

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, November 15, 2022, at 7:00 p.m. in **Gymnasium at Anmore
Elementary School, 30 Elementary Road, Anmore, BC**



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Doug Richardson
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Karen Elrick, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R102/22

That the Agenda be approved as amended to include the addition of delegation Jordan Birch regarding Ugly Christmas Sweater Dash as item 4.b Delegations.

Carried Unanimously

3. Public Input

None.

4. Delegations

(a) **Cassidy Palmer-Ruben re bylaw limits on coach house size.**

Cassidy Palmer Ruben addressed Council regarding bylaw limits on coach house size which leaves limited options for some property owners.

IT WAS MOVED AND SECONDED:

R103/22 That Council refer zoning bylaw limits on couch house size to Staff to report back to Council at a future meeting with potential solutions to address issues arising from coach house size restrictions.

Carried Unanimously

(b) Jordan Birch – Ugly Christmas Sweater Dash

Jordan Birch addressed Council regarding the Ugly Christmas Sweater Dash scheduled to be held on Saturday, December 10 @ 3 p.m. at Spirit Park. It is a 5 km holiday event with a bonfire afterwards at Spirit Park. The event will be supporting the charity Act 2 which is a non profit organization in Coquitlam.

The event organizers are requesting in kind support from the Village in the form of, use of Spirit Park, usage of canopy tents, community signage, representation from staff and council and to declare December 10 as Ugly Christmas Sweater Day in Anmore.

IT WAS MOVED AND SECONDED:

R104/22 That Council waive the rental fee for Spirit Park for the Ugly Christmas Sweater event to be held on December 10, 2022; and That Council provide in kind support to the event by promoting on the Village signboard, allowing signage on Village property, and allowing use of the Village tents for the event.

Carried Unanimously

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on October 18, 2022 and Minutes of the Inaugural Council Meeting held on November 1, 2022

IT WAS MOVED AND SECONDED:

R105/22 That the Minutes of the Regular Council Meeting held October 18, 2022 and the Minutes of the Inaugural Council Meeting held on November 1, 2022 be adopted, as circulated.

Carried Unanimously

6. **Business Arising from Minutes**

7. **Consent Agenda**

None.

8. **Items Removed from the Consent Agenda**

9. **Legislative Reports**

(a) **Ma Murray Lane road dedication removal – Bylaw 664-2022**

IT WAS MOVED AND SECONDED:

R106/22 That Council adopt Anmore Closure and Removal of Highway
Dedication – Ma Murray, Bylaw No. 664-2022.

Carried Unanimously

10. **Unfinished Business**

None.

11. **New Business**

(a) **Acting CAO Appointment**

IT WAS MOVED AND SECONDED:

R107/22 That Council appoint Karen Elrick as Acting Chief
Administrative Officer.

Carried Unanimously

(b) **Village of Anmore Signatories Update**

IT WAS MOVED AND SECONDED:

R108/22 That Council designate Mayor John McEwen as the Council
signatory for banking purposes for the Village of Anmore; and
that Councillor Polly Krier be designated as the alternate Council
signatory;

That Council designate, Karen Elrick, Acting Chief Administrative Officer/ Manager of Corporate Services, as the primary Staff signatory for banking purposes for the Village of Anmore; and that, Lena Martin, Manager of Financial Services be designated as the alternate Staff signatory;

And Further That Council affirm all Village-issued payments require the signature of one Council signatory and one Staff signatory

Carried Unanimously

(c) 2022 General Local Election Results

Karen Elrick, Manager of Corporate Services, provided an overview of the report 2022 General Local Election noting that the voter turnout for Anmore was just over 49%.

IT WAS MOVED AND SECONDED:

R109/22 THAT Council receive the report dated November 9, 2022 from the Chief Election Officer entitled 2022 General Local Election Results, for information; and That Council direct staff to report back to Council regarding options for streamlining mail ballot processes and additional voting opportunities, including cost considerations.

Carried Unanimously

(d) 2023 Council Calendar and Council Appointments

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the proposed calendar.

IT WAS MOVED AND SECONDED:

R110/22 THAT Council:

- A. Approve the 2023 Council Calendar as attached to the report dated November 9, 2022 from the Manager of Corporate Services; and
- B. Approve the following Acting Mayor Schedule for 2023:

Nov/Dec/Jan	Councillor Krier
Feb/Mar/Apr	Councillor Richardson
May/June/Jul	Councillor Trowbridge
Aug/Sep/Oct	Councillor Weverink

Carried Unanimously

(e) Amendment to Policy 8 – Purchasing

Ms. Lena Martin, Manager of Financial Services, provided an overview of the proposed updated to the purchasing policy.

IT WAS MOVED AND SECONDED:

R1111/22 That Council approve Policy 8 – Purchasing, as amended and attached to the report dated November 10, 2022, titled Amendment to Policy 8 – Purchasing.

Carried Unanimously

(f) Council Committee Appointments

Mayor McEwen reported that committee appointments will be made once new committee member recruitment has taken place.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- He attended remembrance day ceremony in Belcarra
- CAO recruitment has begun
- He attended a Home Builders Association dinner on Wednesday
- He attended School District 43 Board inauguration
- He will attend the inaugural Mayors Council meeting for TransLink on Thursday
- Spoke regarding salting versus brining and noted that the Village will be salting this year and should be moving to brining system next year

14. Councillors Reports

Councillor Weverink reported that:

- He attended remembrance day ceremony in Belcarra
- He attended the School District 43 Board inauguration
- He noted the Ambulance Paramedics request letter and Mayor McEwen noted he will follow up with Chief Sharpe

Councillor Krier reported that:

- she attended the homebuilders association dinner

- Candy Cane lane is happening again this year
- Light up Spirit Park will be a condensed event with a bonfire and lights on December 4

Councillor Richardson reported that:

- He met with Mayor West of Port Coquitlam regarding the impact of Burke Mountain on Port Coquitlam
- He attended a Port Moody Council meeting and is intrigued how various municipalities handle questions and comments from the public

15. **Chief Administrative Officer's Report**

Ms. Elrick reported that:

- Public Works crew are working on the Christmas light installation at Spirit Park
- The Village welcomes Brooke Hovey as the new Communications Coordinator
- Information will be posted to the Village website about the Light Up Spirit Park event

16. **Information Items**

(a) **Committees, Commissions and Boards – Minutes**

None.

(b) **General Correspondence**

- Metro Vancouver Board in Brief for meetings held on October 28, 2022
- Communication from Ministry of Children and Family Development dated October 31, 2022 regarding Adoption Awareness Month
- Communication dated November 4, 2022 from Ambulance Paramedics of BC – CUPE 872 regarding paramedic, dispatch, and ambulance resources.

17. **Public Question Period**

Linda Weinberg, Anmore, inquired about Ma Murray Lane Road Closure and future of Sunnyside and East Road intersection. Mr. Boit replied that it will not be a roundabout, or a four way stop; rather the intersection will remain in the current condition of a stop on East Road with throughway along Sunnyside.

Jorge Dyrkton, Anmore, asked what each individual member of council was doing regarding climate change. Mayor McEwen noted that not individually, but as a representative of the Village, some examples are step code has been elevated, and the Village is looking at options to purchase an electric vehicle

18. Adjournment

It was MOVED and SECONDED:

R112/22 That the meeting be adjourned at 7:49 p.m.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor