for opportunities to create a fire break by creating space between trees and other flammable vegetation



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FireSmart Landscaping



- **Landscape Considerations:**
 - Replace mulches and bark with gravel and rock
 - Replace wooden landscape ties with concrete or rock
 - Remove all dead woody debris from inside of plants and beds
- **Lawn Considerations**
 - Ensure lawn gets the right amount of water
 - Introduce clovers to keep lawn green
 - Keep grass mowed to a max height of 10cm



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FireSmart Landscaping



Characteristics of fire-resistant plants

- Moist, supple leaves
- Minimal accumulation of dead vegetation
- Water-like sap that produces little odor
- Low amount of sap or resin material

Plants to avoid

- Cedar
- Juniper
- Pine
- Tall grass
- Spruce

Characteristics of highly flammable plants

- Aromatic leaves or needles
- Accumulations of fine, dry, dead material
- Resin or oils
- Loose, papery or flaky bark



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FireSmart Landscaping



The FireSmart BC Plant Program is a simple, visual way to showcase which plants are considered more fire-resistant at the point of purchase.



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FireSmart Landscaping



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www.northeastsector.ca
Questions?

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