

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, November 7, 2023 at 7:00 p.m. in **Multipurpose Room at Anmore
Elementary School, 30 Elementary Road, Anmore, BC**



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Kim Trowbridge (attended electronically)
Councillor Doug Richardson
Councillor Polly Krier
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Karen Elrick, Chief Administrative Officer
Rhonda Schell, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services

1. Call to Order

The meeting was called to order at 7:12 p.m.

2. Approval of the Agenda

Mayor McEwen mentioned a correction needing to be made to a committee member's name under item 7 (a) from Xang to Chiang.

It was MOVED and SECONDED:

R114/23: THAT the Agenda be approved as amended.

Carried Unanimously

3. Public Input

None.

4. Delegations

(a) Ugly Christmas Sweater Dash

Jordan Birch provided an overview of the 2023 Ugly Christmas Sweater Dash and requested event support from the Village.

It was MOVED and SECONDED:

R115/23: THAT staff provide a letter of support for the Ugly Christmas Sweater Dash event liquor licence, in-kind support from Public Works with barricades, cones, and tents, and the promotion of the event through social media and email notification.

Carried Unanimously

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on October 3, 2023

It was MOVED and SECONDED:

R116/23: THAT the Minutes of the Regular Council Meeting held on October 3, 2023, be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

It was MOVED and SECONDED:

R117/23: THAT the Consent agenda be adopted.

Carried Unanimously

(a) Release of Resolutions from In Camera Meetings

At the October 3, 2023 In Camera Council Meeting, Council authorized the release of the following resolutions to a future open Council meeting:

“THAT Council appoint the following individuals as members of the Finance Committee for the term commencing October 3, 2023 to March 31, 2025:

David Gregory
Celia Chiang

THAT Council appoint the following individuals as members of the Advisory Planning Commission for the term commencing October 3, 2023 to December 31, 2025:

John Burgess
Fiona Cherry
Tony Barone
Olen Vanderleen
Darren Smurthwaite
Denny Arsene
Peter Ludeman

THAT Council appoint the following individuals as members of the Environment Committee for the term commencing October 3, 2023 to March 31, 2025:

Trudy Schneider
Cathy Morton
Ryan Froese
Craig Coveney

THAT Council appoint the following individuals as members of the Parks and Recreation Committee for the term commencing October 3, 2023 to March 31, 2025:

Kathy Sweetable
Addie Southam
James McConville
Susan Mueckel

THAT Council appoint the following individuals as members of the Public Safety Committee for the term commencing October 3, 2023 to March 31, 2025:

Gordon McRae
Kathy Sweetable
Robert Boies
John Burgess

THAT Council appoint the following individuals as members of the Community, Engagement, Culture, and Inclusion Committee for the term commencing October 3, 2023 to March 31, 2025:

Xiaoxiao (Bella) Geng
Kerri Palmer Isaac
Dayana Cardenas
Beth Payne

THAT Council direct Staff to contact all applicants to inform them of Council's decision and ask if there is any interest in other committees and further authorize release of the successful applicants for the Council Committee appointments to a future open meeting of Council."

(b) 2023 Local Government Management Association CAO Forum

Recommendation: THAT the Chief Administrative Officer be authorized to attend the 2024 Local Government Management Association CAO Forum scheduled to be held in Vancouver in February 2024, as budgeted for in the 2023 – 2027 Financial Plan.

8. Items Removed from the Consent Agenda

None.

9. Legislative Reports

(a) 68 Elementary Road Zoning Amendment – Bylaw No. 655-2023

Councillor Weverink recused himself at 7:24 p.m. due to a conflict of interest as the subject property abuts on his property.

The Manager of Development Services provided background information on the infill rezoning application and clarified the example in the Zoning Bylaw on calculating the FAR.

R118/23: THAT Council adopt Anmore Zoning Amendment Bylaw No. 665-2023.

Carried Unanimously

Councillor Weverink returned to the meeting at 7:27 p.m.

10. Unfinished Business

None.

11. New Business

(a) Award of Heron Drive PRV Station

The Chief Administrative Officer provided an overview of the staff report.

Discussion points included:

- the purpose of a PRV and how it works within the Anmore water system
- the service life of a PRV and maintenance

It was MOVED and SECONDED:

R119/23: THAT Council approve the award of the contract for the Heron Way PRV Station for a total contract price of \$521,325.00, including GST, to Drake Excavating (2016) Ltd.

Carried Unanimously

(b) COVID-19 Restart Grant and BC Growing Communities Fund request for allocation

The Chief Administrative Officer provided an overview of the staff report.

