

REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, October 18, 2022, at 7:00 p.m. in **Gymnasium at Anmore
Elementary School, 30 Elementary Road, Anmore, BC**



NOTE: Members of the public not attending in person may view our Regular Council meeting by accessing the meeting via our YouTube channel. For those who are not attending in person, questions/comments under Item 3 Public Input, or Item 17 Public Question Period may be submitted up to 4:00pm on meeting days to karen.elrick@anmore.com to be read by the Corporate Officer during the meeting.

https://www.youtube.com/channel/UCeLV-BY6qZzAVEKX5cMWcAQ?view_as=subscriber

THIS MEETING'S PROCEEDINGS WILL BE BROADCAST LIVE VIA YOUTUBE AND AVAILABLE AS A
RECORDED ARCHIVE ON THE VILLAGE WEBSITE

1. Call to Order

2. Approval of the Agenda

Recommendation: That the Agenda be approved as circulated.

3. Public Input

*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

4. Delegations

None.

5. Adoption of Minutes

Page 4 **(a) Minutes of the Regular Council Meeting held on September 20, 2022**

Recommendation: That the Minutes of the Regular Council Meeting held September 20, 2022 be adopted, as circulated.

6. Business Arising from Minutes

7. Consent Agenda

None.

8. Items Removed from the Consent Agenda**9. Legislative Reports**

None.

10. Unfinished Business

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(a) Village of Belcarra – Request for Comment on the Draft Village of Belcarra Official Community Plan (OCP)

At the September 20, 2022 Regular Council meeting:

It was MOVED and SECONDED:

R085/22

That Council receive the letter dated July 20, 2022 from the Village of Belcarra regarding Request for Comment, for information; and That Council direct staff to bring forward this item to the October 18, 2022 Regular Council meeting for Council to provide comment on the Draft Village of Belcarra Official Community Plan (OCP).

11. New Business

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(a) BC Active Transportation Grant

Report dated October 6, 2022 from Chris Boit, Manager of Development Services, attached.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report**14. Councillors Reports****15. Chief Administrative Officer's Report**

16. Information Items**(a) Committees, Commissions and Boards – Minutes**

- Page 70
- Minutes of the Sasamat Volunteer Fire Department Board of Trustees meeting held on September 22, 2022

(b) General Correspondence

- Page 73
- Communication from Recycling Council of British Columbia regarding Circular Economy Month
- Page 74
- Communication from Province of BC, Minister of Environment and Climate Change Strategy dated September 1, 2022 regarding Ministerial Order, Liquid Waste Management Plan – Cancelled
- Page 75
- Tri-Cities Children's Accord 2022 – 2025
- Page 80
- Communication dated September 19, 2022 from Youth Parliament of British Columbia

17. Public Question Period

**Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

18. Adjournment

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, September 20, 2022, at 7:00 p.m. in **Gymnasium at Anmore
Elementary School, 30 Elementary Road, Anmore, BC**



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R082/22 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations

None.

5. Adoption of Minutes

(a) **Minutes of the Regular Council Meeting held on July 5, 2022**

It was MOVED and SECONDED:

R083/22 That the Minutes of the Regular Council Meeting held July 5, 2022
be adopted, as circulated.

Carried Unanimously

6. **Business Arising from Minutes**

7. **Consent Agenda**

(c) **Coquitlam Search and Rescue Sponsorship Report**

It was MOVED and SECONDED:

R084/22 That Council receive the Coquitlam Search and Rescue
Sponsorship Report, for information.

Carried Unanimously

8. **Items Removed from the Consent Agenda**

(a) **Village of Belcarra – Request for Comment on the Draft Village of Belcarra
Official Community Plan (OCP)**

Discussion points included:

- Question of reference to sand and gravel deposits
- Request for clarification regarding geographical boundaries and adjacent borders between Belcarra, Port Moody, and Anmore
- Housing clustering
- Opportunity for Council to further review in order to provide comments
- Understanding that Belcarra has deferred consideration until after the local government election

It was MOVED and SECONDED:

R085/22 That Council receive the letter dated July 20, 2022 from
the Village of Belcarra regarding Request for Comment,
for information; and That Council direct staff to bring
forward this item to the October 18, 2022 Regular
Council meeting for Council to provide comment on the
Draft Village of Belcarra Official Community Plan (OCP).

Carried Unanimously

(b) Anmore Climate Action Program Survey Submission Report

Council expressed a desire to address some concerns regarding some of the wording of the response to questions. It was noted by staff that some of the responses were based on multiple choice answers that were provided as part of the survey and that Staff could provide Council with those options.

It was MOVED and SECONDED:

R086/22 That Council receive the Anmore Climate Action Program Survey Submission report generated August 5, 2022, for information.

Defeated Unanimously

It was MOVED and SECONDED:

R087/22 That Council receive the Anmore Climate Action Program Survey Submission report generated August 5, 2022; and That Council be afforded an opportunity to review and provide input prior to submission.

Carried Unanimously

9. Legislative Reports**(a) Ma Murray Lane road dedication removal – Bylaw 664-2022**

Mr. Chris Boit, Manager of Development Services, provided an overview of the staff report introducing the bylaw which would facilitate dissolving two road dedications to allow for alignment of the Anmore Community Hub project and Spirt Park where the parcels intersect.

It was MOVED and SECONDED:

R088/22 That Council give first, second and third readings to “Anmore Closure and Removal of Highway Dedication – Ma Murray, Bylaw No. 664-2022”

Carried Unanimously

(b) Anmore Community Hub Loan Authorization Bylaw No. 663-2022

Ms Lena Martin, Manager of Financial Services, provided an overview of the staff report and bylaw introduction which would allow the Village to begin the borrowing process for the Municipal Finance Authority loan to contribute to construction of the Anmore Community Hub.

It was MOVED and SECONDED:

R090/22 That Council give first, second and third readings to Anmore Community Hub Loan Authorization Bylaw No. 663-2022.

Carried Unanimously

10. Unfinished Business

None.

11. New Business**(a) Award of Website Development & Support Contract**

Ms. Juli Halliwell, CAO, provided an overview of the staff report and recommendation to award the contract within the previously approved budget. It was noted that this project will increase functionality of the Village website for staff and users as well as allow for greater accessibility for staff to conduct updates and changes to the website.

It was MOVED and SECONDED:

R091/22 That Council approve the award of the contract for the redevelopment of the Village's website for a maximum contract price of \$80,000, excluding GST, to Graphically Speaking.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- He attended the UBCM convention and met with the Minister of Environment, Honourable George Heyman regarding the AGE pollution abatement order
- He attended Ma Murray Day which was a successful event and wanted to congratulate Sandy Weverink on receiving the Community Spirit Award, and to thank the SVFD, staff and volunteers for the event
- He will attend a SVFD Board of Trustees meeting on Thursday
- He requested a paving update from Chris Boit. Mr. Boit reported that Hemlock is mostly complete, as well as Sunnyside and that some driveways are still to be completed. Permanent speed bumps will be installed on Birch Wynde and a safety audit will be conducted on Sunnyside in the coming weeks

14. Councillors Reports

Councillor Krier reported that:

- She attended UBCM convention last week which was a valuable opportunity to share information with other communities
- Ma Murray day was a success and well received
- She will be attending a Healthier Community Partnership Meeting tomorrow
- She will be attending a Tri Cities ministerial breakfast at the Boathouse next Saturday

Councillor Weverink reported that:

- Ma Murray day was a success, and the Community Spirit Award presented to Sandy Weverink was much appreciated
- He requested an update on the pathway near Eaglecrest. It was noted that the Village has been waiting on BC Hydro to complete some work on their transmission line which has now been completed and now we are waiting for the next cycle for environmental approval process before work can begin in the coming year
- He requested an update on flail mowing on Sunnyside. It was noted that the majority of the mowing should be up to date and that some growth in the ditches is desired for the environment and slope stability of the ditches
- He requested an update on the bus stop and it was reported that it should be on its way soon.

Councillor Laidler reported that:

- This would be his last Council meeting and provided an overview of accomplishments and thanked Council, the Village and staff

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that:

- A meeting with BC Hydro will take place next week and the pilot project reservation system will be discussed
- Anmore Green Estates has connected to the regional sewer system and their environmental orders have been lifted so hopefully the Village's will be lifted soon as well
- Staff is working on budgeting for 2023
- The Village has changed direction for the project manager for the Anmore Community HUB and Chris Boit will be taking over as the project manager. Denis Brown was thanked for his valuable contributions.
- Chris Boit provided a construction update noting that underground utilities and basement slab are being finished with first basement slab expected to be poured at the end of this month. The project team is continuing to look for cost savings on the project.

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- Minutes of the Sasamat Volunteer Fire Department Board of Trustees meeting held on March 3, 2022
- Minutes of the Sasamat Volunteer Fire Department Board of Trustees meeting held on June 2, 2022

(b) General Correspondence

- Metro Vancouver Board in Brief for meetings held on June 24, 2022
- Communication dated July 25, 2022 from Canada Community – Building Fund BC regarding first Community Works Fund Payment for 2022/2023.
- Metro Vancouver Board in Brief for meetings held on July 29, 2022
- Communication dated August 15, 2022 from Ombudsperson British Columbia re Quarterly Report: April 1 – June 30, 2022
- Communication dated August 31, 2022 from Forest Enhancement Society of British Columbia
- Communication from Aboriginal Housing Management Association dated September 6, 2022 regarding AMHA Strategy.

17. Public Question Period

Fiona Cherry, Anmore, asked about future Ma Murray design and budget. It was noted by staff that this will be a future discussion and the scope and budget will be brought forward to Council for decisions.

Joan Walker, Anmore, offered thanks for the road work on Hemlock and expressed concerns regarding water pooling. Staff noted that the work is still underway and the pooling issue will be addressed.

Nancy Maloney, Anmore, asked about Council's Strategic Plan and input from public on the plan. It was noted that a draft was brought forward to an open council meeting with an opportunity for public input. Ms. Maloney requested that gender neutral language be adopted for the Sasamat Volunteer Fire Department Board of Trustee Minutes. It was noted that these are prepared by Metro Vancouver and are on the agenda for information. Council invited Ms. Maloney to contact Chief Sharpe with her request.

18. Adjournment

It was MOVED and SECONDED:

R092/22 That the meeting be adjourned at 8: 06 p.m.

Carried Unanimously

Karen Elrick
Corporate Officer

John McEwen
Mayor



VILLAGE OF BELCARRA

"Between Forest and Sea"

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July 20, 2022

File: 6480-07

RE: Request for Comment on the Draft Village of Belcarra Official Community Plan (OCP)

In 2021, Village of Belcarra Council undertook to review its Official Community Plan. In December 2021, Council appointed 11 community members to an Official Community Plan Review Committee. Since January 26, 2022, the OCP Review Committee has been working diligently reviewing Belcarra's 2011 OCP with a view to bringing forward an updated draft OCP for Council's consideration and approval. This review has been supported by external planning consultants.

This work has included numerous committee meetings, two virtual Open Houses and a community survey. On June 27, 2022, the Committee submitted its proposed draft OCP to Council. Council resolved to authorize staff to release the draft Official Community Plan and refer the plan to the necessary commenting agencies for review and feedback.

Accordingly, we enclose the draft Official Community Plan (June 24, 2022) for review and invite your organization to submit written comments by Thursday, August 25, 2022. Should we not hear from your organization by that date, we will assume that your organization does not have any comments on the draft OCP.

Comments by mail, e-mail or fax may be submitted to:

Mail: Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC V3H 4P8

E-mail: prichardson@belcarra.ca

Fax: 604-939-5034

Please direct questions regarding the draft OCP Official Community Plan to prichardson@belcarra.ca or call Paula Richardson at 604-937-4100.

Sincerely,

Paula Richardson
Acting Chief Administrative Officer

Village of Belcarra Updated Official Community Plan



**This draft OCP document has been prepared with the
guidance and input from the OCP Review Committee.
June 24, 2022**



ACKNOWLEDGEMENT

The Village of Belcarra (Belcarra) recognizes that updating its Official Community Plan (OCP) was a collective effort. Many voices and perspectives contributed to the drafting of this important policy document and the Village thanks you for your efforts. Special thanks to the OCP Review Committee for making this planning process so successful.

Tum-Tumay-Whueton, or Belcarra, is home to an ancestral village of the Tsleil-Waututh Nation. Belcarra is grateful for the meaningful contributions made by Tsleil-Waututh Nation with whom we share part of their traditional territory.

Belcarra appreciates the support Village staff provided as well as input received from our neighbouring municipalities and key stakeholder groups. Belcarra is proud of the community interest in the new OCP and thanks residents for engaging in the planning process through community surveys and open houses.

Thank you to the following:

- **Belcarra OCP Review Committee**

- Ian Devlin, Chair
- Ralph Drew, Vice Chair
- Larry Carlsen, Member
- Paul Degraaf, Member
- Jol Drake, Member
- Kevin Ferris, Member
- Tracy McRae, Member
- Mary-Ann Pope, Member
- Sandra Rietchel, Member
- Janet Ruzycki, Member
- Angela Yin, Member

- **Council Liaison:** Councillor Carolina Clark

- **Village of Belcarra Staff**

- Lorna Dysart, CAO
- Dennis Back, Acting CAO
- Paula Richardson, Acting Corporate Officer
- Stewart Novak, Public Works

- **Stakeholder Groups**

- Tsleil-Waututh Nation
- Metro Vancouver Planning Department
- Metro Vancouver Parks Department
- Vancouver Fraser Port Authority
- Tri Cities Chamber of Commerce
- TransLink
- BC Hydro
- Public Works and Engineering
- Sasamat Outdoor Centre
- City of Port Moody
- Sasamat Fire Department

INTRODUCTION

The Village of Belcarra (Belcarra) is located on the eastern shore of Indian Arm at the mouth of the Burrard Inlet within the traditional territory of Tsleil-Waututh Nation. Belcarra is a unique community, peaceful, surrounded by nature, with a pace of life that is unhurried. The community is attractive to those seeking a quiet semi-rural setting close to parks and the waterfront. One of Belcarra's greatest strengths is the character of its residents. Belcarra residents care deeply about their community and are highly engaged in municipal affairs. It should come as no surprise that the OCP garnered a lot of interest from residents, which was welcomed throughout the process.

Belcarra is known for its calm setting and placement in some of the region's most spectacular parks. As a neighbour to təmtə́míxw̓tən (Belcarra Regional Park) and Say Nuth Khaw Yum (Indian Arm) Provincial Park, Belcarra is surrounded by natural beauty. Belcarra is a popular regional destination for hikers, scuba divers, water skiers, and those seeking a quiet respite from the city.

This OCP represents a milestone in the development of the community as a document that recognizes Belcarra's past, present and future. The OCP was created with substantial input from residents, including the OCP Review Committee. The process also presented an opportunity for relationship building with Tsleil-Waututh Nation, laying the groundwork for future reconciliation and collaboration. Throughout the planning process, it was clear that residents wanted to strike a balance between maintaining the community character they hold dear and charting a future that considers social, environmental, and financial sustainability.

The TRC Definition of Reconciliation

"...Reconciliation is about establishing and maintaining a mutually respectful relationship between Aboriginal and non-Aboriginal peoples in this country."

Belcarra is an ageing community in a growing region. The OCP will be a valuable tool for navigating the future amidst the mounting pressures from its neighbours and the realities of the changing climate. This Plan embodies the vision of Belcarra residents and presents a land use framework designed to guide community development over the next 5 to 10 years. The OCP provides a balanced approach and direction for land use development and other key policies that will shape how Belcarra will respond in the face of a dynamic future.

LOCATION AND PLANNING AREA

Belcarra is located on the eastern shore of Indian Arm in Metro Vancouver as shown on **Figure 1 – Context Map**. Belcarra, which encompasses 5.5km², is home to Say Nuth Khaw Yum (Indian Arm) Provincial Park and təmtəxíwtən (Belcarra Regional Park). Over 70 percent of the land is designated 'Conservation and Recreation Area' by Metro Vancouver on account of its environmentally sensitive areas and extensive trail network. Belcarra's natural beauty is evident on **Figure 2 – Aerial Photograph Map**.

Belcarra shares municipal boundaries with the City of Port Moody and the Village of Anmore. These municipalities, along with the Cities of Coquitlam and Port Coquitlam, are referred to as the Northeast sub-region by Metro Vancouver. Belcarra also shares a municipal boundary with the Metro Vancouver Regional District (MVRD) Electoral Area 'A' as shown on **Figure 3 – Neighbouring Jurisdictions Map**.

Belcarra includes Hamber Island, Jug Island, Racoon Island, and Twin Islands. Jug Island is part of təmtəxíwtən (Belcarra Regional Park) while Racoon Island and Twin Islands are part of Say Nuth Khaw Yum (Indian Arm) Provincial Park. Both parks are identified on **Figure 4 – Parks and Recreation Map**.

OFFICIAL COMMUNITY PLANS: AN OVERVIEW

What is an OCP?

An OCP describes the long-term vision of a community and includes strategic objectives and policies that guide planning and land use management. An OCP presents the long-term development plans for a community and addresses matters like housing, mobility, environment, recreation, servicing, communication, and implementation. An OCP is an important policy document because it outlines how a local government plans to exercise its powers. Municipalities have the authority to develop OCPs under the Local Government Act. Once adopted, all bylaws enacted (or works undertaken) must be consistent with the OCP.

What does an OCP include?

The Local Government Act requires municipalities to include the following in their OCPs:

- residential development to meet anticipated housing needs for the next five (5) years;
- existing and proposed land uses (e.g., residential, commercial, industrial etc.);

An **Official Community Plan** should be exactly what the name suggests:

- **Official**, meaning it is adopted by the Mayor and Council.
- **Community**, meaning it should reflect the community's desires and vision for the future along with implying that the community has a strong role in ensuring the plan is implemented.
- **Plan**, meaning there is a relevant strategy for achieving future goals and vision.

- sand and gravel deposits suitable for future extraction;
- phasing of major road and water systems;
- restrictions on the use of land with hazardous conditions or environmental sensitivity;
- housing policies for affordable housing, rental housing, and special needs housing; and
- targets and policies for reducing greenhouse gas emissions.

An OCP may designate areas that require special treatment for certain purposes e.g., hazard protection areas, revitalization areas, and objectives related to built form and character.

How does an OCP relate to other Plans?

An OCP must be consistent with a Regional Growth Strategy (RGS) where it applies to a municipality. An OCP is the highest-order municipal land use plan — it informs a municipality's Zoning Bylaw and any neighbourhood or area plans the community may have. Belcarra's OCP will inform the Zoning Bylaw which will play a major role in implementing the OCP's policies. Belcarra's OCP must also be consistent with "Metro 2050" RGS.



Regional Growth Strategy

Belcarra Official Community Plan

Belcarra Zoning Bylaw

An OCP is informed by many other regional, municipal, and area plans. At a regional level, the Belcarra OCP is informed by Metro Vancouver's Parks Plan and TransLink's Transport 2050 which provide overarching policy frameworks for parks and recreation areas across the region and our regional transportation network. At a municipal level, the Belcarra OCP is informed by Belcarra's Strategic Plan, Housing Needs Report, Bedwell Bay Sustainability Plan; and a broad collection of policies and bylaws. At an area level, the Belcarra OCP is informed by the Vancouver Fraser Port Authority's Land Use Plan (particularly policies related to the Indian Arm Planning Area) and the Burrard Inlet Action Plan prepared by Tsleil-Waututh Nation.

