

REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, January 23, 2024 at 7:00 p.m. in **Council Chambers** at the
Anmore Community Hub, 2697 Sunnyside Road, Anmore, BC



NOTE: Written submissions directed to Council, for consideration under Public Input or Public Question Period, may be submitted to rhonda.schell@anmore.com, no later than 12:00 noon on meeting days, to be circulated to Council prior to the meeting.

This meeting's proceedings will be live streamed and available as a recorded archive on the Village's YouTube Channel: <https://www.youtube.com/@villageofanmore1199/streams>

1. Call to Order

2. Approval of the Agenda

Recommendation: THAT the Agenda be approved as circulated.

3. Public Input

*Note: To encourage civic engagement, Council welcomes your participation in the public portion of our meeting. We want to remind members of the public that matters raised here are for Council's consideration and should be constructively focused on agenda items only and not individuals. To ensure that we are providing a positive work environment in alignment with Council's Strategic Plan and the Village's Respectful Workplace Policy, we ask that Council is engaged in a manner that is respectful and productive. Please limit comments to two-minutes and save any questions for Question Period later in the meeting.

4. Delegations

(a) Real Acts of Caring – School District 43

Steven Balnave and students from Eagle Mountain Middle School to present regarding Real Acts of Caring.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on December 5, 2023

Recommendation: THAT the Minutes of the Regular Council Meeting held on December 5, 2023, be adopted, as circulated.

6. Business Arising from Minutes

7. Consent Agenda

Note: Any Council member who wishes to remove an item for further discussion may do so at this time.

Recommendation: THAT the Consent agenda be adopted.

Page 11**(a) Government of BC – LGHI Fund**

Recommendation: THAT Council receive the letter dated December 21, 2023 from the Ministry of Housing regarding the Anmore LGHI Funding allocation.

(b) Appointment of Auditor

Recommendation: THAT council appoint BDO Canada LLP as auditor for the municipality under Section 169(1) of the Community Charter.

Page 13**(c) Status Update RC Resolutions**

Recommendation: THAT Council receive the status update of Regular Council Meeting resolutions for 2023, for information.

8. Items Removed from the Consent Agenda**9. Legislative Reports****Page 33****(a) 3060 Anmore Creek Way Zoning Amendment – Bylaw No. 668-2023**

Memo to Council and report dated January 6, 2023 from the Manager of Development Services attached for reference.

Recommendation: THAT Council adopt Anmore Zoning Amendment Bylaw No. 668-2023.

Page 41**(b) Flag Policy**

Report dated January 19, 2024 from the Manager of Corporate Services

Recommendation: THAT Flag Policy No. 75 be adopted.

10. Unfinished Business

None.

11. New Business**(a) Sasamat Volunteer Fire Department Board**

Recommendation: THAT Council appoint _____, _____, and _____ as Trustees of the Sasamat Volunteer Fire Department Board for 2024.

(b) Parcel Tax Review Panel

Recommendation: THAT Council appoint the following three members of Council to the Parcel Tax Review Panel for the term ending January 31, 2025 _____, _____, and _____.

12. Items from Committee of the Whole, Committees, and Commissions**(a) Anmore South – OCP Amendment Bylaw No. 686-2023**

At the January 9, 2024 Committee of the Whole meeting, the following recommendation was made:

“It was MOVED and SECONDED:

THAT the Committee recommend to Council that staff be directed to provide a summary report of the COTW meeting held January 9, 2024.

Carried Unanimously”

13. Mayor's Report**14. Councillors Reports****15. Chief Administrative Officer's Report****16. Information Items**

Page 46

(a) Committees, Commissions, and Boards – Minutes

- Advisory Planning Commission Minutes for the meeting held on February 2, 2023

Page 50

(b) General Correspondence

- Copy of letter dated November 1, 2023 from the City of Victoria to the Ministry of Public Safety regarding Red Light and Speed Cameras
- Copy of letter dated November 29 from the City of Fort St. John to the Honourable Mike Farnworth regarding criminal activity
- Email dated January 13, 2024 from Shalan Kelly, BC Council, Girl Guides of Canada regarding Guiding Lights Across BC
- Copy of letter dated January 18, 2024 from the Okanagan Basin Water Board to Prime Minister Trudeau and Ministers regarding a Call for Immediate Action to Prevent Invasive Mussel Introduction to B.C.

17. Public Question Period

**Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

18. Adjournment

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, December 5, 2023 at 7:00 p.m. in the **Gymnasium at Anmore
Elementary School, 30 Elementary Road, Anmore, BC**



5.a

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Kim Trowbridge
Councillor Doug Richardson
Councillor Polly Krier
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Karen Elrick, Chief Administrative Officer
Rhonda Schell, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services
Karla Shannon, Communications Coordinator
Therese Mickelson, Mickelson Consulting Inc.
Courtney Laurence, ISL Engineering and Land Services Ltd.
David Schoor, ISL Engineering and Land Services Ltd.

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R131/23: THAT the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Members of the public provided comments on:

- Deadline for written submissions to Council
- Comments received regarding the Anmore South - OCP Amendment Bylaw related to:
 - Bill 44
 - alignment with the OCP, Metro Vancouver Regional Context Statement, Housing Needs Assessment, and updated Provincial Legislation
 - environmental matters

- the Special Study Area in the OCP
- traffic studies
- the decision-making process to change land designation from rural to urban
- affects of population growth
- future public engagement opportunities

4. Delegations

(a) Placemark Design Studio Inc. (planning consultant for icona)

It was MOVED and SECONDED:

R132/23: THAT the Placemark Design Studio Inc. delegation address be extended beyond 5 minutes.

Carried Unanimously

Paul Fenske provided an overview of the icona OCP Amendment Application.

Discussion included:

- clarification that there will be a public engagement process and that traffic concerns and other issues will be addressed through the public engagement process
- clarification that the OCP amendment process can be ended by Council at any time in the debate
- concern that the proponent application should be delayed until additional infrastructure is in place
- concern that increase in population will put additional pressure on neighbouring community amenities

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on November 21, 2023

It was MOVED and SECONDED:

R133/23: THAT the Minutes of the Regular Council Meeting held on November 21, 2023, be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

It was MOVED and SECONDED:

R134/23: THAT the Consent agenda be adopted.

