

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, September 20, 2022, at 7:00 p.m. in **Gymnasium at Anmore
Elementary School, 30 Elementary Road, Anmore, BC**



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R082/22 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations

None.

5. Adoption of Minutes

(a) **Minutes of the Regular Council Meeting held on July 5, 2022**

It was MOVED and SECONDED:

R083/22 That the Minutes of the Regular Council Meeting held July 5, 2022
be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

7. Consent Agenda

(c) Coquitlam Search and Rescue Sponsorship Report

It was MOVED and SECONDED:

R084/22 That Council receive the Coquitlam Search and Rescue
Sponsorship Report, for information.

Carried Unanimously

8. Items Removed from the Consent Agenda

**(a) Village of Belcarra – Request for Comment on the Draft Village of Belcarra
Official Community Plan (OCP)**

Discussion points included:

- Question of reference to sand and gravel deposits
- Request for clarification regarding geographical boundaries and adjacent borders between Belcarra, Port Moody, and Anmore
- Housing clustering
- Opportunity for Council to further review in order to provide comments
- Understanding that Belcarra has deferred consideration until after the local government election

It was MOVED and SECONDED:

R085/22 That Council receive the letter dated July 20, 2022 from
the Village of Belcarra regarding Request for Comment,
for information; and That Council direct staff to bring
forward this item to the October 18, 2022 Regular
Council meeting for Council to provide comment on the
Draft Village of Belcarra Official Community Plan (OCP).

Carried Unanimously

(b) Anmore Climate Action Program Survey Submission Report

Council expressed a desire to address some concerns regarding some of the wording of the response to questions. It was noted by staff that some of the responses were based on multiple choice answers that were provided as part of the survey and that Staff could provide Council with those options.

It was MOVED and SECONDED:

R086/22 That Council receive the Anmore Climate Action Program Survey Submission report generated August 5, 2022, for information.

Defeated Unanimously

It was MOVED and SECONDED:

R087/22 That Council receive the Anmore Climate Action Program Survey Submission report generated August 5, 2022; and That Council be afforded an opportunity to review and provide input prior to submission.

Carried Unanimously

9. Legislative Reports

(a) Ma Murray Lane road dedication removal – Bylaw 664-2022

Mr. Chris Boit, Manager of Development Services, provided an overview of the staff report introducing the bylaw which would facilitate dissolving two road dedications to allow for alignment of the Anmore Community Hub project and Spirt Park where the parcels intersect.

It was MOVED and SECONDED:

R088/22 That Council give first, second and third readings to “Anmore Closure and Removal of Highway Dedication – Ma Murray, Bylaw No. 664-2022”

Carried Unanimously

(b) Anmore Community Hub Loan Authorization Bylaw No. 663-2022

Ms Lena Martin, Manager of Financial Services, provided an overview of the staff report and bylaw introduction which would allow the Village to begin the borrowing process for the Municipal Finance Authority loan to contribute to construction of the Anmore Community Hub.

It was MOVED and SECONDED:

R090/22 That Council give first, second and third readings to Anmore Community Hub Loan Authorization Bylaw No. 663-2022.

Carried Unanimously

10. Unfinished Business

None.

11. New Business

(a) Award of Website Development & Support Contract

Ms. Juli Halliwell, CAO, provided an overview of the staff report and recommendation to award the contract within the previously approved budget. It was noted that this project will increase functionality of the Village website for staff and users as well as allow for greater accessibility for staff to conduct updates and changes to the website.