These plans, policies, and more informed the Belcarra OCP and how the community will manage growth and development within the community over the next 5 to 10 years.

COMPONENTS OF THE PLAN

The OCP is guided by a vision statement that is supported by strategic goals, policies, and land use maps. These four (4) components work together to create a comprehensive policy framework to guide growth and development within Belcarra for the next 5 to 10 years.

Vision

The vision statement guides the OCP and provides overarching direction for the strategic goals and policies. The vision statement was crafted with input provided by the community through a fulsome public engagement process. Residents completed a community visioning survey and participated in roundtable discussions (focused on visioning) as part of the first open house. The vision statement captures Belcarra's character and the community's aspirations for the future.

Strategic Goals

Belcarra's OCP contains ten (10) strategic goals that are easy-to-remember statements of what needs to be accomplished to move forward towards a vision. The strategic goals were informed by community feedback provided through the engagement process. Community members were asked (through a survey and roundtable discussions at a public open house) what needed to change in order for their vision to become a reality. The answers to that question helped inform the strategic goals presented in this plan.

Policies

The policies are rules and/or direction on which day to day decisions are based. Policies should be specific, measurable, accurate, reliable, and time-bound wherever possible to be effective. The policies of this plan, which are intended to be read together, represent steps Belcarra should take to achieve its vision.

Maps

The maps complement the policies and translate the vision and strategic goals into tangible land uses. The maps are intended to be read alongside the policies for clarity and context. The maps identify what policies apply to what land in a way that is informative and easy to understand.

Regional Context Statement

The Local Government Act requires all municipalities to provide a Regional Context Statement (RCS) as a component of an OCP if the regional district in which they are located has adopted a RGS. The purpose of including a Regional Context Statement is to identify how the OCP's vision, goals, and policies support the objectives of the region now and in the future. Municipal OCPs must be consistent with the policies of the RGS.

In 2019, the Metro Vancouver Regional District (MVRD) began updating the Metro Vancouver 2040 Regional Growth Strategy (RGS). The new RGS has received first and second reading by the MVRD, and all Metro Vancouver municipalities have been requested in writing to endorse the new RGS. Belcarra's OCP will need to be consistent with the "Metro 2050" RGS once it is adopted by the MVRD.

OCP PLANNING PROCESS: AN OVERVIEW

Project Timeline

Council identified an OCP Review as a strategic priority within the 2020-2024 Corporate Strategic Plan. Council initiated the OCP Review process in December 2021 with the appointment of an OCP Review Committee and a professional planning consultant. Council identified July 2022 as the target for adopting a new OCP for Belcarra.

A Planning Process with Four (4) Phases

The OCP Review planning process was structured into four (4) phases: 1) Project Launch and Background Review; 2) Information Gathering and Visioning; 3) Plan Development; and 4) Plan Adoption.

Where are we in the planning process?



Phase 1: Project Launch and Background Review

The OCP Review was officially launched in January 2022 when the planning consultants met with administration and the OCP Review Committee for the first time. Phase 1 involved a lot of due diligence work (review of existing policies and reports provided by Belcarra). This work was supplemented by conversations with Village staff and comprehensive site visits, by land and sea, of the community.

Phase 2: Information Gathering and Visioning

Information was gathered through stakeholder interviews. The purpose of the interviews was to confirm what policies, plans, and regulations applied to Belcarra and how the policies should be interpreted. Information was also gathered through the development of base mapping that served as the foundation for all OCP maps. Provincial and regional datasets were used to build the OCP basemap.

Phase 2 included three (3) visioning exercises with the community: 1) a community survey; 2) a public open house; and 3) a workshop with OCP Review Committee members. Community values and aspirations were identified through the engagement processes as well emerging priorities.

Phase 3: Plan Development

Input provided by the OCP Review Committee; Belcarra residents; Village staff; stakeholders; and Tsleil-Waututh Nation was themed and analyzed. The input was used to craft the Draft OCP — a strong policy framework that reflects the shared needs and interests of the community. The Draft Plan was circulated to those noted above, and revisions were made to the Draft OCP, before it was finalized and recommended by the OCP Review Committee for adoption.

Phase 4: Plan Adoption

The OCP was recommended to Council by the OCP Review Committee. Council considered the recommendations of the OCP Review Committee alongside comments and recommendations provided by members of the public through the public hearing process. The OCP was referred to the Province of British Columbia for approval after it received third reading from Council. The OCP was adopted by Council on XXXXXXXXXX as Bylaw XXXX.

COMMUNITY ENGAGEMENT

Two (2) phases of public engagement were undertaken between January and June 2022 to inform the OCP planning process. Belcarra is home to many engaged residents who took the time to share their thoughts and perspectives on how the community should grow and develop over the next 20 years.

Phase 1 Community Engagement Objectives

The objectives of the first phase of community engagement were as follows:

- To inform the community about OCPs;
- To inform the community about the OCP planning process;
- To consult and involve the community in defining Belcarra's character;
- To consult and involve the community in developing a vision for Belcarra; and
- To consult and involve the community in identifying emerging priorities.

Phase 1 Community Engagement Activities

A series of posters were installed at the community mailboxes/bus shelters to inform residents about the OCP Review. The posters also served to inform residents about OCPs so they would have the understanding required to provide meaningful input into the planning process. The posters also invited residents to join the conversation and advertised upcoming engagement activities. These activities included: a community survey which was completed by 111 residents; a virtual open house that was attended by 55 residents, staff, and elected officials; and a passive open house for those unable to attend the virtual one. An advertisement was also placed in the 'Belcarra Barnacle' announcing the launch of the OCP Review.

Phase 2 Community Engagement Objectives

The objectives of the second phase of community engagement were as follows:

- To report back what was heard in the first phase of community engagement;
- To inform the community about the OCP planning and adoption process;
- To consult and involve the community on the draft vision;
- To consult and involve the community on the draft strategic goals;
- To inform the community about the Draft OCP and Land Use Maps; and
- To consult and involve the community on the Draft OCP and Land Use Maps.

Phase 2 Community Engagement Activities

Posters were installed at the community mailboxes/bus shelters to: 1) inform residents about the draft vision and strategic goals; and 2) invite the community to a virtual open house. The virtual open house was attended by 34 residents, staff, and elected officials.

OCP Review Committee

Council appointed an 11-member OCP Review Committee to provide recommendations to Council regarding revisions and updates to the existing Belcarra OCP which was adopted in 2011. The OCP Review Committee was also tasked with the following:

- To help gather and disseminate information, assess priorities, determine objectives, and provide feedback throughout the planning process;
- To help educate the public about the planning process and spread the word about public engagement opportunities in the community; and
- To share experience and expertise from a diverse range of backgrounds.

The OCP Review Committee served until the OCP was adopted by Council.

Monthly Meetings

The 11-member OCP Review Committee participated in monthly meetings with the Village's planning consultants to craft Belcarra's updated OCP. The Committee met eight (8) times over the planning process to share research, discuss best practices, and make recommendations on how different policy areas could be updated and/or included in the updated OCP.

Stakeholder Interviews

Belcarra invited neighbouring municipalities and key stakeholders to provide input into the OCP Review. A total of 10 stakeholder interviews were conducted between January and June, 2022. These stakeholders included the following:

- Metro Vancouver Planning Department
- Metro Vancouver Parks Department
- Vancouver Fraser Port Authority
- TransLink
- BC Hydro
- City of Port Moody
- Tri-Cities Chamber of Commerce
- Public Works and Engineering
- Sasamat Outdoor Centre
- Sasamat Fire Department

The Village of Anmore thanked Belcarra for the notification, but declined an invitation to meet.

Belcarra provided neighbouring municipalities and key stakeholders an opportunity to review and comment on the Draft OCP document and Land Use Maps before the plan was finalized and recommended to Council for adoption.

Engaging Tsleil-Waututh Nation [PLACEHOLDER]

Belcarra extended an invitation to Tsleil-Wuatuth Nation, on a government-to-government basis, to collaborate on the OCP Review. Belcarra is committed to advancing reconciliation within the community and working towards developing a stronger working relationship with Tsleil-Waututh.

[To be updated when the official referral process to the Nation has been completed.]

OCP Review Webpage

A project webpage was launched in January 2022 to publish materials related to the OCP for public reference and information. All community posters were published on the webpage along with presentations made at open houses and video recordings of the events. Meeting agendas, minutes, presentations, and video recordings from all public OCP Review Committee meetings were also published on the project webpage for information and transparency.



Community Events



Engagement Activities



HISTORY OF BELCARRA

Municipal History

Belcarra is located within the traditional territory of Tsleil-Waututh Nation who have been stewards of the Belcarra area for at least 3,000 years. Settlement of the area occupied by present-day Belcarra began in 1859, when the Burrard Inlet and North Arm areas were mapped by the Royal Navy survey ship H.M.S. Plamper.

The first land owner, in what is now Belcarra, was John Hall, a hand-logger and farmer who in 1870 pre-empted approximately 160 acres (District Lot 229) covering the present-day location of the Belcarra picnic grounds and southern half of Belcarra Peninsula. In payment for legal representation, Hall's land was transferred in 1882 to his lawyer, William Norman Bole, who developed the land as a summer destination for his family. Bole has significant ties to the initial settlement in the area and the Village's name, "Belcarra." As a native of Ireland, Bole used two Celtic words to describe the area. *Baal*, meaning "sun," and *Carra*, meaning a "lovely land," were combined to create "Belcarra" – *The Fair Land Upon Which The Sun Shines*.

Bole's acquired land was eventually sold and subdivided in 1908 to create waterfront residences and cottages. By 1911, upwards of 70 cottages had been built at Belcarra Bay and Bedwell Bay that varied in both size and structure. These cottages were built as summer accommodations for residents across the Lower Mainland and a few cottages have been designated under the City of Port Moody Heritage Register.

The abundance of natural resources within the Belcarra area made it a prime location for industry. In 1870, the first Timber Lease was issued by the Colonial Government to the Moodyville Mill on the eastern shore of Bedwell Bay and was hand-logged by Stephen Decker. A second phase of logging within the Bedwell Bay area occurred between 1900 and 1905, when fir and cedar trees were logged.

Between 1907 and 1917, the Bedwell Bay Federal Crown Land was surveyed by the Dominion Government of Canada, subdivided into "200 villa-style lots" and named "Woodhaven" at the time the lots were sold in 1911. Original survey pins have been said to be found within the second-growth forest in the area today.

The cottage owners originally accessed their lots along the North Arm and Bedwell Bay by water. In 1908, the 'New Brighton Ferry Company' formed a ferry service that provided passage from Vancouver to the Belcarra Park picnic grounds. The service was sold to the 'Harbour Navigation Company' in 1920, which developed amenities such as a picnic shelter, concession stand, dance hall, and a wharf within the park.

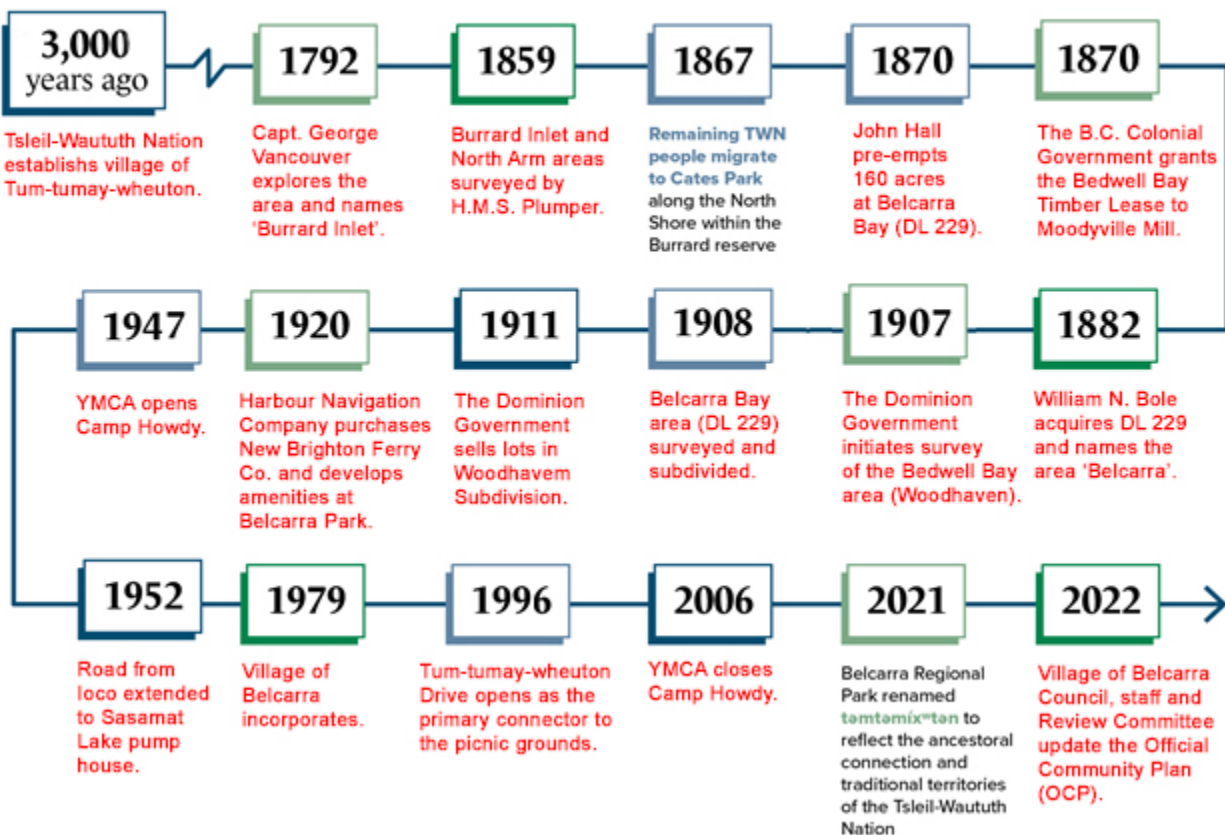
Through the 1930s, the idea of a road to Belcarra began to form with formal submissions to the Provincial Government. Construction of the road eventually began in 1952 with an extension from the present-day First Avenue in Ioco to the Sasamat Lake pump house.

YMCA purchased a large parcel of land in the Belvedere (Farrer Cove) area in 1946 and the following year opened 'Camp Howdy', a popular summer youth camp. The camp was a much-loved part of the community for the next 60 years until its closure in 2006. The property is still referred to as "Camp Howdy" by local residents.

In 1979, the 'Village of Belcarra' was incorporated as a municipality. Since its incorporation, the construction of single-family homes has continued throughout the community. Use of Belcarra Regional Park increased substantially during the 1990s, creating a need for alternate road access to accommodate higher traffic volumes. Bedwell Bay Road, which had served as the only road access to the Belcarra picnic grounds, was replaced in 1996 by Tum-Tumay-Wheuton Drive as the primary road access to the Belcarra picnic grounds.

In the last 10 years, development has increased minimally due to the physical barriers presented by the limited amount of developable land, in addition to key natural environmental features that are to be conserved and protected. Although development has generally been insignificant, regional park and trail usership has continued to grow substantially over time. In 2021, Metro Vancouver renamed the Belcarra Regional Park in recognition of the ancestral land of the Tsleil-Waututh Nation. The park is now officially renamed “təmtəmix̓w̓tən”, which means “biggest place for all the people” in the local Indigenous language. The 1,100 hectare (2,718 acre) regional park is a key destination for Metro Vancouver visitors and residents alike.

Timeline



First Peoples [PLACEHOLDER FOR TSLEIL-WAUTUTH COLLABORATION]

[This section serves as a placeholder to share the history of the Tsleil-Waututh people in their own words. One of the strategic goals of the OCP is to advance reconciliation in the Belcarra community with the Tsleil-Waututh. The intent is also to include a map that identifies places of cultural and historical significance within the community.]

TECHNICAL BACKGROUND

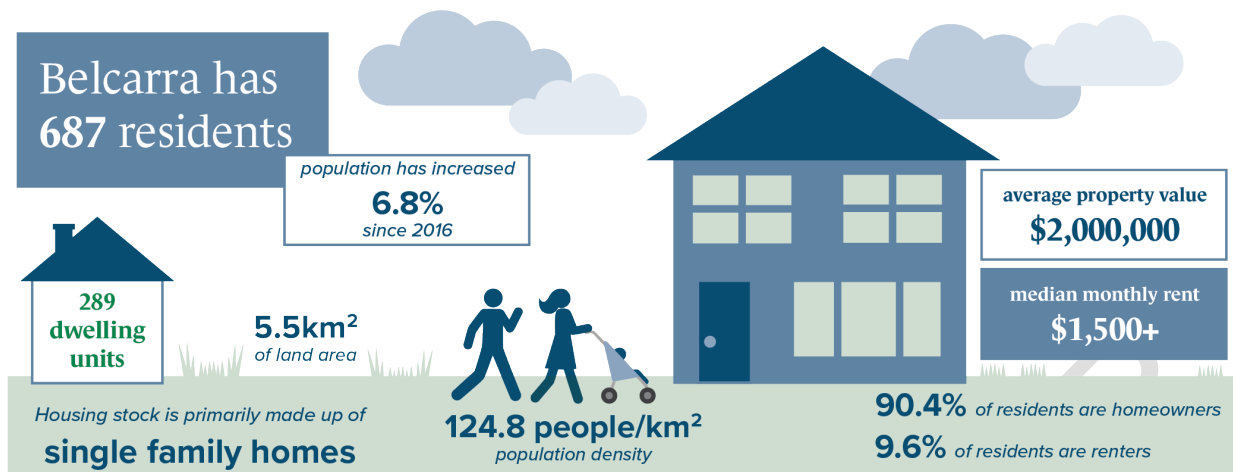
Environmental Characteristics

Belcarra is characterized by its picturesque landscape and pristine natural features, making it a unique place to visit and reside. The waterfront views and wooded trails offer an abundance of natural beauty that can be captured across the community. t̓əmt̓əmíx̓w̓t̓ən (Belcarra Regional Park) and Say nuth Khaw Yum (Indian Arm) Provincial Park are both located within the Village's boundary. These parks, and some surrounding areas, are designated as Conservation and Recreation land due to their significant environmental contribution to the Bedwell Bay area. Wildlife and natural features under this designation are protected through a range of provincial and regional initiatives. Since 2007, the 'Bedwell Bay Sustainability Plan', created in partnership with the Vancouver Fraser Port Authority (VFPA), has provided a strategic vision for the protection of the tidal zones, riparian areas, and natural features within the Bedwell Bay area of Belcarra. These conservation efforts will be continued to sustain the natural beauty that contributes to the distinctive character of the community.

Population and Growth Forecasts

According to federal census data, Belcarra's population increased from 643 residents in 2016 to 687 in 2021. Overall, this is a 6.8% population increase over a 5-year timeline. Metro Vancouver's RGS anticipates growth to continue to occur across the region; however, Belcarra is not deemed a key area for growth within the region and is outside of Metro Vancouver's urban containment boundary. Regardless, if significant growth were to occur within Belcarra, the current land use pattern could not adequately accommodate the needs of potential newcomers.

Belcarra is a small Village with a total land area of 5.5 square kilometres; however, only 30% (1.6 km²) is developable area. Accordingly, the current population density of the village per square kilometre is 124.8 overall and 416 for the developable area. This is a low population density, especially when compared to other municipalities within the region, such as the City of Vancouver, which has a population density of 5,249 per square kilometre. However, the low population density within Belcarra is reflective of the overall rate of growth of new construction and development. New development in Belcarra is constrained by the availability of developable lots with appropriate services required for construction. Innovative sewage disposal solutions, as approved by the Provincial Government and Fraser Health Authority (FHA), could expand options for development over the next 20-year period.



Housing Needs

Belcarra is required, by the province, to conduct a Housing Needs Assessment (HNA) every five (5) years. The latest HNA was completed in 2021 and identifies current conditions, anticipated trends, and expected housing needs for current and future residents of Belcarra. A municipal level housing analysis uncovers the potential impact population growth (at both the local and regional level) could have on housing requirements and needs within an area.

Belcarra has seen minimal population growth over the last 10 years, with an overall population increase of 44 residents between 2016 and 2021. The average age of residents in Belcarra is 55.9, which exceeds the regional average of 40.9 by a considerable amount. Most residents of the area are owners (90.4%) of single-detached dwellings, which account for approximately 80% of the existing housing stock. With only a few young families with children within Belcarra, the average household structure within the community is 1-person and 2-person (62.7%), with a median household income of \$128,250. In addition, most residents own their homes, with an overall median home value of approximately \$2 million. This significantly surpasses the regional median value of \$800,000, making home ownership unaffordable for most potential residents.

The HNA identified that only 9.6% of residents rented their home which reflects a lack of rental housing stock in the community. Multi-unit housing forms (i.e., duplex, apartments, and accessory suites) account for only 10% of the current housing stock. The HNA identifies a need for a more diverse housing mix to accommodate the needs of the aging population within the community. The HNA breaks down the current housing stock by number of bedrooms and projects demand for different unit types as illustrated in the table below. Although the total demand for housing units is not expected to increase significantly, the type of housing units is expected to change as demand for smaller units grows in response to Belcarra's ageing population.

Table 1 Housing Needs Report Summary (2021)

Bedrooms	Current Supply in 2021 (units)	Anticipated Needs to 2026 (units)	Change (units)
0	0		
1	20	41	21
2	35	145	110
3+	205	78	-127
Total	260	264	4

Belcarra is an aging community with minimal available housing stock to accommodate its changing demographics. As residents age, there is a growing demand for smaller spaces that are easier to maintain and provide more opportunities for community building. In general, there is a need to expand housing diversity and affordability within the community to reflect the needs of anticipated regional population growth.

Existing Community Services

The following provides a list of the key community facilities that exist within Belcarra and are shown on **Figure 5 – Community Facilities Map**:

- Fire Protection (Sasamat Volunteer Fire Department);
- Solid Waste Management (central drop-off 'Waste and Recycling Depot');
- Street Lighting next to bus shelters;
- Transit (TransLink);
- A multi-sport court;
- Parks (Metro Vancouver and BC Parks); and
- The Village Hall.

Belcarra has a municipal water system that is shown on **Figure 8 – Water Infrastructure Map**.

Water System

Residents living on water access only properties, and other sections of Belcarra that are not contiguous with the main community, source their water from wells or other sources.

Belcarra residents were asked: "What three (3) words would you use to describe Belcarra today?". This question was posed to residents through a community survey and a public open house. The responses, which were amalgamated, were used to create the word map below. The size of the word reflects the number of times the word was reported. For example, the word "beautiful" was reported the most by Belcarra residents.



EMERGING PRIORITIES

The community engagement process identified policy areas residents and the OCP Review Committee members consider emerging priorities for Belcarra. The community provided feedback on emerging priorities through a community-wide survey, a public open house, and a visioning workshop with the OCP Review Committee. In all forums, the community was asked: "What emerging priorities should Belcarra be planning for?". All feedback was themed, analyzed and reported. The top five (5) themes from the three (3) engagement activities were as follows:

Table 2 Emerging Priorities

Rank	Survey	Open House	Committee
1	Emergency Preparedness	Infrastructure & Servicing	Environmental Management & Climate Action
2	Infrastructure & Servicing	Emergency Preparedness	Infrastructure & Servicing
3	Financial Sustainability	Community Building & Engagement	Preservation of Rural Character
4	Housing & Population	Financial Sustainability	Financial Sustainability
5	Active Transportation	Active Transportation	Housing & Population

The community generally agrees on the emerging priorities for which Belcarra should be planning for through the strategic objectives and policies of the OCP.

VISION AND STRATEGIC GOALS

The vision and strategic goals of the plan are based on feedback provided through a community-wide survey, a public open house, and a visioning workshop with the OCP Review Committee. The purpose of the community survey was twofold: 1) to better understand the community's aspirations; and 2) to better understand the community's priorities. A total of 111 residents completed the survey representing 16 percent of the population. Residents were asked ten (10) questions in the survey including the following:

- What do you love most about your community?
- In 20 years, Belcarra will be ... (finish the sentence).
- What three (3) emerging priorities should Belcarra be planning for?
- What is one (1) thing you would change about Belcarra?

Village residents had an opportunity to explore these themes in greater detail during a public open house. A total of 51 residents, elected officials, and Village staff attended the open house. In small breakout rooms, the following questions were discussed:

- When you think of Belcarra 20 years from now, what does your ideal community look like?
- What needs to change about Belcarra today for your ideal to become a reality?
- What emerging priorities should the OCP address? Why?

Members of the OCP Review Committee participated in a similar workshop where they discussed the following questions:

- What three (3) words would you use to describe Belcarra today?
- In 20 years, Belcarra will be ... (finish the sentence).
- What emerging priorities should Belcarra be planning for?

Feedback from these engagement activities was themed and analyzed to develop the vision and strategic goals presented below.

Vision

Belcarra is a peaceful Village 'between forest and sea'.

"Belcarra is a beautiful, quiet sanctuary 'between forest and sea'. We have a duty to remember and honour its history, to protect and conserve its natural beauty, and to care for and safeguard this special place for future generations."

Strategic Goals

1. To advance indigenous reconciliation within the Belcarra community.
2. To ensure long-term financial sustainability.
3. To be a steward of the natural environment.
4. To be prepared for emergencies.
5. To meet the regional greenhouse gas reduction target.
6. To be a safe place for residents and visitors to explore.
7. To be a Village that offers a range of housing options.
8. To be a municipality that evolves progressively and sustainably.
9. To be a community where residents feel engaged, informed, and heard.
10. To be a connected neighbour with strong inter-governmental relationships.

KEY POLICY AREAS

The OCP has nine (9) key policy areas: 1) Natural Environment; 2) Financial Sustainability; 3) Hazard Lands; 4) Climate Change; 5) Mobility; 6) Municipal Infrastructure; 7) Land Use Designations; 8) Communication, Collaboration, and Reconciliation; and 9) Implementation. The OCP is intended to be read as a whole. The key policy areas, when read together, form a comprehensive policy framework that will guide land use planning, growth, and development in Belcarra for the next 5 to 10 years.

Natural Environment

Belcarra is a coastal community on the shores of Bedwell Bay and Indian Arm. Belcarra is surrounded by conservation and recreation areas comprised of environmentally sensitive areas like wetlands, woodlands, and riparian areas. A number of creeks flow through Belcarra including Kitty Creek, Owens Brook, Farrer Creek, Capon Creek, Sasamat Creek, Avalon Creek, Ray Creek, Bole Creek, Dutchman Creek, Robson Creek and Woodhaven Creek. These creeks flow through mature forests, young forests, and riparian areas. The tree canopy is comprised of a healthy mix of coniferous and deciduous trees that provide shelter for a host of forest dwellers including birds, amphibians, deer, cougars, bobcats and bears. Belcarra works collaboratively with the Vancouver Fraser Port Authority, BC Parks, Metro Vancouver Regional Parks, and Tsleil-Waututh Nation to manage and protect these natural areas.

Vancouver Fraser Port Authority Areas

Belcarra is located within the Vancouver Fraser Port Authority's (VFPA) Indian Arm planning area, which extends from Cates Park/Whey-ah-Wichen in the District of North Vancouver to the Indian Arm estuary. For at least three thousand years, this territory has been home to the Tsleil-Waututh people. Indian Arm was an important source of marine food and a key trade/travel route supporting the Tsleil-Waututh village site at *təmtə́míxʷtən* (Belcarra). The VFPA Land Use Plan provides a land use policy framework to accommodate growth in a socially, environmentally, and economically responsible way.

For all lands and waters managed by the port authority, a project permit is required for: 1) new private or shared recreational docks; 2) maintenance, upgrades, or repairs to existing docks; and 3) removal of an existing dock. The VFPA does not permit new recreational docks in important environmental areas. Important environmental areas have identified fish and fish habitat value, occur within (or near) intertidal zones, conservation areas, cultural areas, and estuaries of streams. These areas provide food and shelter for wildlife and marine mammals living in Burrard Inlet. Important environmental areas are identified on **Figure 7 – Metro Vancouver Environmentally Sensitive Areas Map (2020)**.

The VFPA is collaborating with Tsleil-Waututh Nation on a number of conservation projects. The VFPA has implemented an indefinite moratorium on new recreational dock development in Bedwell Bay while this important conservation work is undertaken. VFPA controls issuance of recreational waterlot licences and construction of recreational docks, not the Village of Belcarra, and all marine development applications are referred to VFPA.

It is a policy of Council to:

1. Refer all land use planning and development applications, within VFPA lands and waters, to the port authority for review. Applications must comply with the port authority's 'Land Use Plan' and the ['Recreational Dock Guidelines For Burrard Inlet'](#) published by VFPA.

2. Support VFPA in prohibiting the construction of new recreational docks (single or shared) in important environmental areas.
3. Support VFPA in prohibiting the construction of new recreational docks (single or shared) in Bedwell Bay until the VFPA moratorium is lifted.
4. Advocate VFPA to protect the Bedwell Bay eelgrass beds by working with existing recreational waterlot licencees to ensure a minimum depth of water below the float at low tide.
5. Advocate VFPA to develop a process to convert, over time, individual and shared docks in Bedwell Bay to group wharfage facilities in order to create opportunities for non-waterfront residents to obtain recreational access to Bedwell Bay.
6. Encourage existing group wharfage societies with fewer than six members to increase the size of their groups to the optimum number of six members in order to create opportunities for non-waterfront residents to obtain recreational access to Bedwell Bay.
7. Collaborate with the VFPA and Tsleil-Waututh Nation on port authority led initiatives to monitor, protect, and enhance critical terrestrial, marine, and estuarine environments.

Regional Conservation and Recreation Areas

Seventy percent of Belcarra is designated Conservation and Recreation by Metro Vancouver. The Conservation and Recreation land use designation is intended to help protect significant ecological and recreation assets like wildlife management areas, ecological reserves, forests, wetlands, riparian areas, major parks and outdoor areas, and other ecosystems that may be vulnerable to climate change and natural hazard impacts. Lands designated Conservation and Recreation are shown on **Figure 8 – Metro Vancouver Land Use Designations Map** and include places like təmtə́míxʷtən (Belcarra Regional Park) and Say Nuth Khaw Yum (Indian Arm) Provincial Park.

It is a policy of Council to:

1. Protect and enhance conservation and recreation areas by buffering them from adjacent uses.
2. Permit uses that are consistent with the intent of Metro Vancouver's conservation and recreation designation.
3. Strive for no net ecosystem loss when developing and operating utility and transportation infrastructure in regional conservation and recreation areas.
4. Invite Tsleil-Waututh Nation to share their knowledge and history of the regional conservation and recreation areas.

Environmentally Sensitive Areas

Belcarra's natural beauty includes a collection of Environmentally Sensitive Areas (ESAs) that are part of a complex ecological system that includes a variety of plant and wildlife. The ESAs were

designated by Metro Vancouver based on 2020 data. Belcarra's ESAs include natural features like eelgrass, mature forests, wetlands, woodlands, and riparian areas. Lands identified as ESAs are shown on **Figure 7 – Metro Vancouver Environmentally Sensitive Areas Map (2020)**.

It is a policy of Council to:

1. Strive for no net ecosystem loss in environmentally sensitive areas through planning and development processes.
2. Require planning and development applications to demonstrate how ecosystem loss will be mitigated, to the greatest extent possible, where it is unavoidable.
3. Require ecosystem restoration as a condition of development permit approval.
4. Support the research and work being undertaken by Tsleil-Waututh Nation, VFPA and Metro Vancouver to identify, protect, and enhance ESAs.
5. Update the municipality's ESA mapping as new data is provided by Metro Vancouver and the Vancouver Fraser Port Authority (VFPA).

Tree Canopy

Belcarra is located within a temperate rainforest that is comprised of young broadleaf trees and mature coniferous trees. The forests surrounding the community contribute to its scenic beauty and unique character. Belcarra residents value the surrounding forests and natural views as important components for their health and well being. As the Village tree canopy matures, it is important to protect its semi-rural character and well-established view corridors. Significant portions of the tree canopy have been identified as ESAs on **Figure 7 – Metro Vancouver Environmentally Sensitive Areas Map (2020)**, including mature forests, woodlands, and young forests.

It is a policy of Council to:

1. Support the management of trees on municipal property through the Managing Trees, Views, and Landscapes Bylaw.
2. Support a balance between tree retention and view retention with regard to the policy pertaining to tree management on municipal land except where environmentally sensitive areas (ESAs) are involved such as riparian zones.

Invasive Species Management

Invasive species are those which occur outside their natural range. Invasive species can have significant ecological, social and/or economic impacts once established. A catalogue (and map) of invasive species found in Belcarra was prepared in 2014. Several invasive species, including knotweed, giant hogweed, and Himalayan blackberry were identified and remain pervasive in the community.

It is a policy of Council to:

1. Partner with the Invasive Species Council of Metro Vancouver to update the Invasive Species Catalogue and Map.
2. Develop an Invasive Species Management Plan based on an updated catalogue and map for the community.
3. Partner with the Invasive Species Council of Metro Vancouver to raise awareness of invasive species (and invasive species management) through public education and community events.
4. Support Metro Vancouver management of invasive species in təmtəx̱wtən (Belcarra Regional Park).
5. Support BC Parks management of invasive species in Say Nuth Khaw Yum (Indian Arm) Provincial Park.
6. Publish information on Belcarra's website regarding invasive species (and their management) on the Village website for public education.

Wildlife Management

Belcarra is surrounded by natural beauty that is home to a variety of birds and wildlife. Otters and seals frequent the water's edge while racoons, cougars, bobcats, deer and bears forage for food in the forest. A host of other species live, and travel through, the community's conservation and recreation areas and environmentally sensitive areas. It is the responsibility of every resident and visitor to respect the birds, aquatic life, and wildlife we are fortunate to share our natural environment with.

It is a policy of Council to:

1. Enforce the Wildlife and Vector Control Bylaw.
2. Support the Ministry of Environment's Bear Smart Community program through public outreach and education.
3. Support community led initiatives to become an official "Bear Smart" Community.
4. Invite Tsleil-Waututh Nation to share wildlife stories to promote learning and relationship building.
5. Support Metro Vancouver's conservation efforts to protect Roughskin Newts and other threatened and endangered species within regionally designated conservation and recreation areas.
6. Publish information on Belcarra's website regarding Metro Vancouver's multi-year Roughskin Newts monitoring program for public education.

Water Quality

Water quality is a measure of how much pollution is in our water system. Water quality depends on the temperature of the water as well as the number of bacteria and amount of dissolved mineral content in the water. Belcarra is located between Sasamat Lake, Sasamat Creek, Bedwell Bay, and the broader Burrard Inlet. Belcarra also has several streams, creeks, and springs that flow through the municipality. Development (existing and proposed) presents a risk to water quality as contaminants enter the water system through the day-to-day activities of a community's residents and visitors.

It is a policy of Council to:

1. Support ongoing research and monitoring initiatives underway by Tsleil-Waututh Nation and their partners to implement the Burrard Inlet Action Plan.
2. Advocate that the VFPA prohibit the discharge of sewage from all boats and marine craft into Bedwell Bay. (Note: Belcarra has advocated for sewage discharge regulations for many years, but Bedwell Bay is Federal jurisdiction and the Federal government has not supported Belcarra's initiatives.)
3. Support local initiatives to clean municipal beaches and shorelines.
4. Publish local water quality resources on the Village website for public education.

Air Quality

Air quality is a measure of how much pollution is in the air we breathe. Outdoor air quality depends on the type, and quantity, of pollutants in the air and weather (wind, precipitation, temperature). Belcarra is a coastal community surrounded by parks and conservation areas that contribute to good air quality. At the same time, Belcarra's semi-rural character and remote location compromise air quality as vehicle trips are made to access necessities, employment, and schools.

It is a policy of Council to:

1. Promote active transportation to eliminate short vehicle trips to reduce transportation emissions.
2. Advocate additional public transit service to reduce vehicle trips to tæmtæmíxʷtæn (Belcarra Regional Park) and Say Nuth Khaw Yum (Indian Arm) Provincial Park.
3. Lead by reducing vehicle emissions from municipal fleet vehicles and equipment.
4. Publish local and provincial air quality monitoring and reporting resources on the Village website for public education.

Hazard Lands

Belcarra's natural setting, while tranquil, also exposes it to risks from hazard lands. Understanding and preparing for these hazards is critically important to ensure long term community stability. This includes emergency response planning and policies designed to respond to specific hazards including flooding, steep slopes and wildfire.

Emergency Response Planning

Emergency preparedness is a priority for Belcarra residents. The community wants to be ready to act when faced with an emergency situation, whether it be an earthquake, flood, wildfire or some other natural or man-made disaster. Municipalities across British Columbia are developing *Emergency Response Plans* (ERPs) to prepare for, respond to, and recover from disasters. These plans identify potential hazards and priority actions to be taken in the event of a disaster. These plans also articulate roles and responsibilities for municipal staff and emergency response agencies like the *Sasamat Volunteer Fire Department* (SVFD).

It is a policy of Council to:

1. Collaborate with the *Sasamat Volunteer Fire Department* (SVFD) to develop an *Emergency Response Plan* (ERP).
2. Collaborate with the SVFD to annually test the *Emergency Response Plan*.
3. Collaborate with Anmore, Port Moody, Metro Vancouver, the Province of British Columbia, BC Hydro, and the SVFD to develop a coordinated ERP to prepare for sub-regional emergencies.
4. Publish the *Emergency Response Plan*, including evacuation routes, on the Village website for public education.
5. Collaborate with the SVFD to coordinate mutual aid response resources for the community, and particularly for more remote water-access-only properties.
6. Encourage the adoption of residential indoor and outdoor fire sprinkler initiatives wherever feasible.
7. Collaborate with the SVFD to consider encouraging the acquisition of portable fire pumps by water-access-only property owners as a means of reducing the risk of fire spread.
8. Promote recruitment of volunteer firefighters and evaluate incentive programs to increase volunteer firefighter retention.
9. Examine the feasibility of creating an emergency response communication tool and process for a municipal designate (e.g. mayor, fire chief, RCMP, etc.) to provide clear and accurate information for residents during largescale emergencies.
10. Encourage *Metro Vancouver* and the *City of Port Moody* to pursue preventative fire protection measures within *Belcarra Regional Park*, including the installation of hydrants along Tum-Tumay-Whueton Drive from existing Port Moody Thermal Plant water mains.
11. Continue to examine cost-effective ways of increasing water capacity for fire-fighting to the existing municipal water system.