Carried Unanimously

(a) Anmore Five-Year Financial Plan Amendment – Bylaw No. 688-2023

Recommendation: THAT Anmore Five-Year Financial Plan Amendment Bylaw No. 688-2023 be adopted.

(b) Municipal Administrators Training Institute – Successful CAO

Recommendation: THAT the Chief Administrative Officer be authorized to attend the MATI Successful CAO course in 2024, as budgeted for in the 2023-2027 Five-Year Financial Plan.

8. Items Removed from the Consent Agenda

None.

9. Legislative Reports**(a) Anmore South - OCP Amendment Bylaw No. 686-2023**

Manager of Development Services provided information on the report dated December 1, 2023.

Discussion included:

- process of an OCP amendment and meaning of first reading
- housing, affordability, climate, aging in place, and diversifying tax base considerations
- requirement and timing of a complete OCP review
- consistent consideration of all land use applications
- Provincial requirements for OCP reviews and Housing Needs Assessments
- consideration of required future services such as water supply
- attraction of families for sustainability of schools
- cost recovery mechanisms for the OCP amendment application process

It was MOVED and SECONDED:

R135/23: THAT Village of Anmore Official Community Plan Designation Bylaw Amendment No. 686-2023 be given first reading; and,

THAT Bylaw 686-2023 be referred to the Committee of the Whole with the following items for discussion: neighbourhood plan, OCP impacts, transportation impacts, Community Amenity Contributions, public engagement strategy, financial sustainability and other topics staff believe to be important for community discussion; and,

THAT staff bring forward a Community Engagement Strategy in relation to the OCP amendment.

Carried
Opposed Councillor Richardson

10. Unfinished Business

None.

11. New Business

None.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- The Ugly Christmas Sweater Dash took place December 2nd
- He will attend the Tri-Cities Chamber of Commerce Lunch on December 6th
- The Candy Cane Lane event is currently taking place with donations going to the Eagle Ridge Hospital and he thanked Georgia Lyons for coordinating the event.
- The municipal budget will be presented to the Finance Committee in January and encouraged residents to attend
- A Committee of the Whole meeting will be held on January 9 for Council to discuss the Anmore South OCP Amendment Application
- The Anmore Community Hub is close to completion and is on budget
- He expressed his thanks to the Public Works department who worked on the drainage system during the recent atmospheric river to prevent flooding in the village

14. Councillors Reports

Councillor Krier reported that:

- Ugly Christmas Sweater Dash took place December 2nd in good weather with almost 400 participants and lots of spectators. Funds raised from this event were donated to the Anmore Elementary School PAC
- She will attend the Tri-Cities Chamber of Commerce Lunch on December 6th
- Holiday season wishes

15. Chief Administrative Officer's Report

- Staff updates: introduced Communications Coordinator, Karla Shannon and Water Operator, Jeff Pike
- Advised the public that staff will be posting information about the office holiday closure and service interruptions during move to the Community Hub on our website
- Expressed thanks to Anmore Elementary for allowing us to hold meetings here during construction of the Community Hub
- Anmore Community Hub Grand Opening on January 7th from 4-7pm
- Holiday season wishes

16. Information Items**(a) General Correspondence**

- Email dated November 23, 2023 from the Honourable Peter Julian, MP – New Westminster – Burnaby regarding BC - Private Member's Bill C-273
- Metro Vancouver Board in Brief for meetings held November 24, 2023

17. Public Question Period

Members of the public asked questions regarding:

- Anmore South - OCP Amendment Bylaw
- November 21st Regular Council meeting video. It was confirmed that it was lost due to power outage.
- East Road traffic safety and the possibility of crossing guards in school zones
- The possibility of a Village organized community clean up on or around Earth Day, April 22
- The Sunnyside Road multi-use path extension and if it will go beyond Summerwood Lane. It was confirmed that this is a multi-year project and additional areas will be planned for completion each year.

18. Adjournment

It was MOVED and SECONDED:

R136/23: That the meeting be adjourned at 9:05 pm.

Carried Unanimously

Rhonda Schell
Corporate Officer

John McEwen
Mayor



VIA EMAIL

Ref: 63760

December 21, 2023

Karen Elrick
Chief Administrative Officer
Village of Anmore
Email: karen.elrick@anmore.com

Dear Karen Elrick:

I am writing to notify you of the funding allocation for the Village of Anmore from the \$51 million capacity funding for local government implementation of the legislative changes to support housing initiatives, including small-scale multi-unit housing and proactive planning, development finance, and transit-oriented development.

The Village of Anmore will receive \$161,041 by the end of January 2024.

The funding formula reflects the different legislative requirements for municipalities and regional districts, and that smaller communities may need more financial assistance because they have fewer resources.

The funding formula includes a base amount and a per-capita amount (based on BC Stats 2023 estimates).

- For municipalities, the base amount is \$150,000, and the per-capita amount is \$4.39.
- For regional districts, the base amount is \$80,000 and the per capita amount is \$5.80.

This funding is intended to support activities or projects local governments must undertake to meet the new legislative requirements. Examples include updates to an existing zoning bylaw, parking bylaw, Official Community Plan (OCP), Official Development Plan (ODP), Development Cost Charge (DCC) bylaw, Development Cost Levy (DCL) or

.../2

Housing Needs Report (HNR), as well as the development of a new zoning bylaw, OCP, ODP, DCC, DCL or new amenity cost charge (ACC) bylaw. This funding can also be used to hire staff and/or consultants in support of these activities. More specific information on eligible projects, eligible project costs as well as the reporting requirements will be provided in the funding guidelines when the funding is distributed.

If you have any questions regarding the legislative changes or funding program, please contact Ministry of Housing staff at PLUM@gov.bc.ca or 250-387-3394.

