

## REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for  
Tuesday, June 27, 2023 at 7:00 p.m. in **Multipurpose Room at  
Anmore Elementary School, 30 Elementary Road, Anmore, BC**



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Kim Trowbridge  
Councillor Doug Richardson  
Councillor Polly Krier  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Karen Elrick, Chief Administrative Officer  
Rhonda Schell, Manager of Corporate Services  
Lena Martin, Manager of Financial Services  
Chris Boit, Manager of Development Services  
Scott Donaldson, Operations Superintendent

#### 1. Call to Order

The meeting was called to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R070/23: THAT the Agenda be approved as circulated.

Carried Unanimously

#### 3. Public Input

None.

**4. Delegations****(a) Hal Weinberg Scholarship Presentation**

Council presented the scholarship award to Jaden Hickey and Catalina Hickey (Gabriella Gallé was absent) and thanked them all for their continuing contribution as volunteers within the Anmore community.

**5. Adoption of Minutes****(a) Minutes of the Regular Council Meeting held on June 6, 2023**

It was MOVED and SECONDED:

R070/23: THAT the Minutes of the Regular Council Meeting held on June 6, 2023, be adopted, as circulated.

Carried Unanimously

**6. Business Arising from Minutes**

None.

**7. Consent Agenda**

It was MOVED and SECONDED:

R071/23: That the Consent agenda be adopted.

Carried Unanimously

**(a) Release of Resolutions from In Camera Meetings**

At the June 6, 2023, In Camera Council meeting, Council authorized the release of the following resolutions to a future open Council meeting:

- i) At the June 6, 2023 In Camera Meeting “THAT staff write a letter to the Village of Belcarra from Council regarding the Village of Anmore’s intent to initiate planning and development in 2024 for a Sasamat Volunteer Fire Department Firehall in Anmore with rational from the previous assessment completed in 2019 (including health and safety considerations, WorkSafe BC issues, not meeting seismic standards, and operational limitations) with a request for a response outlining their level of involvement.”

- (b) Letter dated June 23, 2023, to the Village of Belcarra regarding the Sasamat Volunteer Fire Department

**8. Items Removed from the Consent Agenda**

- 7 (c) Letter dated June 22, 2023, from School District No. 43 regarding 2023 Eligible School Sites Proposal Resolution

It was MOVED and SECONDED:

R072/23: THAT the letter dated June 22, 2023, from School District No. 43 regarding 2023 Eligible School Sites Proposal Resolution be received for information.

Carried Unanimously

**9. Legislative Reports**

- (a) 2022 Annual Report Presentation

It was MOVED and SECONDED:

R073/23: THAT the draft 2022 Annual Report, as attached to the agenda, be approved.

Carried Unanimously

- (b) Management Report and Statement of Financial Information

It was MOVED and SECONDED:

R074/23: THAT the Management Report and Statement of Financial Information, as attached to the agenda, be approved.

Carried Unanimously

- (c) Council Committee Recommendations

It was MOVED and SECONDED:

R075/23: THAT staff report back on the cost of a staff member or contractor to attend committee meetings, take minutes and provide a meeting schedule at the new Anmore Community Hub.

Carried Unanimously

Discussion points included:

- Requirements to meet the Accessible British Columbia Act

- Administrative resources during committee meetings
- Committee recruitment
- Frequency of committee meetings
- Potential committee meeting schedule in a permanent facility

**(d) Anmore Fees and Charges Bylaw Amendment**

It was MOVED and SECONDED:

R076/23: THAT Anmore Fees and Charges Bylaw Amendment Bylaw No. 683-2023 be given first, second, and third readings.

Carried Unanimously

**(e) BC Growing Communities Grant Funding**

It was MOVED and SECONDED:

R077/23: THAT staff be directed to initiate the following projects, to be funded from the BC Growing Communities Fund:

1. Public Works Yard Improvements for Equipment and Vehicles up to \$1,000,000;
2. Enhancements to Anmore Community HUB and surrounding area up to \$200,000;
3. Ravenswood Drive realignment and tree management of area up to \$330,000;
4. Water System Service Planning up to \$50,000.

Carried Unanimously

It was MOVED and SECONDED:

R078/23: THAT staff be directed to submit a grant application to the UBCM Community Resiliency Investment Program - 2023 FireSmart Community Funding & Supports stream to develop a current and acceptable wildfire protection plan and that the Village provide overall grant management should the application be successful.