Steep Slopes

Much of Belcarra is built on hillsides which contribute to the community's natural beauty. While scenic, steep slopes pose geotechnical risks such as landslides and subsidence which can cause damage to structures and infrastructure thus risking public safety. Steep slopes are identified as those having a natural slope greater than 30 percent for more than 1.5 metres and/or pose a potential for landslides or geotechnical hazards.

It is a policy of Council to:

1. Require technical studies for lands that may be subject to soil instability, rock fall, debris flows, etc., as determined by the Approving Officer and/or Building Inspector during the subdivision and/or building permit approval process. Technical reports shall be completed by a geoscientist registered with Engineers and Geoscientists BC (EGBC).
2. Require that erosion mitigation and slope stabilization measures be implemented for future development, including but not limited to, the altering of land and soil, the erection and placement of buildings and the installation of in-ground sanitary or storm sewer systems.
3. Maintain steep slopes in their natural state where possible.
4. Maintain existing vegetation in order to avoid erosion, slumping and mass wasting. Access improvements on a steep slope such as roadways, pathways and trails shall be located and constructed so as not to disturb the slope or natural drainage.
5. Require new buildings and structures to be sited in accordance with building setbacks and other requirements as determined by a geoscientist registered with EGBC.
6. When new buildings and structures are approved, require that provisions are made for the disposal of surface run-off and storm water drainage to divert it away from the steep areas that may be subject to sloughing or erosion.

Flood and Sea Level Rise Hazards

As a waterfront community, Belcarra is susceptible to flooding originating from Indian Arm and its tributaries. The risk of flooding has increased as climate change continues to alter weather patterns. Proactive management of waterfront and flood zone interfaces will be important to mitigate potential impacts on property and infrastructure.

It is a policy of Council to:

1. Encourage new development to be located outside of the 200 year floodplain for the various creeks that feed into Indian Arm.
2. Require technical studies and recommendations from registered and certified professionals for all new subdivisions of lands within flood or sea level rise hazard areas.
3. Participate in ongoing regional and provincial efforts to monitor and predict sea level rise and incorporate any relevant findings into future Belcarra development policies.

Wildfire Management

The summer months are becoming hotter and drier while extreme weather events like thunderstorms are becoming more frequent. Lightning is a leading cause of wildfires in British Columbia. Wildfire management is of critical importance to Belcarra residents as the community and adjacent areas are heavily forested.

It is a policy of Council to:

1. Advocate that the 'B.C. Wildfire Service' develop a strategy for 'Provincial Crown Land' and 'Regional Park Land' whereby the Province provides priority aerial fire response for MV regional parks, MV watersheds and Crown Land forest interface areas.
2. Continue the current 'FireSmart Program' initiatives with a resident awareness and education program and require that all new construction be 'FireSmart'.
3. Retain a qualified professional to undertake a 'Wildfire Hazard Assessment' every five (5) years.
4. Update the 'Community Wildfire Resilience Plan' every five (5) years.
5. Apply for provincial government grants to fund wildfire prevention initiatives.
6. Work with the 'Sasamat Volunteer Fire Department' to raise awareness of the FireSmart program through public education materials and community events.
7. Advocate development of 'Fire and Fuel Management Plans' for Provincial Crown and Metro Vancouver owned land near Belcarra.
8. Educate residents on emergency evacuation routes in the event of a wildfire.

Climate Change

Research published in Metro Vancouver's 'Climate 2050', describes six (6) ways the regional climate will change over the next 30 years. Belcarra can expect warmer temperatures (both daytime and nighttime temperatures); longer summer dry spells with rainfall declining by 20%; wetter autumns and winters; more extreme precipitation events with more rain on the wettest days and a higher frequency of heavy rain events; decreased snowpack; and rising sea level that will impact our coastal communities.

Climate Action Planning

Belcarra is a signatory of the 'BC Climate Action Charter' that commits municipalities to 1) becoming carbon neutral in their corporate actions; 2) measuring and reporting their greenhouse gas emissions; and 3) creating complete, compact, and more energy efficient communities.

It is a policy of Council to:

1. Uphold Belcarra's commitment to the 'BC Climate Action Charter'.
2. Develop a 'Climate Action Plan' to support and inform decision-making and reduce the potential long-term costs and impacts associated with climate change.

Greenhouse Gas Reductions

The regional greenhouse gas reduction target is 45% below 2010 levels by the year 2030. The region is striving to become carbon neutral by 2050. Metro Vancouver is seeking to achieve these targets by reducing energy consumption and greenhouse gas emissions, creating carbon storage opportunities and improving air quality from land use, infrastructure, and settlement patterns. A strategic goal of this Plan is to meet the regional greenhouse gas reduction target by 2030. Belcarra recognizes that greenhouse gas emissions are dropping across the region due to building improvements, vehicle energy efficiencies, and lower carbon energy sources like electricity and renewable fuels.

It is a policy of Council to:

Building Improvements

1. Support the BC Energy Step Code's goal of reaching net zero energy for new construction by 2032.
2. Evaluate Belcarra's BC Energy Step Code requirements every two (2) years.
3. Require greenhouse gas reductions for buildings undergoing renovations.
4. Continue to require demolition waste be diverted away from the landfill to the greatest extent possible.
5. Continue to encourage recycling and material salvage where possible during the demolition process.
6. Continue to encourage infill development through the construction of secondary suites and coach houses.
7. Reduce environmental risk by encouraging best practices for both septic (Type 1) and innovative (Type 2 & 3) sewage disposal systems.
8. Continue to permit home-based businesses in all residential areas throughout the community.
9. Support private homeowner green energy transitions.
10. Continue to increase energy efficiency in municipal facilities.

Vehicle Energy Efficiencies

1. Promote low carbon forms of transportation such as walking, rolling, cycling, and public transit.
2. Work with Metro Vancouver to develop the Regional Greenways Network through Belcarra.
3. Advocate TransLink provide more frequent transit service in the summer months to reduce local emissions.
4. Expand the active transportation network, making it the most convenient option for short trips within the community that is safe for all users.

5. Advocate the installation of secure bike parking and electric charging stations in Metro Vancouver Regional Parks.
6. When practical, transition to zero-emissions municipal vehicles by 2040.

Low Carbon Energy Sources

1. Encourage the development of low impact alternative/renewable energy sources e.g., heat pumps and solar panels.

Other Greenhouse Gas Reduction Initiatives

1. Investigate a commercial land use designation to provide necessities to residents, thereby reducing vehicle trips.
2. Adopt a 'Green Procurement Policy' to guide the purchase of materials, supplies, and services.
3. Reduce greenhouse gas emissions associated with landfill operations by reducing the amount of waste and compost going to the municipal landfill site.
4. Request provincial support for measuring, monitoring, reporting, and reducing GHG emissions.
5. Support Climate Action initiatives by residents for encouraging fuel switching and adopting efficient energy practices, e.g., replacing wood burning stoves and purchasing electric lawn equipment.
6. Support local food production on private property to reduce GHG emissions generated by transporting food.
7. Publish greenhouse gas reduction material on the Village website for public education.
8. When practical, transition to municipal equipment that is powered by electricity by 2040.

Mobility

Belcarra's many trails and pathways enable residents to connect with nature. The community's compact form allows residents (and visitors) to explore on foot, bicycle, transit, or with the use of mobility aids. Belcarra residents want walking, cycling, and rolling to be more inclusive and safer for all ages and abilities throughout the community.

Active transportation refers to any form of human-powered transportation. Active transportation includes walking, rolling, cycling, jogging, and the use of mobility devices such as wheelchairs, walkers, and strollers. A well-developed active transportation network can help reduce reliance on motor vehicles, thereby reducing traffic and congestion and increasing community health and well-being. Such a network can also improve ageing in place and access to recreational opportunities. It is important that active transportation infrastructure (e.g., pathways, trails, bicycle lanes) be safe and comfortable, so people of all ages and abilities access these benefits. It is equally important that a well-developed active transportation network have multiple connections within a community to support walking, rolling, cycling and the recreational use of trails.

There are currently no commercial uses in Belcarra which mean residents must make extended trips out of the community to access necessities. The local road network plays an important role in the community as residents make daily trips for school, employment, shopping, and other services. The local road network accommodates public transit as well as personal vehicles. Belcarra's Transportation System is shown on **Figure 9 – Transportation Map**. Belcarra must carefully consider future road upgrades to ensure the road network remains functional, parking is not negatively impacted, and there is enough room for all road users to coexist peacefully and safely.

There are neighbourhoods within Belcarra that cannot be accessed by the existing road network. Roughly 30 lots are water-access-only.

Active Transportation and Trails

Belcarra's existing municipal trails and pedestrian corridors are shown on **Figure 4 – Parks and Recreation Map**. It is a policy of Council to:

1. Document the existing municipal trails as part of this OCP, and undertake a study to identify additional pathway connections on undeveloped road right-of-ways.
2. Establish a process for prioritizing how and where money would be spent on development of new municipal trails.
3. Maintain the existing municipal trail network to ensure public safety and environmental protection.
4. Investigate options to improve pedestrian safety on Bedwell Bay Road.
5. Collaborate with Metro Vancouver to implement the '2050 Greenway Vision' by designing and constructing a new multi-use pathway through Belcarra.
6. Pursue funding to develop an 'Active Transportation Plan'.
7. Develop an 'Active Transportation Plan' that identifies new pedestrian and cycling routes and required upgrades to existing infrastructure. The Plan should provide residents (and visitors) with more transportation choices.
8. Provide end-of-trip facilities for cyclists, such as bicycle storage/racks at key destinations in the community.
9. Advocate Metro Vancouver provide end-of-trip facilities for cyclists in təmtə́míxʷtən (Belcarra Regional Park).
10. Incorporate universal access design when replacing or upgrading road infrastructure to support ageing in place.
11. Integrate trails (e.g., adjacent, separated bicycle lanes) when replacing or upgrading road infrastructure where possible.
12. Collaborate with the Tsleil-Waututh to designate heritage trails such as the trail from the Belcarra picnic grounds (ancestral indigenous village site) along the shore of Bedwell Bay and along Sasamat Creek to Sasamat Lake and over to the indigenous village site at Ioco.

13. Collaborate with the Tsleil-Waututh to implement a wayfinding sign program to identify and provide direction to key destinations. Wayfinding and signage should incorporate traditional Tsleil-Waututh place names.

Road Network, Parking and Transit

The roads system as shown on **Figure 7 – Transportation Map** will continue to function as the road network that is required to handle vehicular traffic over the next 5-to-10-year period. Accordingly, it is a policy of Council to:

1. Continue to designate Bedwell Bay Road as the major collector route for Village residents.
2. Continue to designate Tum-Tumay-Whueton Drive as the major access road for Belcarra Regional Park picnic and staging area while protecting wildlife such as the regionally unique migration of Rough-Skinned Newts from road traffic.
3. Not develop new roads by the Village within the time frame of this Plan except for support new public road access to the southern portion of Farrer Cove within Belcarra North, recognizing that the existing road through *Belcarra Regional Park* will continue as the access for this area until a new road is constructed:
 - a. Facilitate discussions with the appropriate parties with respect to exploring mechanisms to secure long-term legal road access to Farrer Cove (South).
 - b. Since a portion of this road passes through *Belcarra Regional Park* and the *City of Port Moody*, the Village acknowledges that the road will not be constructed until agreements are entered into amongst the Village, Metro Vancouver, Port Moody and the Crown that address such issues as: road alignment, road design, ownership, and operation and maintenance.
 - c. The capital costs to develop a new road to municipal standards, including the potential upgrading of the bridge across Windermere Creek and the potential upgrading of the Senkler Road / Bedwell Bay Road intersection, will not be borne by the Village but by other third parties such as the owners and developers of Belcarra North properties.
 - d. In cases where a new Belcarra North access road traverses a property within the Farrer Cove (South) area and in so doing would render the size of a lot in a future subdivision to be less than 0.50 acres (0.20 ha), Council will consider a rezoning application to accommodate the creation of such a lot subject to the concurrence of the *Fraser Health Authority*.
 - e. Ensure that the design of the new Farrer Cove Road and its connection with Senkler Road will minimize impact on the existing residents along Senkler Road.
 - f. The general alignment of the proposed new road is conceptually identified on **Figure 7 – Transportation Map**.
4. Retain the existing access road from White Pine Beach to Camp Howdy in its existing gravel surface condition, its primary use for access by emergency and service vehicles.
5. Manage use of municipal road allowances by private individuals via Council Policy.
6. Advocate development of a 'Visitor Use Management Strategy' to be prepared by *Metro Vancouver*. The Strategy should consider the effects of visitor use on ecological, physical, and experiential conditions.

7. Collaborate with *Metro Vancouver*, *BC Parks*, and *TransLink* to find solutions to Belcarra's traffic, congestion, and parking problems caused by visitors to təmtə́míx̣w̑tən (Belcarra Regional Park) and Say Nunth Khaw Yum (Indian Arm) Provincial Park.
8. Collaborate with the City of Port Moody and *TransLink* to optimize transit service to Belcarra and Belcarra Regional Park.
9. Obtain funding for safety improvements such as crosswalk enhancements, signage and lighting.
10. Continue to restrict parking by regional park visitors to locations outside the residential areas of the Village.
11. Support the development of a community ride share program to meet the needs of those who do not drive.
12. Ensure future road upgrades or replacement projects carefully consider impacts on the stormwater drainage network.
13. Require new roads and/or road upgrades to be funded by landowners through the development permit process.
14. Permit infill development in the form of secondary suites and carriage houses to make the most efficient use of the existing road network and to provide better access to community amenities and services.
15. Support public road access to the southern portion of Farrer Cove within Belcarra North, recognizing: 1) access requires approval from Port Moody and Metro Vancouver; and 2) the municipality does not intend to fund any of the capital costs associated with constructing the road.
16. Install additional bus shelters at transit stops along Bedwell Bay Road as identified by Council such as at the Village Hall and Midden Road.
17. Improve signage for the turn-off to Belcarra picnic grounds — there should be earlier, larger, clearer signage so that fewer cars miss the turn-off to the picnic grounds.
18. Install two new pedestrian crosswalks: one located immediately south of the Village Hall driveway access; and one a little north of Watson Road.
19. Implement traffic-calming such as converting all pedestrian crosswalks to raised crosswalks.
20. Install an electronic speed warning sign about 50 meters south of the WARD access driveway that flashes a vehicle's speed when travelling over 50 kph.
21. Ensure that parking for picnic grounds visitors is located south of Bedwell Bay Road and Midden Road to prevent park visitors from travelling through the community residential areas.
22. Install welcoming signage such as: 'transit, bicycles and pedestrians welcome'.
23. Allow vehicles that display SVFD or 'Coquitlam Search and Rescue' license plates to park in resident-only parking areas in recognition of the important work that these volunteers do for the community.

24. Express concern to MV Parks regarding the impact of over-flow parking on the safety of bicyclists using Tum-Tumay-Whueton Drive.
25. Support electric vehicle charging stations for regional park visitors and for MV employees who park at the MV Park Works Yard.
26. Consider making limited, designated parking available for scuba divers at Whiskey Cove — possibly a permit system — if administered and policed by MV Parks personnel.
27. Support enforcement of marine traffic speed limits, wake management, noise management and policing on the waters of Indian Arm and Bedwell Bay — needed to manage excessive speeds of boats and jet-skis.
28. Support Metro Vancouver–Tsleil-Waututh partnerships that provide low-environmental-impact rentals — such as electric bicycles, paddleboards and kayaks — within Belcarra Regional Park.
29. Support Metro Vancouver–Tsleil-Waututh partnerships that provide increased food service opportunities within Belcarra Regional Park.
30. Policy Statement: Belcarra does not support resident helicopter use on private land within Belcarra’s municipal boundaries as it is not conducive to preserving the peace and tranquility of the community.
31. Support efforts by Port Moody and Metro Vancouver to reduce peak summer-time use of private vehicles travelling to Belcarra Regional Park recreation areas (Sasamat Lake and Belcarra picnic grounds) and restrictions on parking along Bedwell Bay Road.
32. Support efforts on prioritizing rideshare, transit, and bicycle (including electric bikes) access to Belcarra Regional Park.
33. Provided there are no legal issues, pursue installation of a dedicated closed-circuit camera at the entrance to the Village as an aid to police investigate criminal incidents and deter late-night vehicle racing.
34. Support the use of private ride-hailing services.
35. Support temporary resident visitor parking exemptions for weddings, graduations, and community events, etc.
36. Manage movie industry traffic and parking through the current permitting processes of the municipality and the MV Parks Department.

Water-Access-Only Properties

1. Support water access only lot owners (and their visitors) using the water access at Farrer Cove to access their properties, recognizing the boat launch is not a public entity, nor is the boat launch located on public land.
2. Continue to consider water access as an acceptable form of legal access for new subdivisions where conventional road access may not be possible.

Municipal Infrastructure

Belcarra is a semi-rural community with varying levels of municipal infrastructure and servicing. Residents enjoy municipal water services and rely on private septic systems to manage liquid waste. Residents also enjoy solid waste, recycling, and composting services provided by the municipality. Belcarra's level of municipal infrastructure and servicing is consistent with municipalities of its size and nature across the province.

Asset Management and Infrastructure Planning

Belcarra owns and manages a significant portfolio of infrastructure assets. These assets include: roads; the municipal water system; stormwater network (ditches, culverts and storm water mains); the Village hall; the Public Works facilities and other assets that must be maintained and periodically replaced. In addition, it is Belcara's responsibility to monitor community needs to plan for new municipal infrastructure as needed. Planning for existing and future assets is a significant capital expense that requires community and Council input.

It is the policy of Council to:

1. Ensure that municipal infrastructure is functional and in good working order.
2. Develop an Asset Management Plan to track the maintenance and lifespan of municipal assets.
3. Work with neighbouring jurisdictions to understand where there may be opportunities to partner in the delivery of capital projects or upgrades that can benefit Belcarra residents.
4. Ensure that municipal assets are located on municipal rights-of-way or road allowances.
5. Ensure that municipal assets and service delivery levels are aligned with community goals and financial sustainability.

Financial Sustainability

It is the policy of Council to:

1. Continue to work on asset management planning in conjunction with 25-year financial planning as a key means to ensuring financial sustainability for the municipality and strive to update those two plans at least once every five years. The Village of Belcarra Council recognizes the importance of managing and sustaining the Village's assets / infrastructure to create a sustainable and balanced community and has prioritized Asset Management as a key strategic goal.
 - a. Incorporate the results of Asset Management into the long-term financial plan to create a fully integrated Asset Management / Long-Term Financial Plan.
 - b. Focus on the importance of Asset Management and related long-term financial planning to manage assets and infrastructure in a responsible and systematic manner, which includes the ongoing maintenance, replacement, renewal of assets.

2. Continue to make contributions to the Capital Asset Reserve Fund to address the municipality's infrastructure replacement costs as part of the 25-year financial planning.
3. Support appropriate operation and maintenance programs that ensure the maximum life of municipal infrastructure, reduce frequency of infrastructure replacement, and facilitate proper functionality of the infrastructure.
4. Ensure that infrastructure decisions are based on a full life-cycle cost accounting analysis.
5. Ensure that service and amenity delivery expectations through subsidized infrastructure improvements that increase property values and improve the quality of life for residents are aligned with the financial resources of the municipality. The value to private homeowners as a group should also be considered — financial and otherwise.
6. Recognize the inherent value of growth, which will increase the number of tax-paying residents, thereby minimizing the per household impact of tax increases expected to meet future financial obligations of the Village.
7. Facilitate future investment in the Village by being flexible with respect to lot size restrictions, while preserving the semi-rural character, consistent with residential land use policies.
8. Encourage subdivision and development applicants to consider the financial implications to the Village as a result of new development, and require subdividers and developers to assume responsibility for the costs associated with system and service upgrades to accommodate new development.

Water

Belcarra's municipal water system is a combined system for potable water and fire protection. Individual properties are serviced by a municipal water system. The District of North Vancouver supplies the water through a marine pipeline that crosses Indian Arm from Strathcona to Midden Road. Belcarra's municipal water system includes a series of water mains, reservoirs and hydrants, as shown on **Figure 8 – Water Infrastructure Map**.

It is a policy of Council to:

1. Measure the demand on (and capacity within) the municipal water system through the SCADA (Supervisory Control And Data Acquisition system) that allows the Village of Belcarra to monitor real-time data directly, interact with water system sensors, valves, pumps, motors and record events into a log file. The SCADA provides for remote monitoring of water levels in Tatlow Reservoir during fire calls.
2. Continue to allow residential private wells and community water systems that are subject to approval and permit by the Fraser Health Authority (FHA).
3. Promote the reduction of community water consumption through outdoor water use restrictions and water metering.
4. Update the 'Fees and Charges Bylaw' to encourage water conservation through a new fee structure for water.

5. Continue to publish water conservation information on the village website for public education.
6. For subdivision of properties that do not have access to the municipal water system, use of surface water (streams) as a source for domestic water supply will be subject to approval and permit by the Fraser Health Authority.

Unserviced Properties

Belcarra has some unique properties that are unserved by the municipal water system, and only accessible by water transportation. It is not envisioned these properties will be serviced by municipal domestic water within the next five (5) years.

Stormwater

Many areas of Belcarra are serviced by an open drainage system of ditches that convey stormwater to local creeks and streams. The drainage system allows stormwater to infiltrate the ground, thus slowing the flow of stormwater. Belcarra's open drainage system is an asset as it provides habitat for a variety of aquatic life and serves to filter contaminants out of stormwater runoff.

It is a policy of Council to:

1. Adopt an Integrated Stormwater Management Plan to guide growth, development, and construction of drainage infrastructure in the municipality, including ditches.

Liquid Waste

Belcarra is a rural area of *Metro Vancouver* characterized by shallow soils underlain by glacial till and fractured bedrock. Severe slopes also restrict the use of on-site sewage disposal systems. Where sewage disposal systems are used, there are concerns about the long-term impacts on water resources, especially in community watershed areas, in areas of domestic or licensed surface water supply, on ground-water resources, and on surrounding marine waters.

Belcarra is located outside of the *Metro Vancouver* 'Urban Containment Boundary' (UCB) and, as per the 'Regional Growth Strategy' (RGS), the *Metro Vancouver Sewerage and Drainage District* will not extend regional sewage services to rural areas. Belcarra does not have community wastewater collection and treatment systems, and instead relies on ground disposal of effluent from septic systems on private residential lots, or via shared septic fields. The level of growth and development required to make community septic systems cost effective is not envisioned to occur within the next ten (10) years.

Private residential sewage systems are subject to permit and regulation by either the *BC Ministry of Health* via the *Fraser Health Authority* (FHA) under the *BC Public Health Act*, or by the *BC Ministry of the Environment and Climate Change Strategy*. It should also be noted that sewage disposal permits are exclusively issued under the authority of the Provincial Government and FHA and are not a discretionary matter for the municipality. Accordingly, it is a policy of Council to:

1. Continue to support the requirement that individual residential properties obtain a sewage disposal permit from the *Fraser Health Authority* as a prerequisite to obtaining a municipal building permit.
2. Support the requirement that rural property owners wanting to subdivide parcels smaller than 2.0 hectares (4.94 acres) obtain the requisite regulatory approval for subdivision proposals from the *Fraser Healthy Authority* as required by the provincial government [Guide to Rural Subdivision Approvals \(February 2021\)](#).
3. Ensure that liquid waste is managed and treated by processes approved and permitted by *Fraser Health Authority* and consistent with the [BC Sewerage / Subdivision Best Practice Guideline \(January 2017\)](#) to protect the health and environment of Belcarra and the surrounding waters while leaving the smallest footprint on the land and marine ecology.
4. Ensure that the nature and scale of development does not exceed the natural capacity of the land to absorb liquid waste where on-site sewage disposal systems are used.
5. Ensure that Belcarra's water resources are protected from liquid waste contamination resulting from human activity.
6. Ensure that all liquid hazardous wastes are collected and disposed according to both Federal and Provincial regulatory requirements.

Solid Waste & Recycling

Belcarra has a community waste and recycling depot (WARD) that accepts solid waste, organics, and recyclable materials.

It is a policy of Council to:

1. Promote becoming a zero-waste community by 2040.
2. Support public initiatives to reduce consumption and promote recycling and composting within the community.
3. Implement "Reuse Days" so residents can put unwanted household items by the curb for others to pick-up.
4. Install measures to avoid wildlife conflicts at the community waste and recycling depot.
5. Provide bear-proof garbage containers at the community waste and recycling depot.
6. Lead by providing recycling and composting opportunities at municipal facilities.
7. Publish information regarding waste management, recycling, and composting materials on the village website for public education.

LAND USE DESIGNATIONS

The OCP includes seven (7) land use designations: 1) Residential; 2) Future Residential; 3) Commercial; 4) Conservation and Recreation; 5) Civic Institutional; 6) Civic Marine, and

7) Natural Tidal. These land use designations are mapped on **Figure 9 – OCP Land Use Designations Map**.

Residential

Residential areas are those that consist primarily of single-family homes and carriage homes. The community expressed a desire to preserve these low density forms of housing and Belcarra's semi-rural character. Residential areas will permit various housing forms, including secondary suites, carriage homes, duplexes, triplexes, and fourplexes, to accommodate future growth. New residential development will look a lot like existing residential development in terms of its form, character, and scale. The intent is to provide a mix of housing options that make the most efficient use of municipal infrastructure while blending in with the existing character of the Village.

Belcarra has a number of older residents who have lived in the community for several decades. There is a growing demand for housing options that enable residents to age within the community. At the same time, Belcarra also has young families who are looking for more affordable housing options to establish themselves within the community. Overall, Belcarra's housing stock must diversify to provide options that meet a growing variety of space, mobility and special needs.

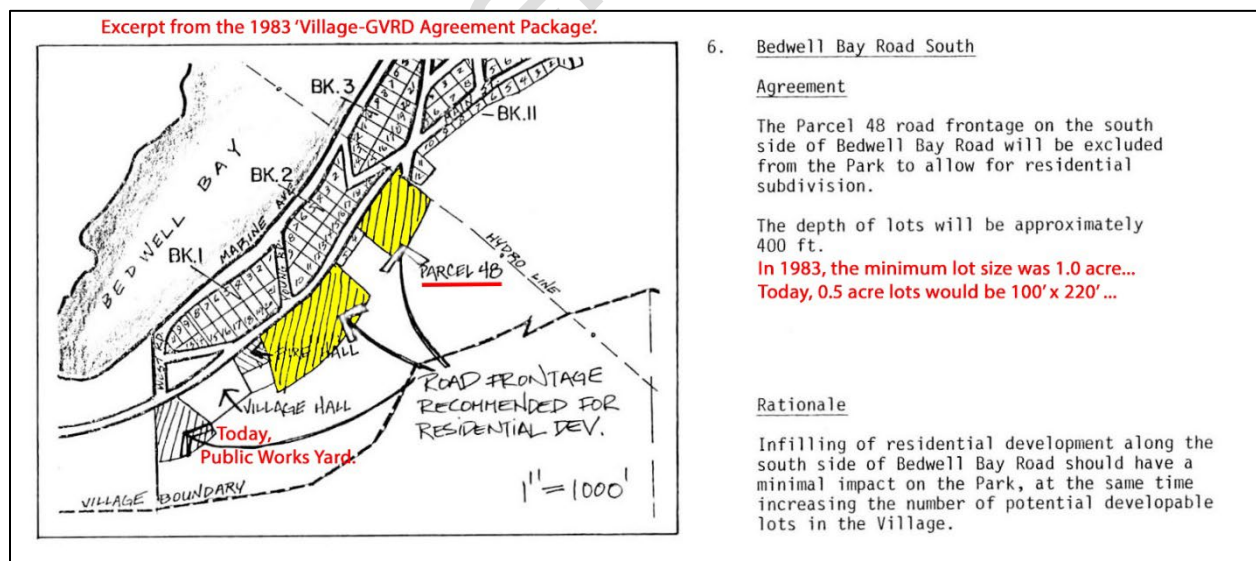
It is the policy of Council to:

1. Support the development of residential neighbourhoods and subdivisions within areas designated "Residential" and "Future Residential" on **Figure 10 – Land Use Designations Map**.
2. Permit the following housing forms in residential areas:
 - a. Single detached homes;
 - b. Duplex homes;
 - c. Triplexes;
 - d. Fourplexes;
 - e. Accessory suites within single detached homes; and
 - f. Carriage Houses.
3. Permit a range of housing options to support current and future residents.
4. Encourage the development of adaptive housing that allows residents to age in place.
5. Permit the development of detached suites and carriage houses (suites above detached garages) where lot sizes are appropriate, and sufficient parking is provided to meet the needs of the uses on the property, subject to obtaining a sewage disposal permit from the FHA.
6. Permit triplexes and fourplexes where lot sizes are appropriate, the proposed building is similar in height and scale to the surrounding homes, sufficient parking is provided to meet the needs of the uses on the property, and the character of the village is maintained.
7. Encourage newly created lots within residential areas to accommodate a variety of building types to encourage new housing development in a variety of housing forms.

8. Permit a higher housing density in new subdivisions subject to obtaining a sewage disposal permit from the FHA.
9. Support alternative subdivision design principles that facilitate active living and social interaction, including but not limited to:
 - a. Trail networks;
 - b. Parks and spaces for play; and
 - c. Clustered housing (e.g., courtyard housing, co-housing, cottage housing, etc.) with shared parking areas and common areas to accommodate the necessary engineered sewage disposal systems required by the *Fraser Health Authority*.
10. Ensure new housing is designed to preserve and enhance the semi-rural character of Belcarra.
11. Continue to ensure residential development provides adequate space for parking to avoid the need for on-street parking.
12. Continue to permit home-based businesses.

Future Residential

The "Future Residential" land use designation identifies areas of future development that were envisioned in the [1983 Village-GVRD Agreement Package](#). Once the two areas of Provincial Crown Land are identified on **Figure 10 – Land Use Designations Map** of the adopted OCP, the process would involve Council approaching the 'Ministry of Land, Water and Resource Stewardship' to seek their guidance regarding the Ministry's approval process.



Commercial

The 'Commercial' land use designation is new, and no lands have been identified for commercial uses on **Figure 9 – OCP Land Use Designations Map**. The new Commercial land use designation reflects the community's desire to become a greener and more sustainable Village.

The community supports small-scale community-oriented commercial uses in Belcarra. Residents support small-scale retail, and low-impact tourism uses that provide services to residents and visitors. Examples of small-scale retail and low-impact tourism uses include cafes, small neighbourhood corner stores, and/or specialty grocery stores. The new commercial land use designation encourages businesses that serve the needs of the community.

It is the policy of Council to:

1. Update the Zoning Bylaw to provide guidelines for potential Commercial uses.
2. Support small-scale commercial development in parks, such as kayak rentals, concession stands, and food trucks.
3. Explore appropriately designated areas for potential commercial development.
4. Explore small-scale retail and low-impact commercial uses including cafes, small neighbourhood corner stores, specialty grocery stores, and artist studios in the commercial designation.
5. Support commercial uses that provide services to local residences.
6. Support commercial uses that reduce vehicle trips for necessities.
7. Assess the commercial designation to diversity the municipal tax base.
8. Permit home-based businesses to alter the outward appearance of the dwellings they are located within to facilitate small-scale retail businesses so long as the character of the village is maintained.
9. Support commercial opportunities that provide local employment.

Conservation and Recreation

The Conservation and Recreation designation is intended to protect environmentally sensitive areas and guide recreation in Belcarra's regional and provincial parks.

It is the policy of Council to:

1. Collaborate with Metro Vancouver and BC Parks on park planning initiatives within təmtə́míxw̓tən (Belcarra Regional Park and Say Nuth Khaw Yum (Indian Arm) Provincial Park).
2. Revitalize the multi-sport court. (Note: The West Road Recreation Site is under a 25-year licence to the Village from Metro Vancouver (with an option for another 25 years) and it is not a Metro Vancouver facility.)
3. Connect existing Village community trails to regional park trail networks.
4. Advocate preservation of lands designated Conservation and Recreation by Metro Vancouver within Belcarra Regional Park.

Civic Institutional

The Civic Institutional designation is intended to accommodate civic uses that are essential to the community. Within Belcarra, these civic uses include the village hall, fire hall, multi-sport court, public works yard, and waste and recycling depot. These civic uses are identified on **Figure 5 – Community Facilities Map**. (Note: The multi-sport court is a municipal community facility under a 25-year licence from Metro Vancouver with an option for an additional 25 years and should be designated as "Civic Institutional" on the land use designation maps within the OCP.)

Note: The ELC-owned lands are currently zoned "Civic Institutional" and should be accordingly designated as "Civic Institutional" on the OCP designation map (Figure 9).

It is the policy of Council to:

1. Permit the development (or redevelopment) of civic uses within areas designated 'Civic Institutional' on **Figure 10 – OCP Land Use Designations Map**.
2. Assess the Village's need for additional space to accommodate new civic uses if the community grows.
3. Pursue opportunities to acquire land to accommodate new civic uses as required.
4. Consult the Sasamat Volunteer Fire Department about their existing and anticipated space needs.
5. Work with utility providers to accommodate new services as required.

Civic Marine

The Civic Marine designation applies to the foreshore and riparian lands along Marine Avenue. These areas, where recreational wharves are located, are critical components of the terrestrial and marine ecosystems. These areas must be carefully managed to ensure their environmental integrity is not compromised. The VFPA has implemented a moratorium on new recreational docks

(private or shared) while important research is undertaken. The VFPA is working closely with Tsleil-Waututh Nation to learn more about these important areas.

It is the policy of Council to:

1. Collaborate with Tsleil-Waututh Nation to design and install interpretive signage around Bedwell Bay for public education.
2. Develop a public education program to raise awareness of Bedwell Bay's sensitive marine environment and riparian habitat.
3. Maintain Belcarra's invasive species control program along Marine Avenue.
4. Prioritize planting native species appropriate to the foreshore area around Bedwell Bay.
5. Support VFPA habitat enhancement opportunities such as boulder clusters and cobble beds for habitat complexity.
6. Support VFPA identification of 'no-go' zones for specific environmentally sensitive areas to minimize disturbance of the foreshore intertidal habitat and shallow subtidal eelgrass or kelp beds by users.
7. Advocate VFPA to designate a "no anchoring" zone at the head of Bedwell Bay to protect the eelgrass beds from damage due to recreational boats anchoring.
8. Identify designated waterfront/beach accesses to discourage activities in areas subject to erosion and vegetation loss.

Natural Tidal

Lands designated Natural Tidal reflect those designated as "Important Environmental Areas" by the Vancouver Fraser Port Authority (VFPA). These areas hold significant environmental value to both the upland terrestrial environment and the marine environment. These intertidal zones are important habitat for fish and birds. These zones are also key areas for food and shelter for other plant and animal life. The VFPA prohibits the development of new docks in these areas.

It is the policy of Council to:

1. Advocate VFPA to prohibit development of any kind in areas designated Natural Tidal.
2. Collaborate with the VFPA to ensure natural tidal areas are protected for their environmental and intrinsic value.
3. Consult the VFPA to ensure the designation of natural tidal areas remains current.

Communication, Collaboration and Reconciliation

Belcarra is located on the traditional territory of Tsleil-Waututh Nation. Within Belcarra's municipal boundary, the Province of British Columbia, Metro Vancouver, and the VFPA have jurisdiction over specific lands. TransLink (a regional transit authority) provides transit service to the community, and Belcarra shares municipal boundaries with the City of Port Moody and the Village of Anmore. As such, it is important that Belcarra maintain strong working relationships with its neighbours,

agencies, and more senior levels of government. These relationships must be built on respect, trust, and ongoing communication and dialogue.

Belcarra is home to roughly 700 residents who care deeply about their community. Belcarra residents are engaged, involved, and eager to learn more about municipal affairs. Belcarra residents are advocates for open communication and transparent decision-making and support a governance model grounded in meaningful engagement. The following policies provide a framework for communication, engagement, and decision-making with respect to land use planning matters.

Relationship with Tsleil-Waututh Nation

It is a policy of Council to:

1. Collaborate with Tsleil-Waututh to identify and protect places of cultural and historical significance.
2. Strengthen relationships with Tsleil-Waututh by meeting government-to-government on a regular basis.
3. Honour Tsleil-Waututh traditions, culture, and knowledge through place-making and wayfinding projects.
4. Collaborate with Tsleil-Waututh Nation to develop protocols for communication related to land use matters.
5. Refer Official Community Plan updates to Tsleil-Waututh for review.
6. Partner with Tsleil-Waututh to advance projects for mutual benefit through joint land use planning exercises.

Relationships with Neighbouring Jurisdictions and Government Agencies

1. Strengthen relationships with municipalities within the Northeast sub-region (Anmore, Port Moody, Coquitlam, and Port Coquitlam) by meeting with their Chief Administrative Officers and Directors of Planning on a regular basis.
2. Work with neighbouring jurisdictions and government agencies on matters such as land use, servicing, transportation, transit, and affordable housing for the betterment of the Northeast sub-area.
3. Collaborate with the neighbouring communities of Port Moody and Anmore to develop protocols for inter-municipal communication and referral processes for land use planning applications.
4. Attend Regional Planning Advisory Committee meetings to stay informed of regional planning research and initiatives.
5. Maintain relationships with Metro Vancouver and the provincial government to collectively address the impacts of recreational park users on the community (e.g., traffic congestion, parking, etc.).
6. Communicate Belcarra's interests to Metro Vancouver and TransLink regarding transit service levels.
7. Maintain positive relationships with all agencies that provide services to Belcarra.