Yours truly,



Bindi Sawchuk
Assistant Deputy Minister
Housing and Land Use Policy Division
Ministry of Housing

pc: Teri Collins, Deputy Minister, Ministry of Housing
Tracy Campbell, Executive Financial Officer, Ministry of Housing
Kaye Krishna, Deputy Minister, Ministry of Transportation and Infrastructure
Okenge Yuma Morisho, Deputy Minister, Ministry of Municipal Affairs
Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs
Kevin Volk, Assistant Deputy Minister, Ministry of Transportation and Infrastructure
Jessica Brooks, Executive Director, Ministry of Housing
Rebecca Penz, Director, Ministry of Housing

REGULAR COUNCIL MEETINGS – 2023

7.c

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
Jan 17	Feb 7	005/23	<p>THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw No. 665-2023 and refer Village of Anmore Zoning Amendment Bylaw 665-2023 to the Advisory Planning Commission and Parks & Recreation Committee; and</p> <p>That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 665-2023.</p>	Complete					
		006/23	<p>THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw No. 667-2023 and refer Village of Anmore Zoning Amendment Bylaw 667-2023 to the Advisory Planning Commission and Parks & Recreation Committee; and</p> <p>That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 667-2023.</p>	Complete					
		007/23	<p>THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw No. 668-2023 and refer Village of Anmore Zoning Amendment Bylaw 668-2023 to the Advisory Planning Commission and Parks & Recreation Committee; and</p>	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 668-2023.						
		008/23	<p>THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw No. 669-2023 and refer Village of Anmore Zoning Amendment Bylaw 669-2023 to the Advisory Planning Commission and Parks & Recreation Committee; and</p> <p>That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 669-2023.</p>	Complete					
		009/23	THAT Council affirm Council Code of Conduct Policy No. 73 and that Council require each individual member to complete the online education course administered by the Working Group on Responsible Conduct.	Complete					
Feb 7	Mar 7	012/23	THAT the Village of Anmore proclaim February 12 – 19, 2023 Real Acts of Caring Week.	Complete					
		014/23	THAT Council pre-approve the following QI Capital Projects; Ma Murray Lane Improvement (Road and Water) for \$350,000, Anmore Community HUB	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			Furniture, Fixtures and Equipment (Internal) for \$175,000, Tree Trimming (Operational) \$15,000, and Annual Arborist report (Operational Increase) \$30,000.						
		015/23	<p>THAT Council approve the following community grants as outlined in the report dated February 3, 2023, from the Manager of Financial Services regarding 2023 Anmore Community Grant Requests:</p> <p>1st Anmore Scouts - \$1,200</p> <p>Anmore Garden Club - \$750</p> <p>Communities Embracing Restorative Action (CERA) - \$437</p> <p>Friendly Forest Preschool (B) - \$1,200</p> <p>Heritage Woods Secondary After Grad - \$250</p> <p>The Anmore Times - \$250</p>	Complete					
		016/23	<p>THAT Council appoint the following three members of Council to the Parcel Tax Review Panel for the term ending January 31, 2024 Councillor Doug Richardson, Councillor Kim Trowbridge, and Councillor Paul Weverink.</p>	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
Mar 7	Mar 21	022/23	THAT Council defer consideration to authorize Councillor Polly Krier to attend the 2023 Lower Mainland Local Government Association Annual Conference and AGM May 3-5, 2023 at Harrison Hot Springs, BC at a registration cost of \$650 to the next Regular Council Meeting scheduled for March 21, 2023.	Complete					
		023/23	THAT Council grant first, second and third readings to Anmore Green Estates Local Area Service Loan Parcel Tax Establishment Bylaw 674-2023.	Complete					
		024/23	THAT Council direct staff to apply to UBCM 2023 Community Emergency Preparedness Fund Grant – Emergency Operations and Training for \$30,000 and ensure the application meets all eligibility requirements. And, that the Village to provide overall grant management should the application be successful.	Complete					
Mar 21	Apr 4	028/23	THAT the Consent agenda be adopted.	Complete					
		029/23	THAT Council adopt Anmore Green Estates Local Area Service Loan Parcel Tax Establishment Bylaw 684-2023.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		030/23	THAT Council give first, second, and third readings to Anmore Water Rates and Regulations Amendment Bylaw No. 675-2023.	Complete					
		031/23	THAT Council give first, second, and third readings to Anmore Solid Waste Management Bylaw Amendment No. 676-2023.	Complete					
		032/23	THAT Council direct Staff to draw partial funds for the HUB Loan by Temporary Borrowing Bylaw; AND; That Council to direct Staff to draw full funds for the HUB Loan by Long Term Borrowing.	Complete					
		033/23	THAT Council direct staff to send a letter on behalf of Anmore Council to Premier Eby and Minister Kahlon requesting clarification on specifics regarding Anmore being mentioned regarding the Housing Supply Act in their recent statements.	Complete					
Apr 4	Apr 18	037/23	THAT the Consent agenda be adopted.	Complete					
		038/23	THAT Council receive the Anmore Web Survey Summary Report, for information.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		039/23	THAT Council give first, second and third reading to Anmore Community Hub Temporary Borrowing Bylaw No. 677-2023.	Complete					
		040/23	THAT Council give third reading to Anmore Zoning Amendment Bylaw No. 665-2023.	Complete					
		041/23	THAT Council give third reading to Anmore Zoning Amendment Bylaw No. 666-2023.	Complete					
		042/23	THAT Council give third reading to Anmore Zoning Amendment Bylaw No. 667-2023.	Complete					
		043/23	THAT Council give third reading to Anmore Zoning Amendment Bylaw No. 668-2023.	Complete					
		044/23	THAT Council give third reading to Anmore Zoning Amendment Bylaw No. 669-2023.	Complete					
		045/23	THAT Council adopt Anmore Water Rates and Regulations Amendment Bylaw No. 675-2023.	Complete					
		046/23	THAT Council adopt Anmore Solid Waste Management Bylaw Amendment No. 676-2023.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
Apr 18	May 2	049/23	<p>THAT Anmore Inter-municipal TSN Business Licence Agreement Bylaw 678-2023 and Anmore Transportation Network Services Business Licence Bylaw 679-2023 be given first, second and third reading; and</p> <p>THAT staff be directed to provide public notice of these bylaws' potential adoption at the Regular Council meeting of May 2, 2023.</p>	Complete					
		050/23	<p>THAT Council give first, second and third readings to Anmore Five-Year Financial Plan Bylaw No. 680-2023; and</p> <p>THAT Council give first, second and third readings to 2023 Anmore Tax Rates Bylaw No. 681-2023.</p>	Complete					
		051/23	THAT Council adopt Anmore Community Hub Temporary Borrowing Bylaw No. 677-2023.	Complete					
		052/23	THAT Council receive the report dated April 13, 2023 entitled Traffic Operation and Road Safety Review, for information.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		053/23	THAT Council receive the request to nominate a charity in our community from Fortis BC, for information.	Complete					
		054/23	THAT Council direct staff to review recommended procedures and report back to Council on recommendations for an application process and criteria for a proponent led Official Community Plan amendment.	Complete					
May 2	June 6	058/23	THAT Council adopt Anmore Inter-municipal TSN Business Licence Agreement Bylaw 678-2023 and Anmore Transportation Network Services Business Licence Bylaw 679-2023.	Complete					
		059/23	THAT Council adopt Anmore Five-Year Financial Plan Bylaw No. 680-2023; and THAT Council adopt Anmore Tax Rates Bylaw No. 681-2023.	Complete					
		060/23	THAT Council direct Staff to develop a Policy and corresponding procedure documentation for a proponent led OCP bylaw amendment application.	Ongoing					
June 6	June 27	064/23	THAT the Consent agenda be adopted.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		065/23	THAT staff be directed to further investigate coach houses, suites, and quantities in all zones throughout the Village and report back to Council.	Complete					
		066/23	THAT staff be directed to amend the 2023 Regular Council meeting calendar to reflect the following meeting dates for June and July: June 20 – No Meeting June 27 – Regular Council Meeting July 4 – No Meeting July 18 – Regular Council Meeting	Complete					
		067/23	THAT Rhonda Schell be appointed as the Corporate Officer for the Village of Anmore pursuant to section 148 of the <i>Community Charter</i> .	Complete					
		068/23	THAT staff be directed to report back on options for allocation of the Growing Community Grant of \$1.73M in the following areas: 1. Public Works Yard Improvements for Equipment and Vehicles; 2. Enhancements to Anmore Community HUB and surrounding area; 3. Ravenswood Drive realignment and tree management of area;	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			4. Wildfire protection initiatives including FireSmart principles, potential bylaw updates, and vegetation management, including trail improvements; and 5. Water System Service Planning.						
June 27	July 18	071/23	THAT the Consent agenda be adopted.	Complete					
		072/23	THAT the letter dated June 22, 2023, from School District No. 43 regarding 2023 Eligible School Sites Proposal Resolution be received for information.	Complete					
		073/23	THAT the draft 2022 Annual Report, as attached to the agenda, be approved.	Complete					
		074/23	THAT the Management Report and Statement of Financial Information, as attached to the agenda, be approved.	Complete					
		075/23	THAT staff report back on the cost of a staff member or contractor to attend committee meetings, take minutes and provide a meeting schedule at the new Anmore Community Hub.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		076/23	THAT Anmore Fees and Charges Bylaw Amendment Bylaw No. 683-2023 be given first, second, and third readings.	Complete					
		077/23	THAT staff be directed to initiate the following projects, to be funded from the BC Growing Communities Fund: 1. Public Works Yard Improvements for Equipment and Vehicles up to \$1,000,000; 2. Enhancements to Anmore Community HUB and surrounding area up to \$200,000; 3. Ravenswood Drive realignment and tree management of area up to \$330,000; 4. Water System Service Planning up to \$50,000.	Ongoing					
		078/23	THAT staff be directed to submit a grant application to the UBCM Community Resiliency Investment Program - 2023 FireSmart Community Funding & Supports stream to develop a current and acceptable wildfire protection plan and that the Village provide overall grant management should the application be successful.	Complete					
		079/23	THAT Council defer allocation of funding from the Local Government Climate Action Program and the Canada Community-Building Fund to a future Council meeting,	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			following a site visit at the new Anmore Community Hub.						
		080/23	THAT the Village of Anmore 2022 Annual Water Quality Report, as attached to the agenda, be received for information.	Complete					
June 29	Sept 12	083/23	THAT staff be directed to allocate funding of up to \$118,164 of the available \$118,164 from the Local Government Climate Action Program and \$260,766 of the available \$260,766 from the Canada Community-Building Fund for an Electric Vehicle Charging Station and infrastructure at the Anmore Community Hub.						
July 18	Sept 12	087/23	THAT adoption of the minutes of the Special Council Meeting held on June 29, 2023, be deferred to the next Regular Council Meeting to allow for additional discussion points to be added.	Complete					
		088/23	THAT the Consent agenda be adopted.	Complete					
		089/23	THAT staff update the Terms of Reference for the Community, Engagement, Culture and Inclusion Committee to add age-friendly (including youth) and accessibility matters, update the mandate and	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023	STATUS	AGENDA POSTED TO WEB; FILED	MINUTES POSTED; SIGNED; FILED
		<p>membership to meets the Accessible British Columbia Act requirements, and increase the membership to seven members.</p> <p>THAT staff update the Terms of References for all select committees to change the frequency of the meetings to quarterly, or at the call of the Chair, and increase memberships to seven, including the Chair.</p> <p>THAT a budget of up to \$3,000 be allocated from the surplus general fund reserve for 2023 and that staff be directed to include an allocation of \$10,000 to provide administrative minute taking and procedural support at select committee meetings in future budget considerations.</p> <p>THAT staff update the Terms of Reference for the Finance Committee to change the frequency of meetings to quarterly, or at the call of the Chair.</p>			
		090/23	<p>THAT That the contract award of the supply and delivery of one (1) dump truck for a total contract price of \$366,500.00, excluding taxes be awarded to Harbour International Trucks Ltd.; and</p>	Complete	