Carried Unanimously

**(f) Local Government Climate Action Program and Canada Community Building Fund Allocation**

It was MOVED and SECONDED:

R079/23: THAT Council defer allocation of funding from the Local Government Climate Action Program and the Canada Community-Building Fund to a future Council meeting, following a site visit at the new Anmore Community Hub.

Carried Unanimously

**10. Unfinished Business**

None.

**11. New Business**

**(a) Village of Anmore 2022 Water Quality Report**

It was MOVED and SECONDED:

R080/23: THAT the Village of Anmore 2022 Annual Water Quality Report, as attached to the agenda, be received for information.

Carried Unanimously

**(b) Ma Murray Day**

Mayor McEwen provided an update that Spirit Park construction work will be occurring in August and we will not have a space to provide Ma Murray Day.

Council agreed by consensus to postpone the 2023 Ma Murray Day and incorporate it into the Anmore Village Community Hub grand opening.

**12. Items from Committee of the Whole, Committees, and Commissions**

None.

**13. Mayor's Report**

Mayor McEwen reported that:

- he attended the Metro Vancouver Council of Councils meeting on June 10<sup>th</sup>
- he attended Belcarra Day on June 11
- he attended the Greater Vancouver Board of Trade meeting on June 13<sup>th</sup>, on behalf of Metro Vancouver

- he attended the Regional Gathering, co-hosted by scəwəθən məsteyəx<sup>w</sup> (Tsawwassen First Nation) and Metro Vancouver, on June 16<sup>th</sup>
- he attended the Heritage Woods Secondary School graduation on June 17<sup>th</sup>
- he attended a tour of the Anmore Community Hub construction site on June 26<sup>th</sup>
- he met with Chief Giesbrecht of the Kwikwetlem First Nation on June 27<sup>th</sup>
- he attended the Anmore Elementary Grade 5 Graduation Ceremony on June 27<sup>th</sup>
- he will be attending a renaming ceremony at Colony Farms on July 1<sup>st</sup>
- he will be attending Canada Day celebrations in Coquitlam, Port Moody, and Port Coquitlam on July 1<sup>st</sup>

#### 14. **Councillors Reports**

Councillor Krier reported that:

- she attended Healthier Communities Partnership Meetings on May 30, June 1
- she attended the Coast Mental Health's Courage to Come Back Awards
- she attended the Metro Vancouver Council of Councils meeting
- she attended the Tri-Cities Homelessness and Housing Task Group meeting
- she attended the Metro Vancouver Regional Culture Committee meeting
- she will be attending the Tri-Cities Chamber of Commerce Golf Tournament Dinner on June 29<sup>th</sup>

Councillor Weverink reported that:

- he attended the Sasamat Volunteer Fire Department meeting on June 1<sup>st</sup>
- he offered apologies for not attending the June 6<sup>th</sup> Regular Council Meeting due to illness
- he attended the Metro Vancouver Zero Waste Committee meeting on June 15<sup>th</sup>
- he relayed sentiments and appreciation to the Weinbergs who are moving out of the community

Councillor Richardson reported that:

- he attended the Metro Vancouver Council of Councils meeting

#### 15. **Chief Administrative Officer's Report**

- Property taxes are due on July 4<sup>th</sup>
- Village Hall will be closed on July 3 for Canada Day
- Options for payment are available on the Village website or residents can contact the Village Hall for assistance
- Campfire and general fire ban is still in effect for the village
- July 18<sup>th</sup> is the next scheduled council meeting

#### 16. **Information Items**

- (a) **Committees, Commissions and Boards – Minutes**

- Tri-Cities Healthier Communities Partnership Meeting Minutes for the meeting held March 30, 2023
- Tri-Cities Healthier Communities Partnership Meeting Minutes for the meeting held June 1, 2023

**(b) General Correspondence**

- Letter dated May 25, 2023, from the City of Richmond regarding the Changes in Provincial Legislation Needed to Address Gas Utilities in British Columbia
- Metro Vancouver Board in Brief for meetings held on June 2, 2023
- Letter dated June 21, 2023, from the District of North Saanich regarding the Province of British Columbia’s Home for People Action Plan

**17. Public Question Period**

Members of the public asked questions regarding:

- names of members of the public being recorded in the minutes
- availability of printed copies of agendas at Council meetings
- Accessibility Committee membership requirements
- recognition opportunities for the Weinberg family moving away
- Buntzen Lake reservation system QR codes

**18. Adjournment**

It was MOVED and SECONDED:

R081/23: That the meeting be adjourned at 8:19 pm.

Carried Unanimously

**“Rhonda Schell”**

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Rhonda Schell  
Corporate Officer

**“John McEwen”**

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John McEwen  
Mayor