8. Participate in conversations between private landowners, Metro Vancouver, and Port Moody regarding potential road access to Farrer Cove.
9. Support additional park land acquisition for the Tri-Cities sub-region to reduce the pressure on Belcarra Regional Park. The Tri-Cities sub-region has experienced very strong population growth and insufficient park land has been set aside.
10. Support Provincial development of Burke Mountain Provincial Park as a means of increasing recreational opportunities in the Tri-Cities area.
11. Encourage MV Parks to provide safe bicycle parking and/or storage at Belcarra Regional Park high activity areas such as Sasamat Lake and Belcarra picnic grounds.

Relationship with the Belcarra Community

1. Inform residents of proposed Official Plan Amendments and Zoning Bylaw Amendments via the municipal website, email distribution list, and community message boards.
2. Inform residents of proposed changes (or upgrades) to municipal infrastructure and/or servicing via the municipal website, email distribution list, and community message boards.
3. Continue to make application materials and infrastructure/servicing reports available for public view on the municipal website.
4. Provide residents with at least two (2) weeks' notice of a public engagement session.
5. Publish public engagement materials for land use planning matters on the village website for public view.
6. Design public engagement sessions that are inclusive and accessible to as many residents as possible.
7. Facilitate public engagement sessions that are neutral, fair, and open.
8. Continue to encourage public participation at public hearings of Council on land use planning matters.
9. Continue to report back what was heard through public engagement for transparency.
10. Continue to publish agendas, minutes, and recordings of Council meetings where land use planning matters are discussed.
11. Continue to respond to community inquiries within a reasonable timeframe.
12. Continue to enforce land use planning and servicing bylaws in a consistent manner.

IMPLEMENTATION

The OCP is a living and working document — a plan that is not only referenced, but periodically updated to respond effectively to emerging priorities, opportunities, and constraints. This adaptive approach involves learning from implementation successes and failures to improve the policies of the Plan over time. A continuous cycle of monitoring, evaluating, and adjusting will better enable Belcarra to measure how well the municipality is achieving the strategic goals of the OCP.

It is a policy of Council to:

OCP Planning Process

1. Support an Official Community Plan planning process that is cyclical and repeated once every five years.
2. Link the Official Community Plan planning process to the Strategic Plan and Budget processes.
3. Provide a periodic progress report on implementation of the Official Community Plan.
4. Provide periodic progress reports via the annual strategic planning report.

Monitoring

1. Develop an Official Community Plan monitoring and evaluation program following adoption of this Plan that:
 - a. Identifies data that is already being collected and analyzed.
 - b. Identifies data that would be useful to collect for Official Community Plan implementation purposes.
 - c. Recommends how additional data should be collected and analyzed.
 - d. Establishes Performance Indicators that are specific, quantifiable targets to be monitored every five (5) years.
 - e. Develops Tracking Targets that report information on policies with no specific targets.
 - f. Develops a consistent process for capturing community storytelling and anecdotes.
 - g. Recommends amendments to performance indicators/tracking targets that are not working well and/or may no longer be appropriate.

Evaluating

1. Evaluate all Official Community Plan policies against their respective performance indicators/tracking targets to assess progress.
2. Assess any new information that may be relevant to the Official Community Plan.
3. Recommend any amendments that may be required to better enable the vision and strategic goals of the Official Community Plan to be met.
4. Periodically summarize the progress being made on implementing the Official Community Plan.

Reporting and Engaging

1. Publish periodic progress reports on the Village website to strengthen transparency, accountability, and community engagement in the decision making process.

Adjusting

1. Make strategic amendments to the content of the Official Community Plan outside the regular five-year review in response to new opportunities, unforeseen events, results of the annual evaluation etc.



Official Community Plan
Context Map

Legend


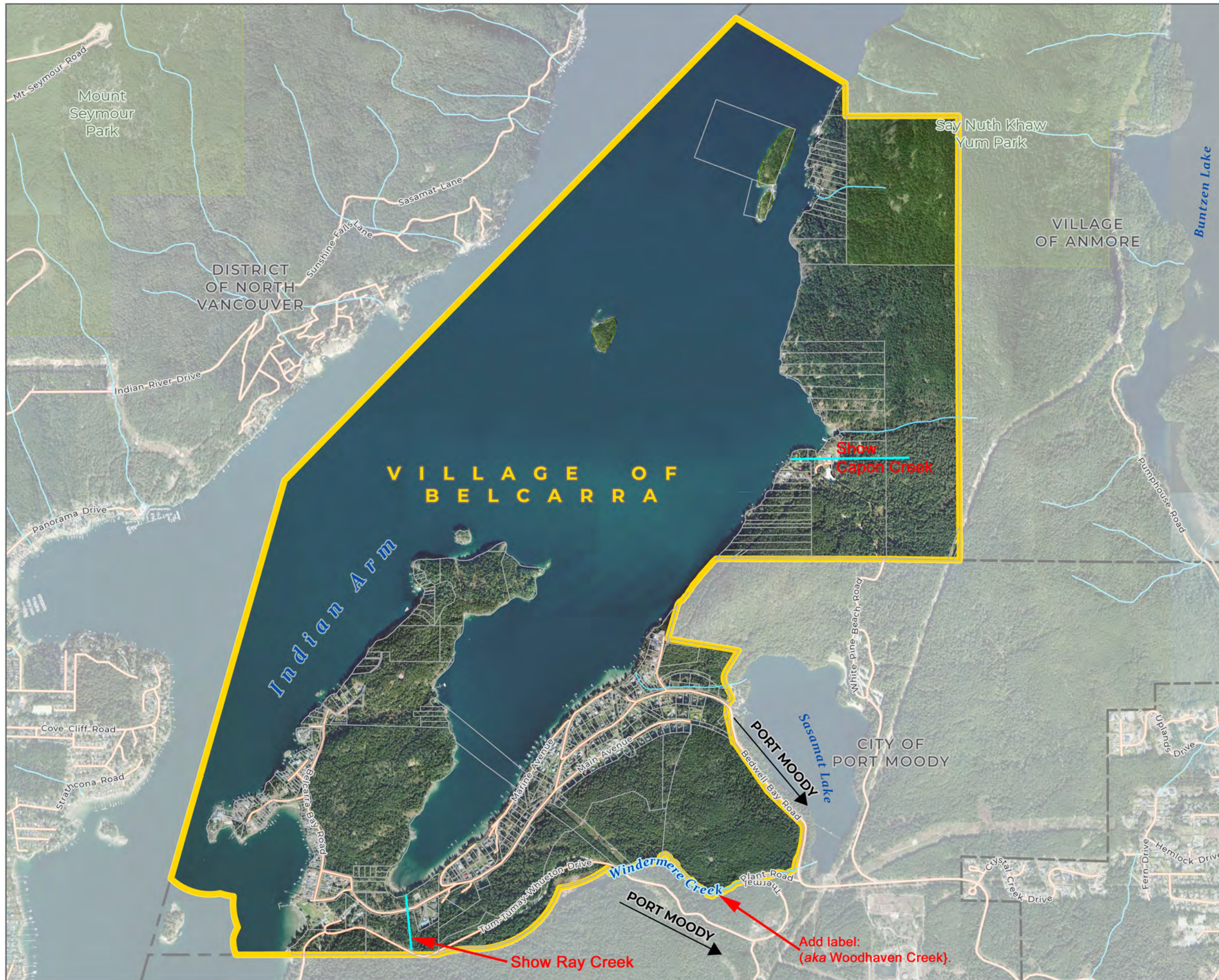
-  Village of Belcarra Municipal Boundary



FIGURE 1⁵⁷



Official Community Plan
Aerial Photograph

Legend


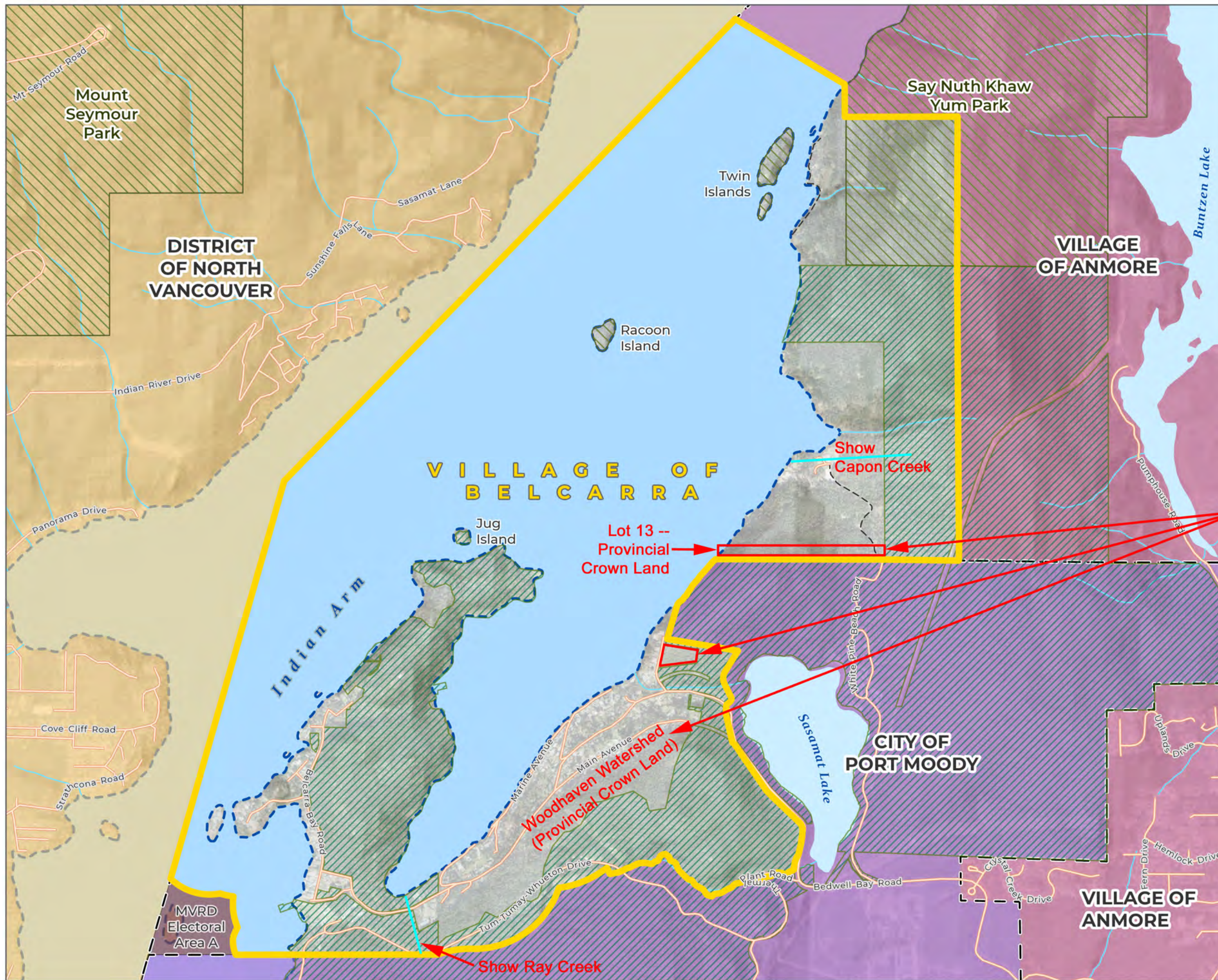
-  Village of Belcarra Municipal Boundary
-  Municipal Boundaries
-  Provincial Parks



FIGURE 2⁵⁸



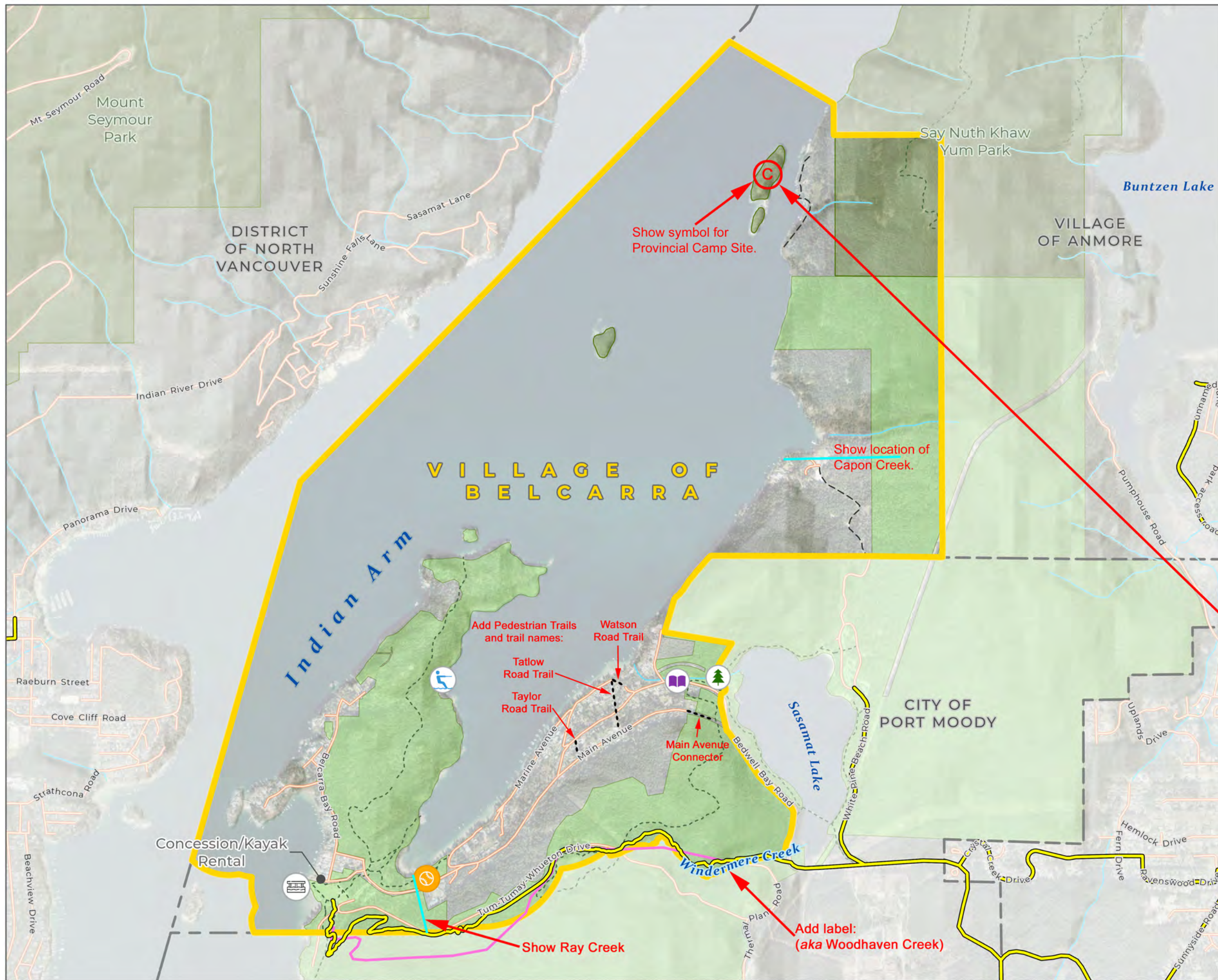
Official Community Plan Neighbouring Jurisdictions

Legend

- Village of Belcarra Municipal Boundary
- Provincial Parks
- VFPA Jurisdiction
- City of Port Moody
- Village of Anmore
- District of North Vancouver
- MVRD Electoral Area A
- təmtəxʷtən/Belcarra Regional Park
- Provincial Crown Land



FIGURE 3⁵⁹



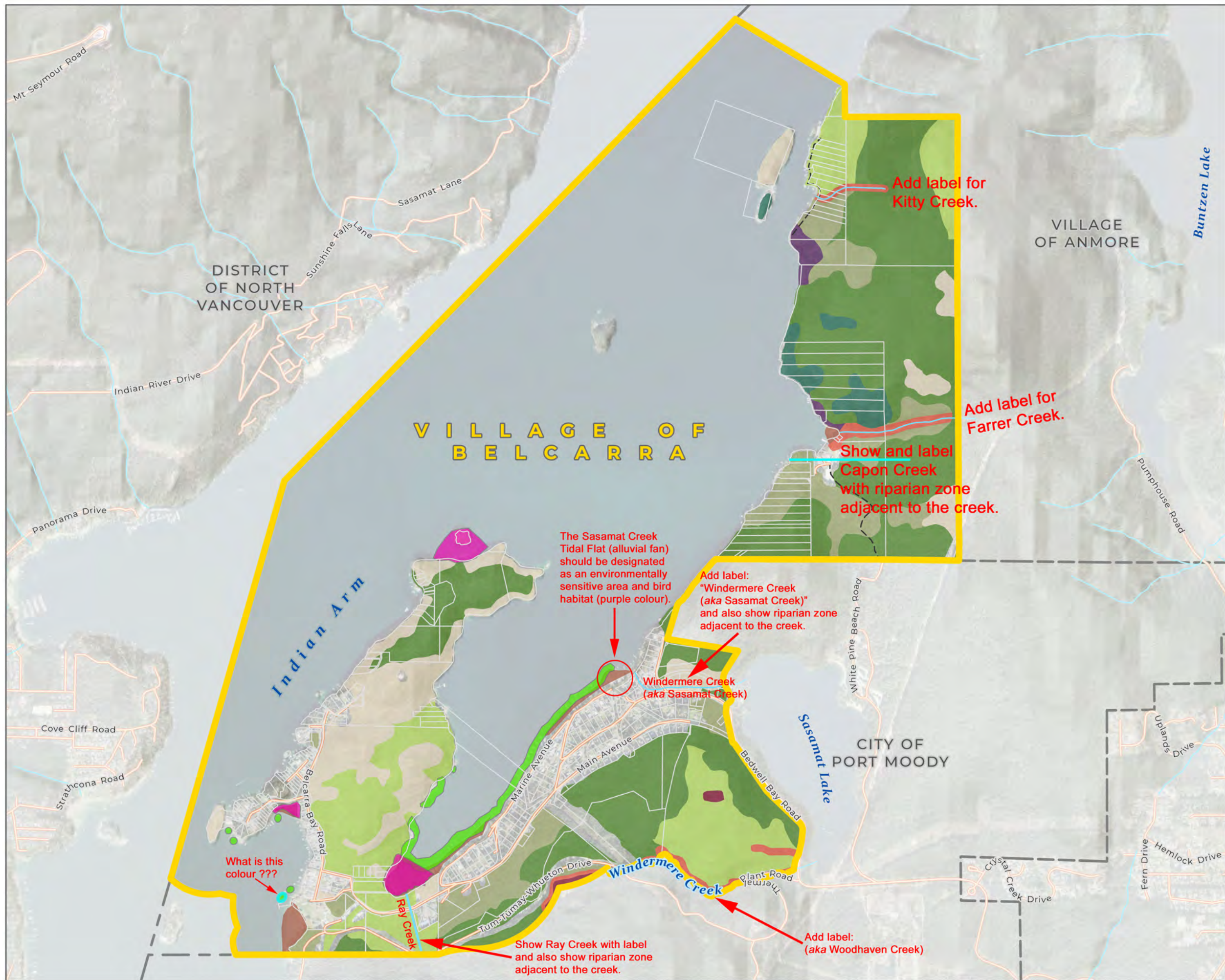
Official Community Plan Parks and Recreation