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			THAT the 2023-2027 5 Year Financial Plan Bylaw be amended to include applicable taxes over and above the approved \$380,000 budget.						
		091/23	THAT an Official Community Plan Amendment Bylaw based on the 2023 icona Properties OCP Amendment Application be drafted and brought forth for consideration of first reading.	Complete					
		092/23	THAT staff apply to the 2023 FireSmart Community Funding & Supports program to develop a Community Wildfire Resiliency Plan and manage the grant funding if approved.	Complete					
Sept 12	Oct 3	097/23	THAT the Consent agenda be adopted.	Complete					
		098/23	THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the Fall Borrowing Session, the sum of two million five hundred thousand dollars (\$2,500,000) as authorized through Anmore Community Hub Loan Authorization Bylaw No. 663-2022 and confirm that Metro Vancouver consented to our borrowing over a 25-year term on July 28th,2023 under Metro Vancouver Regional District Security Issuing Bylaw No. 1367, 2023.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		099/23	THAT the Anmore Local Government Climate Action Program Year 2 Survey Report generated on July 24, 2023, be received for information.	Complete					
		100/23	THAT the correspondence dated August 3, 2023 from the Union of BC Municipalities regarding the 2023 Next Generation 911 Funding – Approval Agreement & Terms and Conditions, be received for information.	Complete					
		101/23	THAT Council give first, second, and third readings to Anmore Drinking Water Conservation Plan Amendment Bylaw No. 684-2023.	Complete					
		102/23	THAT Council give first and second readings to Anmore Zoning Amendment Bylaw No. 685-2023.; and THAT staff be directed to set a date for a public hearing for Anmore Zoning Amendment Bylaw No. 685-2023.	Complete					
		103/23	THAT the Terms of References for the Community, Engagement, Culture and Inclusion Committee, Environment Committee, Finance Committee, Parks and Recreation Committee and Public Safety Committee, as attached to the report dated September 8, 2023 from	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			the Manager of Corporate Services entitled, Council Committee Terms of Reference, be adopted.						
		104/23	<p>THAT Council approve the award of the contract for the 2023 Capital Works for a total contract price of \$1,953,273.00, including GST, to Lafarge Canada Inc.; and,</p> <p>THAT the Village enter into negotiations to remove a portion of scope for the Sunnyside Multi-Use Pathway to bring the works within the allocated budget.</p>	Complete					
		105/23	<p>THAT the Village subscribes to the Alertable public alerting system; and,</p> <p>THAT Public Alerting System Policy 74, attached as Appendix A, be adopted.</p>	Complete					
Oct 3	Nov 7	110/23	THAT the Consent agenda be adopted.	Complete					
		111/23	THAT Council give third reading to Anmore Zoning Amendment Bylaw No. 685-2023.	Complete					
		112/23	THAT the contract award of the supply and delivery of one (1) 19,500 lb GVW truck for a total contract price of	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			\$176,975.86, excluding GST, be awarded to Metro Motors Ltd.						
Nov 7	Nov 21	115/23	THAT staff provide a letter of support for the Ugly Christmas Sweater Dash event liquor licence, in-kind support from Public Works with barricades, cones, and tents, and the promotion of the event through social media and email notification.	Complete					
		117/23	THAT the Consent agenda be adopted.	Complete					
		118/23	THAT Council adopt Anmore Zoning Amendment Bylaw No. 665-2023.	Complete					
		119/23	THAT Council approve the award of the contract for the Heron Way PRV Station for a total contract price of \$521,325.00, including GST, to Drake Excavating (2016) Ltd.	Complete					
		120/23	THAT Council allocate the amount of \$461,136 from the COVID-19 Restart Grant to the Anmore Community Hub project; and,	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			THAT Council allocate the amount of \$150,000 from the BC Growing Communities Fund to the Ma Murray Lane project.						
		121/23	THAT the 2024 Council Calendar as attached to the report dated November 3, 2023 from the Manager of Corporate Services be approved; and THAT the following Acting Mayor Schedule for 2024 be approved: Nov/Dec/Jan Councillor Krier Feb/Mar/Apr Councillor Richardson May/Jun/Jul Councillor Trowbridge Aug/Sep/OctCouncillor Weverink	Complete					
		122/23	THAT council refer the Coach House report from the Manager of Development Services, dated October 20th, 2023 to the APC for comment.	Complete					
Nov 21	Dec 5	126/23	THAT Council adopt Anmore Zoning Amendment Bylaw No. 669-2023.	Complete					
		127/23	THAT Council give first, second and third reading to Anmore Five-Year Financial Plan Amendment Bylaw No. 688-2023.	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		128/23	<p>THAT Council direct staff to apply to British Columbia Vision Zero in Road Safety Grant Program for \$20,000 and ensure the application meets all eligibility requirements; and,</p> <p>THAT the Village provide overall grant management should the application be successful.</p>	Complete					
		129/23	<p>THAT staff apply to the 2024 FireSmart Community Funding and Supports program to develop a Community Wildfire Resiliency Plan; and,</p> <p>THAT the Village provide overall grant management should the application be successful.</p>	Ongoing					
Dec 5		132/23	THAT the Placemark Design Studio Inc. delegation address be extended beyond 5 minutes.	Complete					
		134/23	THAT the Consent agenda be adopted.	Complete					
		135/23	<p>THAT Village of Anmore Official Community Plan Designation Bylaw Amendment No. 686-2023 be given first reading; and,</p> <p>THAT Bylaw 606-2023 be referred to the Committee of the Whole with the following items for discussion:</p>	Complete					