Discussion points included:

- that fixtures had not already been purchased and costs to the Village will be

- reduced by these upgrades
- maintenance costs of recommendations
- upgrades relating to accessibility and age-friendly initiatives

It was MOVED and SECONDED:

R120/23: THAT Council allocate the amount of \$461,136 from the COVID-19 Restart Grant to the Anmore Community Hub project; and,

THAT Council allocate the amount of \$150,000 from the BC Growing Communities Fund to the Ma Murray Lane project.

Carried Unanimously

(c) 2024 Council Calendar and Council Appointments

Manager of Corporate Services provided comments on the report dated November 3, 2023.

It was MOVED and SECONDED:

R121/23: THAT the 2024 Council Calendar as attached to the report dated November 3, 2023 from the Manager of Corporate Services be approved; and

THAT the following Acting Mayor Schedule for 2024 be approved:

Nov/Dec/Jan	Councillor Krier
Feb/Mar/Apr	Councillor Richardson
May/Jun/Jul	Councillor Trowbridge
Aug/Sep/Oct	Councillor Weverink

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

(a) Zoning Bylaw Update – Coach House

It was MOVED and SECONDED:

R122/23: THAT council refer the Coach House report from the Manager of Development Services, dated October 20th, 2023 to the APC for comment.

Carried Unanimously

13. Mayor's Report

Mayor McEwen reported that:

- The Anmore Community Hub construction is progressing but there is an electrical parts delay. The new Grand Opening date will be January 7, 2024
- Light Up Sprit Park is cancelled this year due to staff shortage and ongoing construction at Sprit Park
- He attended the 2023 Zero Waste Conference November 1-2
- There were no safety incidents reported on Halloween but expressed concerns regarding cars parked on Ravenswood Drive
- He will attend the Port Moody Power and Sail Squadron Remembrance Day Ceremony on November 11
- He attended the Committee of the Whole meeting on October 24
- He attended the SVFD Board of Trustees meeting on October 26 and encouraged members of the public to attend these meetings

14. Councillors Reports

Councillor Weverink reported that:

- Approximately 250 children visited the Birch Wynde area on Halloween
- He attended the 2023 Zero Waste Conference November 1-2
- He attended the HAVAN CONNECT Municipal Dinner on November 1
- He will attend the Port Moody Power and Sail Squadron Remembrance Day Ceremony on November 11
- He toured the Anmore Community Hub Construction site and commended the quality of the workmanship
- He attended the SVFD Board of Trustees meeting on October 26

Councillor Krier reported that:

- She attended the HAVAN CONNECT Municipal Dinner on November 1
- She toured the Anmore Community Hub Construction site
- She contributed to the Scouts bottle drive
- She attended the Tri-Cities Joint Council Workshop on October 19

Councillor Trowbridge reported that:

- He attended the Tri-Cities Joint Council Workshop on October 19
- He attended the SVFD Board of Trustees meeting on October 26
- He toured the Anmore Community Hub Construction site

15. Chief Administrative Officer's Report

- Reminder that utilities bills are due on November 30 and were mailed out last week

- The Anmore Photo Album contest is open for voting until November 15 on Facebook or in the Village Hall
- The Tri-Cities Bear Aware group has been visiting neighbourhoods with high bear activity providing bear aware education to residents
- While the Anmore Community Hub Grand Opening will be on January 7 there will be activity throughout November and December with the move. Any closures or interruptions will be communicated

16. Information Items

(a) **Committees, Commissions and Boards – Minutes**

- DRAFT Committee of the Whole Minutes for meeting held on October 24, 2023

(b) **General Correspondence**

- Metro Vancouver Board in brief for meetings held on September 29, 2023
- Letter dated October 18, 2023 from the Okanagan Basin Water Board regarding Prevention of Invasive Mussel Introduction to BC
- Letter dated October 31, 2023 from the Honourable Mitzi Dean, Minister of Children and Family Development regarding Adoption Awareness Month
- Letter dated October 31, 2023 from Metro Vancouver regarding Streamlining the Delivery of Rental Housing
- Sasamat Volunteer Fire Department Board of Trustees minutes for meetings held on March 2, 2023, June 1, 2023, and September 6, 2023

17. Public Question Period

Members of the public asked questions regarding:

- Ravenswood lot tree removal, natural regrowth cycle, associated costs, authorization of the works.

18. Adjournment

It was MOVED and SECONDED:

R123/23: That the meeting be adjourned at 8:14 pm.

Carried Unanimously

“Rhonda Schell”

Rhonda Schell
Corporate Officer

“John McEwen”

John McEwen
Mayor