Legend

- Municipal Boundaries
- Village of Belcarra Municipal Boundary
- təmtəmix'tən/Belcarra Regional Park
- Provincial Parks
- Pier
- Free Library
- Vancouver Water Ski Club
- Sasamat Outdoor Centre
- Multi-Sport Court
- Pedestrian/Hiking Trail
- Cycling Trail
- Regional Greenway 2050
- C** Provincial Camp Site



FIGURE 4⁶⁰



Official Community Plan Metro Vancouver Environmentally Sensitive Areas (2020)

Legend

- Village of Belcarra Municipal Boundary
- Municipal Boundaries
- VFPA Important Environmental Areas
- Eelgrass
- Intertidal
- Mature Forest (ME)
- Mature Forest (SE)
- Non SE/ME
- Riparian
- Sparsely Vegetated
- Wetland
- Woodland
- Young Forest
- Unclassified Road



FIGURE 5⁶¹



Official Community Plan
Metro Vancouver
2040 Land Use Designations

Legend

- Village of Belcarra Municipal Boundary
- Municipal Boundaries
- Urban Containment Boundary
- Conservation/Recreation
- General Urban
- Industrial
- Rural

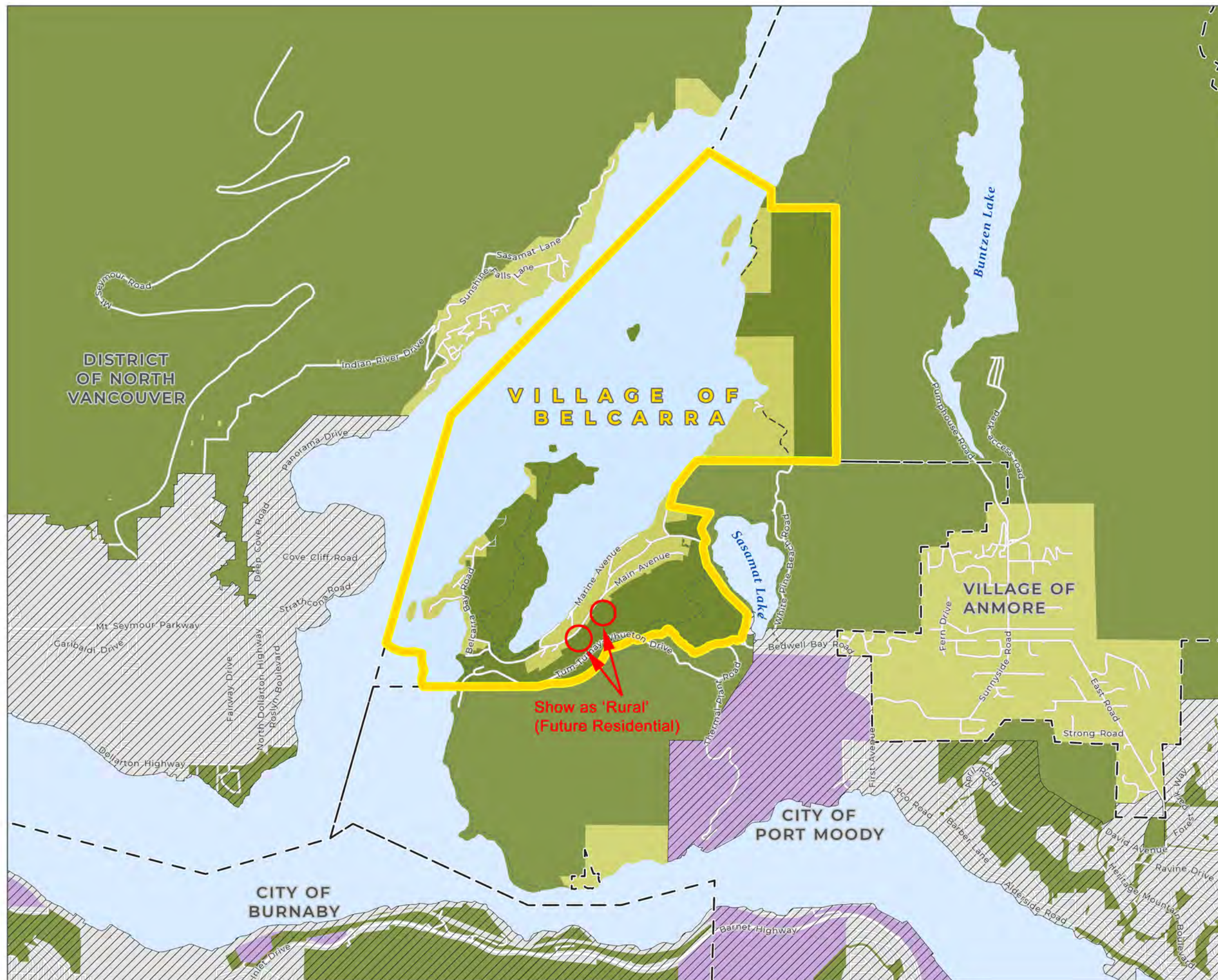
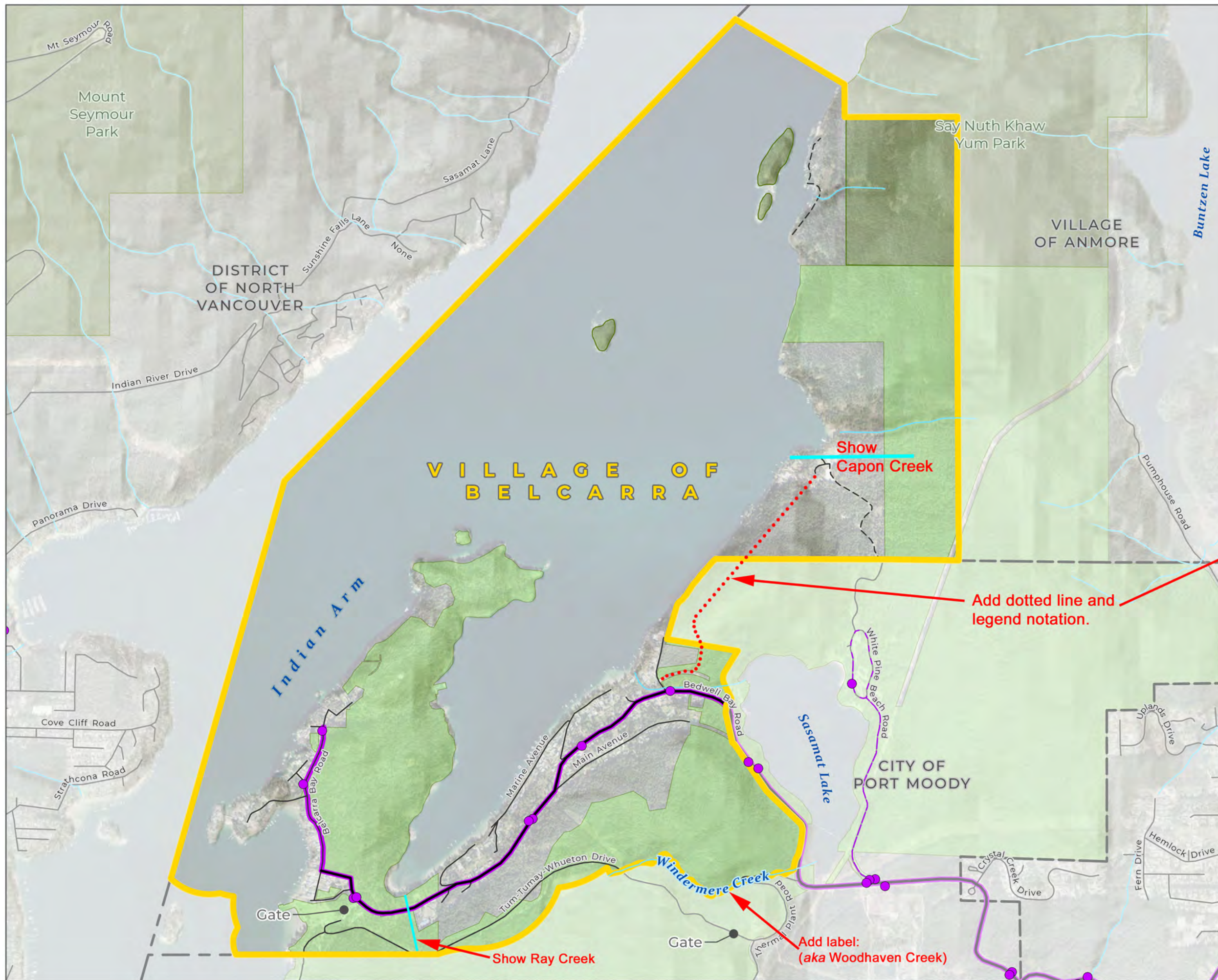


FIGURE 6⁶²



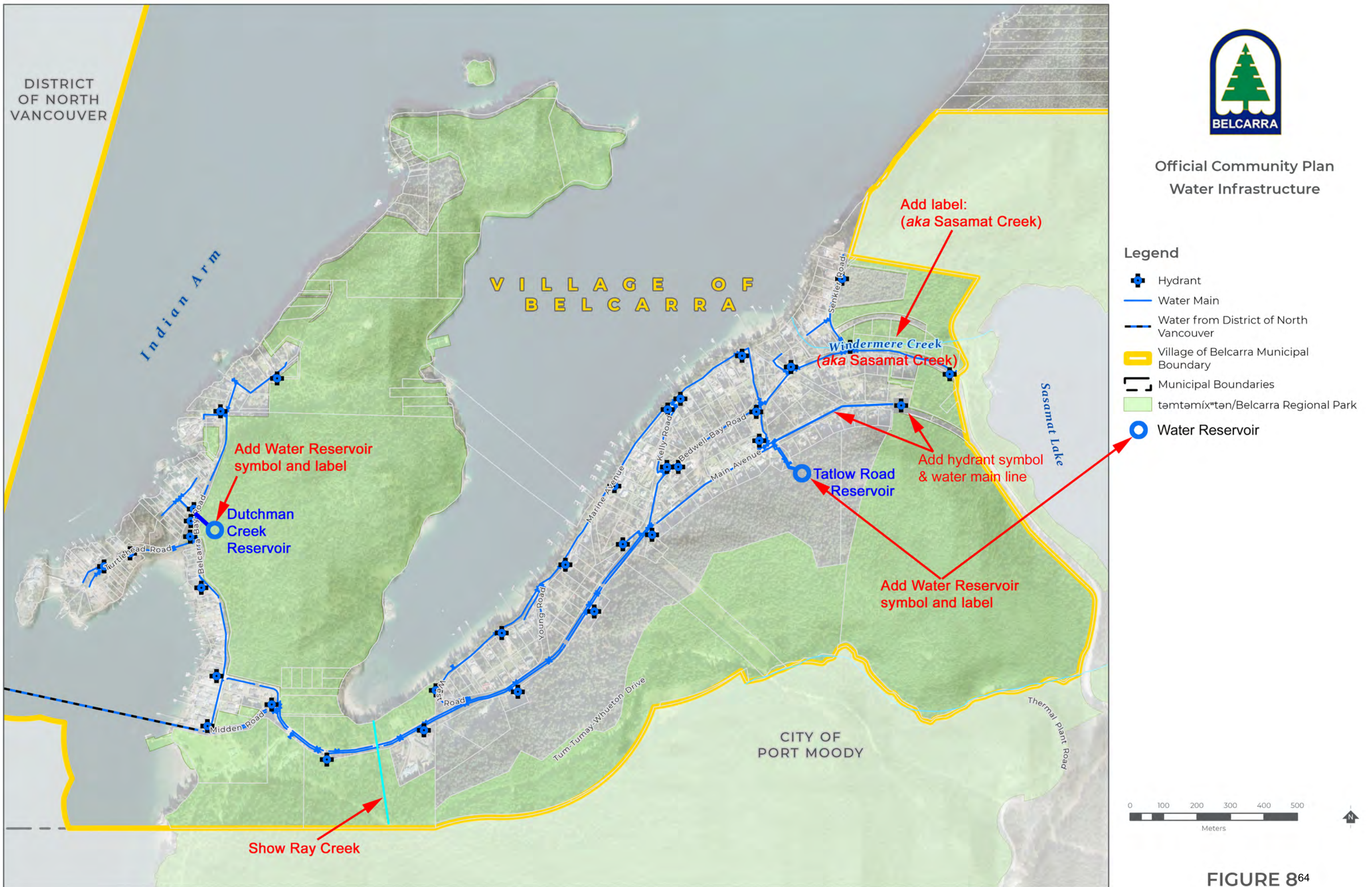
Official Community Plan Transportation

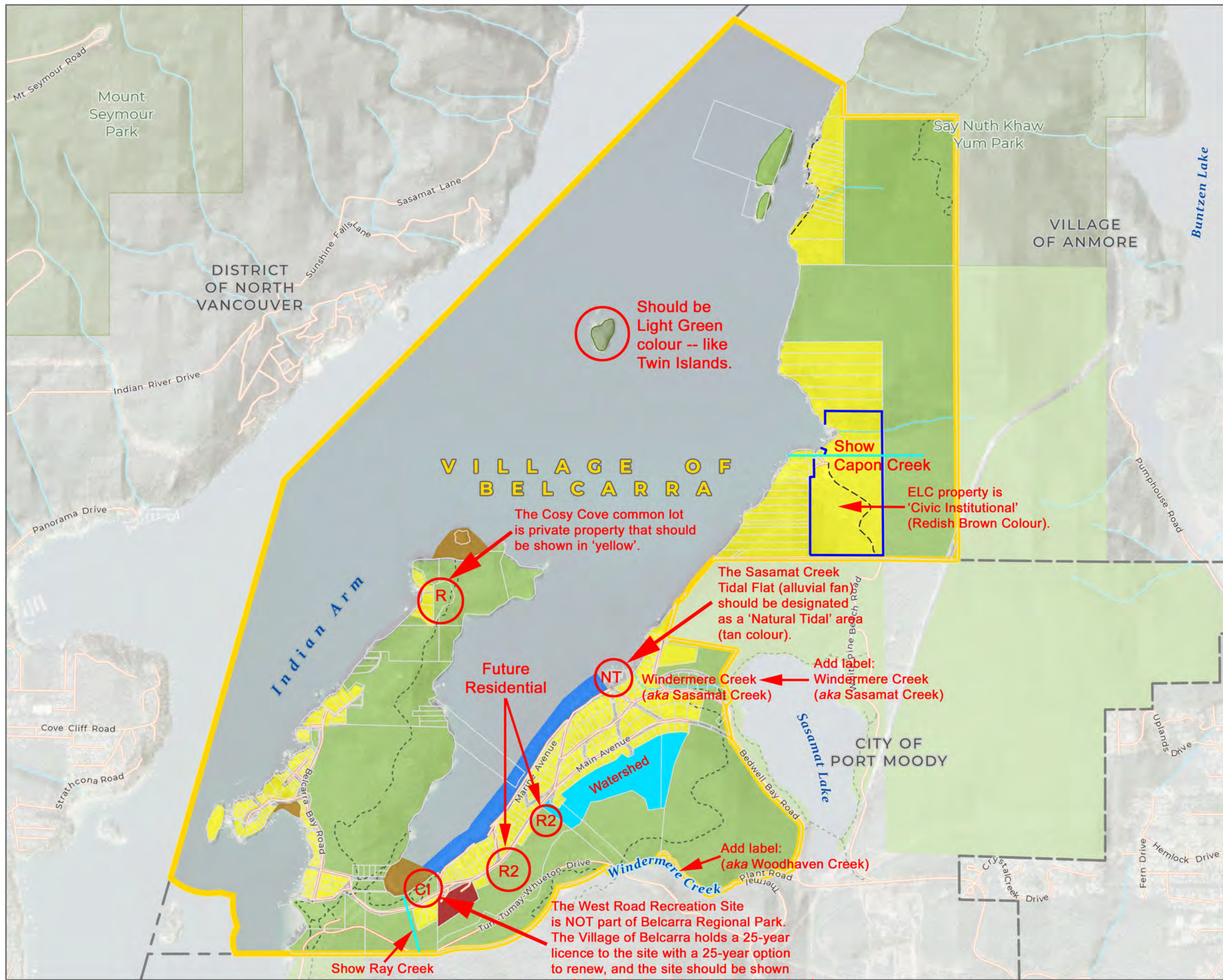
Legend

- Village of Belcarra Municipal Boundary
- Municipal Boundaries
- Provincial Parks
- təmtəxíwtən/Belcarra Regional Park
- Transit Stop
- Bus Route
- - - Seasonal Bus Route
- Primary Road
- Secondary Road
- - - Unclassified Road
- · · · · Proposed Farrer Cove Access Road