REGULAR COUNCIL MEETINGS – 2023

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R #/2023		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			<p>neighbourhood plan, OCP impacts, transportation impacts, Community Amenity Contributions, public engagement strategy, financial sustainability and other topics staff believe to be important for community discussion; and,</p> <p>THAT staff bring forward a Community Engagement Strategy in relation to the OCP amendment.</p>						



Village of Anmore

Memo

Date: January 19, 2024
Re: 3060 Anmore Creek Way Zoning Amendment – Bylaw No. 668-2023
To: Council

Bylaw No. 668-2023 was presented to Council for first and second readings on January 17, 2023. A public hearing was held for this bylaw on April 4, 2023 and received third reading at the April 4, 2023 Regular Meeting of Council. The Bylaw is now before Council for adoption and the January 17, 2023 report is attached for Council's reference.



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: January 6, 2023 File No. 3900-30

Submitted by: C. Boit, P.Eng, Manager of Development Services

Subject: 3060 Anmore Creek Way - Zoning Amendment – Bylaw No 668-2023

Purpose / Introduction

The purpose of this report is to provide Council the opportunity to give first and second reading to the Anmore Zoning Bylaw Amendment Bylaw No 668-2023 (**Attachment 1**) and direct staff to set a date for a public hearing for the proposed infill property

Recommended Option

THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw 668-2023; and

That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 668-2023.