It was MOVED and SECONDED:

R091/22 That Council approve the award of the contract for the redevelopment of the Village's website for a maximum contract price of \$80,000, excluding GST, to Graphically Speaking.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- He attended the UBCM convention and met with the Minister of Environment, Honourable George Heyman regarding the AGE pollution abatement order
- He attended Ma Murray Day which was a successful event and wanted to congratulate Sandy Weverink on receiving the Community Spirit Award, and to thank the SVFD, staff and volunteers for the event
- He will attend a SVFD Board of Trustees meeting on Thursday
- He requested a paving update from Chris Boit. Mr. Boit reported that Hemlock is mostly complete, as well as Sunnyside and that some driveways are still to be completed. Permanent speed bumps will be installed on Birch Wynde and a safety audit will be conducted on Sunnyside in the coming weeks

14. Councillors Reports

Councillor Krier reported that:

- She attended UBCM convention last week which was a valuable opportunity to share information with other communities
- Ma Murray day was a success and well received
- She will be attending a Healthier Community Partnership Meeting tomorrow
- She will be attending a Tri Cities ministerial breakfast at the Boathouse next Saturday

Councillor Weverink reported that:

- Ma Murray day was a success, and the Community Spirit Award presented to Sandy Weverink was much appreciated
- He requested an update on the pathway near Eaglecrest. It was noted that the Village has been waiting on BC Hydro to complete some work on their transmission line which has now been completed and now we are waiting for the next cycle for environmental approval process before work can begin in the coming year
- He requested an update on flail mowing on Sunnyside. It was noted that the majority of the mowing should be up to date and that some growth in the ditches is desired for the environment and slope stability of the ditches
- He requested an update on the bus stop and it was reported that it should be on its way soon.

Councillor Laidler reported that:

- This would be his last Council meeting and provided an overview of accomplishments and thanked Council, the Village and staff

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that:

- A meeting with BC Hydro will take place next week and the pilot project reservation system will be discussed
- Anmore Green Estates has connected to the regional sewer system and their environmental orders have been lifted so hopefully the Village's will be lifted soon as well
- Staff is working on budgeting for 2023
- The Village has changed direction for the project manager for the Anmore Community HUB and Chris Boit will be taking over as the project manager. Denis Brown was thanked for his valuable contributions.
- Chris Boit provided a construction update noting that underground utilities and basement slab are being finished with first basement slab expected to be poured at the end of this month. The project team is continuing to look for cost savings on the project.

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- Minutes of the Sasamat Volunteer Fire Department Board of Trustees meeting held on March 3, 2022
- Minutes of the Sasamat Volunteer Fire Department Board of Trustees meeting held on June 2, 2022

(b) General Correspondence

- Metro Vancouver Board in Brief for meetings held on June 24, 2022
- Communication dated July 25, 2022 from Canada Community – Building Fund BC regarding first Community Works Fund Payment for 2022/2023.
- Metro Vancouver Board in Brief for meetings held on July 29, 2022
- Communication dated August 15, 2022 from Ombudsperson British Columbia re Quarterly Report: April 1 – June 30, 2022
- Communication dated August 31, 2022 from Forest Enhancement Society of British Columbia
- Communication from Aboriginal Housing Management Association dated September 6, 2022 regarding AMHA Strategy.

17. Public Question Period

Fiona Cherry, Anmore, asked about future Ma Murray design and budget. It was noted by staff that this will be a future discussion and the scope and budget will be brought forward to Council for decisions.

Joan Walker, Anmore, offered thanks for the road work on Hemlock and expressed concerns regarding water pooling. Staff noted that the work is still underway and the polling issue will be addressed.

Nancy Maloney, Anmore, asked about Council’s Strategic Plan and input from public on the plan. It was noted that a draft was brought forward to an open council meeting with an opportunity for public input. Ms. Maloney requested that gender neutral language be adopted for the Sasamat Volunteer Fire Department Board of Trustee Minutes. It was noted that these are prepared by Metro Vancouver and are on the agenda for information. Council invited Ms. Maloney to contact Chief Sharpe with her request.

18. Adjournment

It was MOVED and SECONDED:

R092/22 That the meeting be adjourned at 8: 06 p.m.

Carried Unanimously

“Karen Elrick”

“John McEwen”

Karen Elrick
Corporate Officer

John McEwen
Mayor