FIGURE 7⁶³





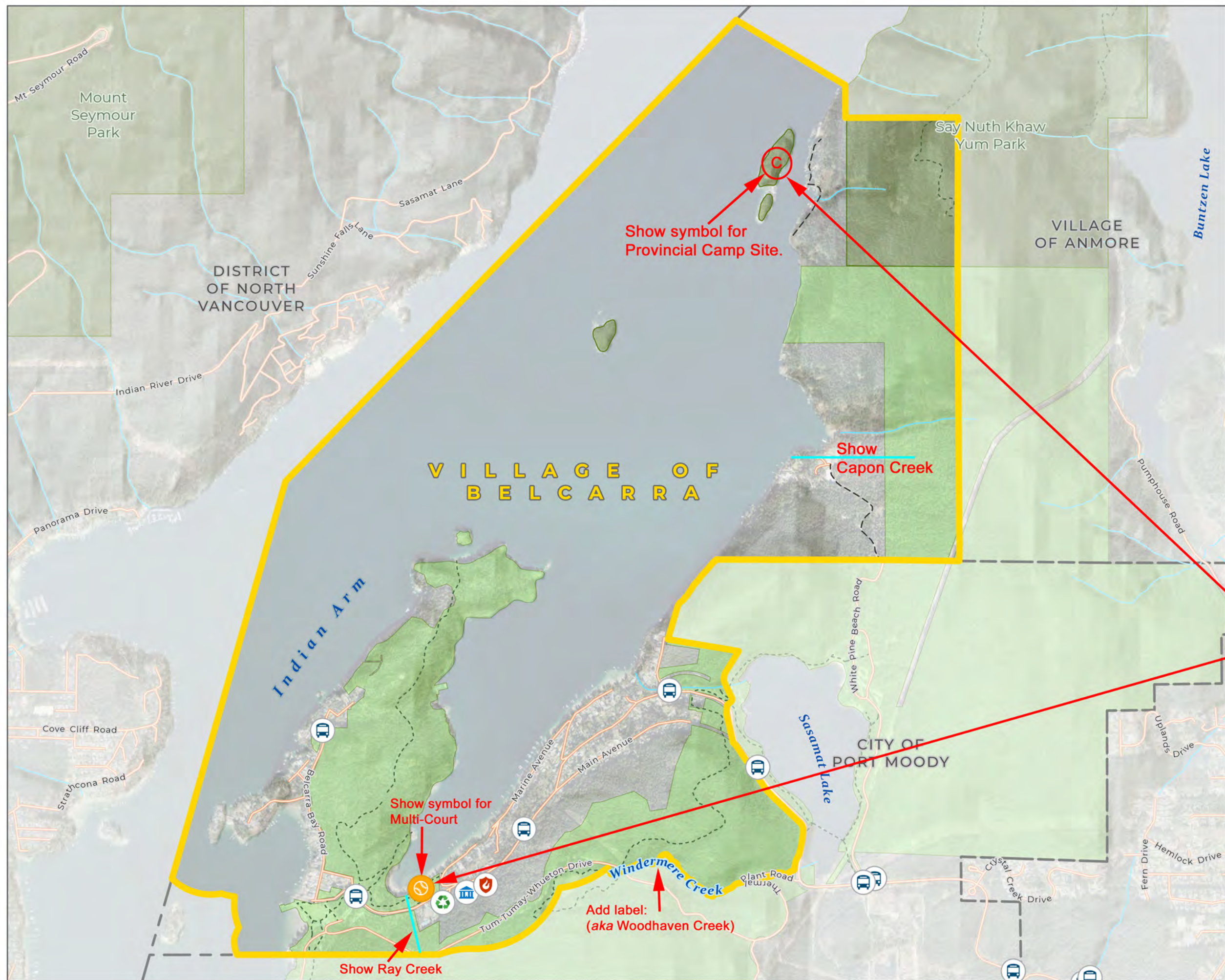
Official Community Plan OCP

Legend

- Village of Belcarra Municipal Boundary
- Municipal Boundaries
- R - Residential
- CL - Civic Institutional
- CN - Civic Marine
- NT - Natural Tidal
- P - Conservation and Recreation
- Pedestrian/Hiking Trail
- Unclassified Road
- R2 - Future Residential
- W - Watershed



FIGURE 9⁶⁵



Official Community Plan Community Facilities

Legend

- Village of Belcarra Municipal Boundary
- Provincial Parks
- Municipal Boundaries
- Belcarra Municipal Hall
- Waste and Recycling Depot
- Sasamat Volunteer Fire Department
- Transit Stops and Community Message Boards (located at the Transit Stops)
- t̓əmt̓əmix̓t̓ən/Belcarra Regional Park
- Metro Vancouver & BC Parks Pedestrian/Hiking trail
- Provincial Camp Site
- Belcarra Multi-Court



FIGURE 10⁶⁶



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: October 6, 2022 File No. 1855-03
Submitted by: C. Boit, P.Eng, Manager of Development Services
Subject: BC Active Transportation Grant

Purpose / Introduction

The purpose of this report is to present Council an opportunity to apply for grant funding under the 2022-23 BC Active Transportation Program.

Recommended Option

That Council direct staff to apply to the B.C Active Transportation Infrastructure Grant Program for the amount of \$500,000 and ensure the application meets all eligibility requirements.

And, that the Village commits the required 30% contribution, up to \$150,000 to be funded from the Capital Reserves, and to provide overall grant management should the application be successful.

Background

The B.C. Active Transportation Infrastructure Grants Program aligns with the provincial government's Active Transportation Strategy: Move. Commute. Connect. This is B.C.'s strategy for cleaner, more active transportation, part of the Province's CleanBC plan to reduce carbon pollution and build a better future for all British Columbians. This strategy aligns with Anmore's Policy No. 65 – Greenway Strategy.

Discussion

The community continues to implement walkable and rideable facilities through the community. The last upgrade was completed along Sunnyside Road (north of East Rd) and East Road. Stage 2 of the program is anticipated to continue the pathway along Sunnyside Road, heading south from East Rd intersection.

Report/Recommendation to Council

BC Active Transportation Grant

October 6, 2022

The village is currently participating in multiply funding opportunities with Translink to complete the next stage of the pathway. The grant funding opportunity would help accelerate this procurement.

The grant funding is open to populations of 25,000 or less and cost shares to a maximum of \$500,000 per project. Provincial cost-share portions are determined by the type and size of community applying for a grant, as follows:

- Indigenous community or local government(s) working in partnership with an Indigenous community – **80%**
- Population less than 15,000 - **70% ****
- Population between 15,000 to 25,000 - **60%**
- Population over 25,000 - **50%**

Anmore are eligible for a 70% contribution.

To maximise the grant opportunity, Anmore will have to contribute \$150,000 (30% of \$500,000).

Options

1. That Council direct staff to apply to the B.C Active Transportation Infrastructure Grant Program for the amount of \$500,000 and ensure the application meets all eligibility requirements.
2. And, that the village commits the required 30% contribution, up to \$150,000 to be funded from the Capital Reserves, and to provide overall grant management should the application be successful.

OR


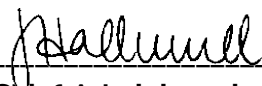
3. THAT Council direct staff not to proceed with the grant application

Report/Recommendation to Council

BC Active Transportation Grant

October 6, 2022

4.

Prepared by:
 _____ Chris Boit, P.Eng Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence <div style="text-align: right;"> _____ Chief Administrative Officer</div>

**SASAMAT VOLUNTEER FIRE DEPARTMENT (SVFD)
BOARD OF TRUSTEES MEETING**

Approved Minutes of the Regular Meeting of the Sasamat Volunteer Fire Department (SVFD) Board of Trustees held at 7:00 p.m. on Thursday, September 22, 2022.

MEMBERS PRESENT:

Chair, Councillor Darrell Penner, Port Coquitlam
Councillor Bruce Drake, Belcarra
Mayor John McEwen, Anmore
Mayor Jamie Ross, Belcarra
Councillor Paul Weverink, Anmore
Councillor Liisa Wilder, Belcarra
Councillor Kim Trowbridge, Anmore

STAFF PRESENT:

Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department, Metro Vancouver
Bill Duvall, Director, Corporate Safety, Security and Emergency Management, Metro Vancouver
Diana Bennett, Program Assistant, Corporate Safety, Security and Emergency Management, Metro Vancouver

Pre-Meeting Discussion:

The Trustees conveyed their appreciation to Councillor Bruce Drake's long standing service to this Board of Trustees. This will be Councillor Bruce Drake's last meeting. His first meeting was October 20, 2005.

1. ADOPTION OF THE AGENDA

1.1 September 22, 2022 Regular Meeting Agenda

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adopt the agenda for its regular meeting scheduled for September 22, 2022 as circulated.

CARRIED

2. ADOPTION OF THE MINUTES

2.1 June 2, 2022 Regular Meeting Minutes

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adopt the minutes for its regular meeting held June 2, 2022 as circulated.

CARRIED

RESOLUTION TO CLOSE MEETING

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees close its regular meeting scheduled for September 9, 2021 pursuant to the Community Charter provisions, Section 90 (1) (c) as follows: "90 (1) A part of the meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following: (c) labour relations or other employee relations.

CARRIED

3. REPORTS FROM COMMITTEE OR STAFF

3.1 2023 Draft Budget – Sasamat Fire Protection Service

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees make recommendations and endorse an amended 2023 – 2027 Financial Plan for Sasamat Fire Protection Service being that the draft Sasamat Fire Protection Service Operating Program be reduced in spend by \$74,303 for 2023."

CARRIED

3.2 2022 SVFD Quarterly Work Plan Update

It was MOVED and SECONDED

That the SVFD Board of Trustees receive for information the update to the Quarterly Work Plan as presented in the report "2022 SVFD Quarterly Work Plan Update" dated September 14, 2022.

CARRIED

3.3 Fire Chief's Report

Report dated September 22, 2022, was presented by Jay Sharpe, to the SVFD Board of Trustees.

Staffing – Anmore 22, Belcarra 13. We require 2 more volunteers in Belcarra.

Equipment – Maintained and serviced by Metro Fleet. No major truck issues since the last meeting. Belcarra WIFF trailer is continuing to be outfitted. Some of our old turn out gear was rented to the film industry. We have received a Cheque for \$6,000. Work is continuing on the specs for the Tender 2 replacement for 2025. Anmore generator needed replacing but the part needed was found that saved it.

Halls and Grounds – Grounds maintained by Municipal Staff.

Training – Brad Taverna has completed his FR Instructor Course. Nigel Terrett will be taking his course soon. We have 3 new recruits that began their basic training at the end of June. Fire Chief attended the Fire Chief's Association of BC conference.

Old Business/Updates – No public education yet but are hoping to soon.

Reports and Information – 88 call-outs for 2022 year to date.

Records Management System – Currently reviewing the fire department's records

management system and overall administration program. Firefighter Nigel Terrett has offered to help.

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated September 22, 2022, titled "SVFD Fire Chief's Report".

CARRIED

4. INFORMATION ITEMS

The Chassis production has been moved to December, 2022. With chassis delivery (~6 weeks) and body install (5-6 months) factored in, the ETA for final delivery is now June-July 2023.

5. OTHER BUSINESS

Verbal Report

Jamie Ross reported that he met with the staff representatives from the Ministry of the Attorney General and Minister Responsible for Housing. The topic of this meeting was worker housing. They discussed the possibility of building housing units on the site of new fire halls if and when fire halls are replaced. In addition, there was discussion regarding possible funding being made available through the province's Community Housing Fund.

6. ADJOURNMENT/CONCLUSION

It was MOVED and SECONDED

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adjourn/conclude its regular meeting of September 22, 2022.

CARRIED

(Time: 8:36 am.)

From: Jennifer Helman <jennifer@rcbc.ca>

Sent: September-01-22 11:00 AM

Subject: Proclaim Your Support for Circular Economy Month in Canada!

Proclaim Your Support for **Circular Economy Month** in Canada!

Each year the [Recycling Council of British Columbia](#) organizes BC's involvement in observing Waste Reduction Week (October 17th through 23rd, 2022) in Canada. This year, the [Circular Innovation Council](#) has expanded the campaign to recognize **October 1st through 31st, 2022** as Canada's very first [Circular Economy Month](#)!

Since 2001, hundreds of organizations and municipal governments in BC and across the country have proclaimed Waste Reduction Week in Canada. To continue to demonstrate your commitment and recognition of preserving our natural resources, reducing greenhouse gas emissions, supporting local economies, and protecting our environment, we ask that you proclaim October 1st through 31st, 2022 Circular Economy Month.

Each week of October will focus on introducing a different concept of the Circular Economy, with the third week of the month remaining Waste Reduction Week:

- Week 1 - October 1-9: Introducing the Circular Economy
- Week 2 - October 10-16: Environmental Benefits of the Circular Economy
- Week 3 - October 17-23: Waste Reduction Week
- Week 4 - October 24-31: Social and Economic Benefits of the Circular Economy

We hope your council will take this opportunity to join and show your support to this newly expanded campaign that will continue to engage millions of Canadians each year.

Please join RCBC in proclaiming October 1st through 31st, 2022 as Circular Economy Month.

I have attached a sample Proclamation for your convenience. Of course, you are free to use your own Proclamation format if you prefer.

Completed Proclamations can be emailed, faxed or mailed as per the contact information below. Thank you for your continued support of this important event!

Kind Regards,

Jennifer



Jennifer Helman

Technical and Special Projects Coordinator

Recycling Council of British Columbia

#10 – 119 W. Pender Street, Van., BC V6B 1S5

T: (604) 683-6009 ext. 309

E: jennifer@rcbc.ca

F: (604) 683-7255

W: www.rcbc.ca



September 1, 2022

File: 4606

Village of Anmore
Sunnyside Road
Anmore, BC V3H 5G9

Via email: john.mcewen@anmore.com and juli.halliwell@anmore.com

Attention: Mayor McEwen and Council

RE: Ministerial Order, Liquid Waste Management Plan – Cancelled

On August 16, 2018, Ministerial Order - Liquid Waste Management Plan (the Order), made under Section 24(3)(a) of the *Environmental Management Act*, (EMA), was issued to the Village of Anmore.

At this time, I am instructing the Village of Anmore, that Ministerial Order - Liquid Waste Management Plan is no longer in effect and confirming that Village of Anmore has no further obligations under the Order. The Order is considered as cancelled for Ministry record purposes.

Yours truly,

George Heyman,
Minister of Environment and Climate Change Strategy

cc: Rick Glumac, MLA, Port Moody-Coquitlam
Brady Nelles, Executive Director, Compliance and Environmental Enforcement Branch
Juli Halliwell, Chief Administrative Officer, Village of Anmore



TRI-CITIES CHILDREN'S ACCORD 2022-25



Tri-Cities Early and Middle Childhood Accord

The Communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody agree that the Early and Middle Childhood Years (birth to 12 years) are critical in the healthy development and future well-being of children in our communities.

Amongst the Following Parties:

- Fraser Health Authority (Public Health), Tri-Cities
- Ministry of Children & Family Development, Tri-Cities
- Board of Education, School District #43, Coquitlam
- Village of Anmore
- Village of Belcarra
- City of Coquitlam
- City of Port Coquitlam
- City of Port Moody
- Coquitlam Public Library
- Port Moody Public Library
- Terry Fox Library, a member of Fraser Valley Regional Library

Collectively known as the “Early and Middle Childhood Public Partners”

1.Purpose:

The purpose of this Accord between the Early and Middle Childhood Public Partners (EMCPP) is:

- To establish dialogue for a collaborative and cross-community based system of early childhood supports and services
- To continue to build family and community capacity to support early and middle childhood development
- To encourage innovation and shared initiatives
- To encourage multi-sectoral and interdisciplinary approaches

2.The Early and Middle Childhood Public Partners Agree That:

- We respect the strengths of families and believe that communities can work in partnership with families, to enhance opportunities for healthy childhood development
- We are committed to developing initiatives that build on existing community assets and respond to identified community needs
- We value the diversity of our community and respect different approaches to early and middle childhood development
- We will explore innovative approaches in responding to the needs of children, their families, and their communities
- We are committed to recognizing and acknowledging the elements that are working well for children and their families in our communities
- A mix of universal, targeted and specialized services will contribute to the well-being of all children in the Tri-Cities

3.The role of the Early and Middle Childhood Public Partners will be to:

- Participate as able, taking into consideration capacity of their organization at any given time
- Review and build on the many examples of current shared initiatives such as public events, partnerships between agencies, municipalities and public partners
- Find ways to collaborate and complement what others are doing to support children and their families through the examination of the supports their organization is currently providing
- To promote the Tri-Cities Children's Charter of Rights (2015) – see Appendix 1

4.Terms and Review:

- Term of the current agreement is three years, with an annual review of the partnership and the Accord
- Stakeholders will meet twice a year
- In the event that a partner opts to drop out of the Accord the partner will inform the partners in writing, one month prior to terminating their membership.

Signed this 21st day of September 2022



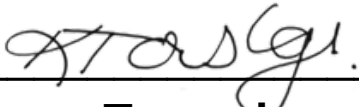
Manav Gill

Manager, Fraser Health Authority
(Public Health)



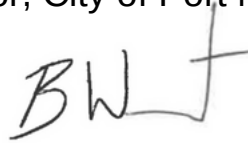
Rob Vagramov

Mayor, City of Port Moody



Karen Touwslager

Director of Operations, Ministry of
Children and Family Development,
Early Years and Children and Youth
with Support Needs



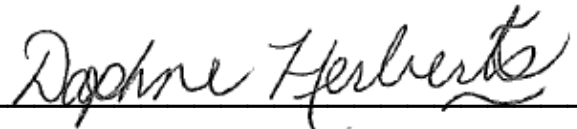
Brad West

Mayor, City of Port Coquitlam



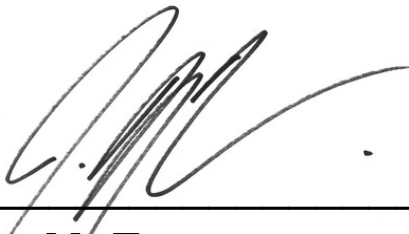
Michael Thomas

Chairperson and Trustee, Board of
Education, School District #43



Daphne Herberts

Chair, Port Moody Public Library Board



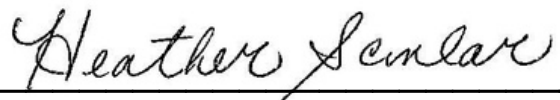
John McEwen

Mayor, Village of Anmore



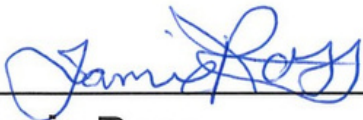
Todd Gnissios

Executive Director, Coquitlam Public
Library




Heather Scoular

Manager, Terry Fox Library, a member
of Fraser Valley Regional Library



Jamie Ross

Mayor, Village of Belcarra



Richard Stewart

Mayor, City of Coquitlam

Appendix 1



Tri-Cities Children's Charter of Rights

www.tricitieschildrights.com

1. The Right to Have a Voice
2. The Right to be Loved & Have a Family
3. The Right to Have Friends
4. The Right to Belong
5. The Right to Have Peace & Safety
6. The Right to Have a Clean Environment
7. The Right to Have a Home
8. The Right to Have Space for Recreation & Play
9. The Right to Learn
10. The Right to be Respected
11. The Right to Nutritious Food & Healthy Living
12. The Right to Explore, Dream & Create



Youth Parliament of British Columbia



Alumni Society

Unit B – 1211 Roy Road
Victoria BC, V8Z 2X8

registrar@bcyp.org

Dear Mayor and Council,

Re: British Columbia Youth Parliament, 94th Parliament

19 September 2022

The British Columbia Youth Parliament will hold its 94th Parliamentary Session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2022. We are hopeful for a safe return to in-person gatherings and BCYP will follow all Provincial Public Health Guidelines.

The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the parliamentary session in December and continuing involvement in community service activities throughout the year. **Youth Parliament is a one-year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. BCYP is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community. If your municipality sponsors a “youth of the year” award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for BCYP.

Each applicant who is accepted to attend as a member of BCYP must pay a \$425 registration fee. Thanks to private donations and fundraising, a portion of the cost of transportation and accommodation is covered for all members. We encourage municipalities or youth councils to contribute towards the application fee for applicants who are in financial need. If the approval of financial support causes any delay, we encourage the applicant to send in their forms on time along with a note saying that the cheque will arrive after the deadline. In this case, if we receive the completed form and personal statement before the deadline, it will be considered received on time. If you are not able to aid, a limited number of bursaries are available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. (See <https://bcyp.org/session>)

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Marriott Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. A soft copy of the form, brochure and poster are available from our website at <https://bcyp.org/session>.

All application forms must be received by October 25, 2022. Selected applicants will be notified in early November. If you require more information, please contact me by e-mail as indicated above. You may also visit our website at www.bcyp.org.

Yours truly,

Ambrose Yung
Registrar, Youth Parliament of BC Alumni Society

Sponsoring the British Columbia Youth Parliament