Background

In July of 2018, the Village of Anmore adopted an Official Community Plan (OCP) amendment to enable infill development, OCP Policy RLU -16. The OCP amendment was accompanied by an Infill Development Policy that provided further direction and clarity as to what the Village's expectations were.

A zone entitled Infill Development – INF was established for infill developments.

Report/Recommendation to Council

3060 Anmore Creek Way - Zoning Amendment – Bylaw No 668-2023

January 6, 2023

Discussion

The proposed property is approximately 4,490m² parcel of land and within an RS-1 zone. The proponent wishes to rezone and subdivide their property into 2 parcels under the Village's Infill policy 61. The policy permits 2 units per acre and the proposed development would meet that criteria.

The following is a review for eligibility as per the OCP and Infill Policy requirements:

1. Not have been created through a previous comprehensive development plan or subdivided in the past 5 years
 - a. This Parcel of land has not been subject to a CD rezoning or subdivided in the past 5 years
2. The Parcel must be between 0.98 Ac to 2.04 acres
 - a. The Parcel is 1.11 acres.
3. Does the proposed parcel of land have an appropriate graded area?
 - a. The existing land has adequate area for development
4. Is there a requirement to extend or expand Municipal infrastructure?
 - a. The parcel of land fronts existing road right ways that contains all required infrastructure
5. Does the property have at least 50 m of frontage on a public highway?
 - a. The property has approximately 95m of road frontage.

The proposed parcel of land meets the requirements as described in Infill Policy – 61.

Advisory Planning Commission

This application could be referred to the APC committee. However, this application is consistent with the requirements of the Infill Policy. For context, APC recently reviewed 4 similar infill applications and were supportive of the applications and the Bylaw Amendment as presented

It would be staff's recommendation to not pass this rezoning application to the APC for comment.

Report/Recommendation to Council

3060 Anmore Creek Way - Zoning Amendment – Bylaw No 668-2023

January 6, 2023

Zoning Amendment

The proposed Zoning Bylaw Amendment (**Attachment 1**) is attached and there are no modifications recommend to this zone, other than amending the maps and schedule A of the Bylaw to include this parcel of land.

Financial Implications

A target community amenity contribution of \$150,000 will be negotiated in good faith with the proponent

Options

1. THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw 668-2023, and THAT Council direct staff to set a date for the public hearing for the Anmore Zoning Amendment Bylaw 668-2023.
(recommended)

OR

2. THAT Council grant first, and second reading to Anmore Zoning Amendment Bylaw 668-2023 and refer Anmore Zoning Amendment Bylaw 668-2023 to the Advisory Planning Commission for review and comment, and THAT Council direct staff to set a date for the public hearing should the Advisory Planning Commission suggest no further changes to Anmore Zoning Amendment Bylaw 668-2023.

OR

3. That Council advise staff of any further changes they would like made to Anmore Zoning Amendment Bylaw 668-2023

OR

4. That Council not proceed with the infill rezoning.

Report/Recommendation to Council

3060 Anmore Creek Way - Zoning Amendment – Bylaw No 668-2023

January 6, 2023

Attachments

1. Anmore Zoning Bylaw Amendment 668-2023

Prepared by:



Chris Boit, P.Eng
Manager of Development Services

Reviewed for Form and Content / Approved for Submission to Council:

Chief Administrative Officer's Comment/Concurrence



Chief Administrative Officer

VILLAGE OF ANMORE

BYLAW NO. 668-2023

A bylaw to amend the Village of Anmore Zoning Bylaw No. 568-2017

WHEREAS the *Local Government Act* authorizes a municipality to amend its zoning bylaw from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as “Anmore Zoning Bylaw Amendment Bylaw No. 668-2023”.
- 2) That the Anmore Zoning Bylaw No. 568-2017 Schedule ‘A’ Zoning Map be amended to change the zoning for the following parcels from Residential 1 – RS1 to INFILL DEVELOPMENT – INF

3060 ANMORE CREEK WAY ANMORE
PID: 026-124-823

READ a first time the	day of
READ a second time the	day of
PUBLIC HEARING HELD the	day of
READ a third time the	day of,
ADOPTED the	day of,

MAYOR

MANAGER OF CORPORATE SERVICES

VILLAGE OF ANMORE

BYLAW NO. 668-2023

A bylaw to amend the Village of Anmore Zoning Bylaw No. 568-2017

WHEREAS the *Local Government Act* authorizes a municipality to amend its zoning bylaw from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as “Anmore Zoning Bylaw Amendment Bylaw No. 668-2023”.
- 2) That the Anmore Zoning Bylaw No. 568-2017 Schedule ‘A’ Zoning Map be amended to change the zoning for the following parcels from Residential 1 – RS1 to INFILL DEVELOPMENT – INF

3060 ANMORE CREEK WAY ANMORE PID: 026-124-823
--

READ a first time the 17th day of January, 2023

READ a second time the 17th day of January, 2023

PUBLIC HEARING HELD the 4th day of April, 2023

READ a third time the 4th day of April, 2023

ADOPTED the day of,

MAYOR

MANAGER OF CORPORATE SERVICES



INFILL ZONE

ZONING MAP

INFILL-8



VILLAGE OF ANMORE REPORT TO COUNCIL

Date: January 5, 2024 File No.: 0340-50
Submitted by: Rhonda Schell, Manager of Corporate Services
Subject: Flag Policy No. 75

Purpose / Introduction

For the consideration of a draft flag policy.

Recommended Options

THAT Flag Policy No. 75 be adopted.

Discussion

The Village of Anmore has constructed a new facility with a flagpole, thus requiring a policy to establish the protocol for flying and half-masting flags. The attached draft policy is attached for Council's consideration.

Other Options

That staff be directed to make changes to the draft policy.

That no flag policy be adopted at this time.

Financial Implications

None.

Report/Recommendation to Council

Flag Policy No. 75

January 5, 2024

Corporate Strategic Plan Objectives

Developing a flag policy and installing a flag supports Council's objective of building a Village Hub where people work, gather and celebrate.

Attachments:

Draft Flag Policy No. 75

Prepared by:	
 Rhonda Schell Manager of Corporate Services	
Reviewed for Form and Content / Approved for Submission to Council:	
Chief Administrative Officer's Comment/Concurrence	 _____ Chief Administrative Officer

Policy	FLAG	Policy No. 75
Effective Date	DRAFT	Approved by
Date Amended		Resolution No.
Date Established		

1) PURPOSE

This policy ensures that all flags flown at Village owned or operated properties and facilities are flown and displayed in a consistent and appropriate manner.

2) SCOPE

This policy applies to all flags flown by the Village of Anmore.

3) CUSTOMARY FLAG CONFIGURATION

a) The order of precedence for flags is:

- the national flag of Canada,
- the flags of other sovereign nations in alphabetical order (if applicable),
- the flags of provinces of Canada (in the order in which they joined Confederation),
- the flags of the territories of Canada (in the order in which they joined Confederation),
- the flags of municipalities (Anmore first, then alphabetical).

b) When three flags are flown together, the position of honour is the centre flagpole. When any other number of flags are flown together (i.e. two flags or more than three flags) the position of honour is furthest to the left (to an observer facing the display).

c) In a three-flag configuration, the Canadian flag will be flown on the center flagpole, with the Province of BC flag flown to the left of the Canadian flag, and the Village of Anmore flag flown to the right (to an observer facing the display).

d) Flags may be temporarily changed to accommodate a facility rental for filming opportunity at municipal operated properties, at the discretion of the Chief Administration Officer (CAO) or designate.

e) Flags are not to fall, to lie on, or touch the ground when being carried or displayed.

4) HALF-MASTING OF FLAGS

- a) Half-masting of flags is a symbol of honour and expresses a collective sense of sorrow and loss while sending a strong visual message of mourning.
- b) Half-masting may occur simultaneously at all Village facilities or at key sites only at the discretion of the CAO or designate. When one flag is flown at half-mast, all flags flown together should be at half- mast.
- c) All flags will be flown at half-mast at one or more Village facilities to mark periods of official mourning upon the death of one of the following people:
 - i) the British Sovereign or member of the Royal Family related in the first degree to the British Sovereign,
 - ii) the Canadian Governor General or a former Governor General,
 - iii) the Canadian Prime Minister or a former Prime Minister,
 - iv) a Canadian Federal Cabinet Minister from British Columbia,
 - v) the Lieutenant Governor of British Columbia,
 - vi) the Premier of British Columbia,
 - vii) a Member of Parliament from British Columbia,
 - viii) a Member of the British Columbia Legislative Assembly,
 - ix) a Senator from British Columbia,
 - x) the Mayor or Councillor of Anmore,
 - xi) a former Mayor or Councillor of Anmore, on the advice of the Corporate Officer,
 - xii) a local first responder (paramedics, police officers, special constables, firefighters, and rescuers) in the line of duty,
 - xiii) any other occasion in consultation between the Mayor, the CAO and the Corporate Officer.
- d) In the case of a death, flags will be flown at half-mast for the mourning period, which is from the notification of death until sunset on the day of the memorial service (or next working day).
- e) Flags shall first be raised to the top of the staff then lowered to half-staff.
- f) If the flags are half-masted due to a death, they must nonetheless be flown at full-mast on Canada Day and Victoria Day, after which the flags can resume half-masting until the end of the official period of mourning.

- g) When half-masting has been deemed appropriate, the Corporate Officer or designate will notify the following persons by email:
 - i) Mayor and Council;
 - ii) the manager responsible for Operations, to arrange for the half-masting of flags as identified;
 - iii) Village Staff(for information).

5) REMOVAL OF FLAGS

- a) Flags on Village property will be maintained in good condition and replaced when showing signs of wear, tear, or discolouration.
- b) Flags removed from service will be disposed of in a dignified manner and immediately replaced.

ADVISORY PLANNING COMMISSION MEETING – MINUTES

Minutes of the Advisory Planning Commission Meeting held on Tuesday, February 21, 2023 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



MEMBERS PRESENT

Denny Arsene
Tony Barone
John Burgess, Chair
Olen Vanderleeden
Wayne Keiser

MEMBERS ABSENT

Tom Albanese

OTHERS PRESENT

Mayor John McEwen, Council Liaison
Doug Richardson, Councillor
Chris Boit, Manager of Development Services
Susan Mueckel, Parks & Rec Committee

1. CALL TO ORDER

Chair John Burgess called the meeting to order at 7:12p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

THAT THE AGENDA BE APPROVED AS CIRCULATED.

CARRIED UNANIMOUSLY

3. MINUTES

(a) Minutes of the Advisory Planning Commission Meeting held on October 18, 2021

It was MOVED and SECONDED:

THAT THE MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING HELD ON OCTOBER 18, 2021 BE ADOPTED AS CIRCULATED.

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. **UNFINISHED BUSINESS**

Nil

6. **NEW BUSINESS**

Infill Zoning Application Reports

(a) 68 Elementary Zoning Amendment – Bylaw No. 665-2023

Discussion Points:

- Members raised questions regarding the orientation of lot lines for all future infill lots.
 - o Mr Boit informed the group that Lot lines are established during the subdivision process. However, the Approving Officer looks to create uniform lots during the subdivision process, other factors that help establish lot lines are Setbacks and frontage requirements.

It was MOVED and SECONDED:

That the Advisory Planning Commission recommends to Council that they proceed with the rezoning of 68 Elementary Road.

CARRIED UNANIMOUSLY

(b) 2519 East Road – Zoning Amendment – Bylaw No. 666-2023

Discussion Points:

- Olen Vanderleeden recused himself from the discussion, as the property being discussed was his property.
- Members raised questions regarding the orientation of lot lines for all future infill lots:
 - o Mr Boit informed the group that Lot lines are established during the subdivision process. However, the Approving Officer looks to create uniform lots during the subdivision process, other factors that help establish lot lines are Setbacks and frontage requirements.

It was MOVED and SECONDED:

That the Advisory Planning Commission recommends to Council that they proceed with the rezoning of 2519 East Road.

CARRIED UNANIMOUSLY

(c) 2860 Sunnyside Rd Zoning Amendment – Bylaw No 667-2023

Discussion Points:

- Members raised questions regarding the orientation of lot lines for all future infill lots:
 - o Mr Boit informed the group that Lot lines are established during the subdivision process. However, the Approving Officer looks to create uniform lots during the subdivision process, other factors that help establish lot lines are Setbacks and frontage requirements.

It was MOVED and SECONDED:

That the Advisory Planning Commission recommends to Council that they proceed with the rezoning of 2860 Sunnyside Road.

CARRIED UNANIMOUSLY

(d) 3060 Anmore Creek Way – Zoning Amendment – Bylaw No 668-2023

Discussion Points:

- Members raised questions regarding the orientation of lot lines for all future infill lots:
 - o Mr. Boit informed the group that Lot lines are established during the subdivision process. However, the Approving Officer looks to create uniform lots during the subdivision process, other factors that help establish lot lines are Setbacks and frontage requirements.

It was MOVED and SECONDED:

That the Advisory Planning Commission recommends to Council that they proceed with the rezoning of .

CARRIED UNANIMOUSLY

(e) 2192 Sunnyside Rd – Zoning Amendment – Bylaw No 669-2023

Discussion Points:

- Members raised questions regarding the orientation of lot lines for all future infill lots:
 - o Mr Boit informed the group that Lot lines are established during the subdivision process. However, the Approving Officer looks to create uniform lots during the subdivision process, other factors that help establish lot lines are Setbacks and frontage requirements.

It was MOVED and SECONDED:

That the Advisory Planning Commission recommends to Council that they proceed with the rezoning of 2192 Sunnyside Road.

CARRIED UNANIMOUSLY

7. ADJOURNMENT

It was MOVED and SECONDED:

TO ADJOURN.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:00 p.m.

Certified Correct:

“Rhonda Schell”

Rhonda Schell
Corporate Officer

Approved:

“John Burgess”

John Burgess
Chair, Advisory Planning Commission

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

November 1, 2023

Honourable Mike Farnworth
 Minister of Public Safety and Solicitor General
 Sent via email: PSSG.Minister@gov.bc.ca

Dear Minister Farnworth,

I am writing to you today on behalf of Victoria City Council to inform that the below motion was passed at the September 14, 2023 Council meeting:

MOTION:

That Council direct the Mayor to:

- *write to the Provincial Government to request that it install speed and red light cameras at all locations in Victoria where there were over 20 casualty crashes during 2018-2022, or that it allow BC municipalities to install speed and red light cameras at their own cost and collect fines;*
- *ask other municipalities in the Capital Region and elsewhere in BC to write similar letters*

A copy of the original Council Motion is attached for your information.

Thank you in advance for your time and consideration of this matter. I look forward to continued collaboration between our two offices to improve safety in Victoria.

Sincerely,

Marianne Alto
 Victoria Mayor

Enclosed: Original Council Motion – Red Light and Speed Cameras
 Cc: Union of British Columbia Municipalities

“The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work “Hay swx qa”



Council Member Motion
For the Committee of the Whole Meeting of September 7, 2023

To: Committee of the Whole **Date:** August 29, 2023
From: Councillor Dave Thompson and Councillor Matt Dell
Subject: Advocacy – red light cameras and speed cameras

BACKGROUND

ICBC data¹ shows that in Victoria during the period 2018 to 2022 there were 4,087 casualty crashes (crashes resulting in injury or fatality, as opposed to crashes involving just property damage).

As noted by the Government of BC:

- “Most crashes in British Columbia happen at intersections. To reduce injuries and save lives, B.C. installs intersection safety cameras—sometimes called red light cameras—at intersections where crashes occur frequently. Warning signs let drivers know the intersection has cameras. Stopping for red lights and observing the speed limits help to reduce collisions, injuries and fatalities.”²
- “There are intersection safety cameras at 140 high-crash intersections province-wide. 105 monitor red light violations, 35 monitor both red light and speed violations.”³
- “The cameras are proven to be effective at reducing side-impact, head-on and pedestrian crashes, and are located where red light running and high speed cause serious crashes.”⁴

There is only one red light camera in Victoria, and no speed cameras. That camera is at Lansdown and Shelbourne.⁵ More than 98% of casualty crashes in Victoria during 2018-2022 occurred at locations other than that intersection.⁶

RECOMMENDATION

That Council direct the Mayor to:

- write to the Provincial Government to request that it install speed and red light cameras at all locations in Victoria where there were over 20 casualty crashes during 2018-2022, or

¹ <https://public.tableau.com/app/profile/icbc/viz/VancouverIslandCrashes/VIDashboard>, accessible at ICBC, “Statistics” <https://www.icbc.com/about-icbc/newsroom/Pages/Statistics.aspx>

² <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras>

³ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/statistics>

⁴ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/where-the-cameras-are>

⁵ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/where-the-cameras-are/vancouver-island>

⁶ <https://public.tableau.com/app/profile/icbc/viz/VancouverIslandCrashes/VIDashboard>

that it allow BC municipalities to install speed and red light cameras at their own cost and collect fines;

- ask other municipalities in the Capital Region and elsewhere in BC to write similar letters.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Dan Thompson", with a long horizontal flourish extending to the right.

Councillor Thompson

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "M Dell", with a long horizontal flourish extending to the right.

Councillor Dell

Honourable Mike Farnworth
PO Box 9041 Stn Prov Govt
Victoria, BC V8W 9E1

November 29, 2023
SWD.Minister@gov.bc.ca
Charlotte.Hunt@gov.bc.ca

Dear Minister Farnworth,

Over the last few years, Fort St. John and many other communities have experienced increases in criminal activity and social disorder. In part, this deterioration has related to drug addiction and mental illness. It has also related to the apparent inability of the justice system to hold anyone accountable in a meaningful way.

There are many consequences to this decay and one of them has been that more people are advocating for actions that could be described as vigilante, or extrajudicial. This reflects a growing lack of faith that the system is still viable and that the institutions of law and order are still effective. There is growing frustration at unchecked property crime and the experience of watching formerly safe neighborhoods decay. It is demoralizing to watch the revolving door of arrests and releases and overdose deaths. It seems to many in our community that the pendulum has swung far away from the rights of society. People have been communicating with us in increasingly desperate terms, expressing fear and a simple desire to return to the peaceful enjoyment of their homes and neighborhoods. They are asking for a system that holds criminals accountable for their actions in an effective way.

This letter is a reaction to a series of events that have caused fear and anger in several parts of our community. One recent example is the Triangle Park neighborhood on 112th Ave, in Fort St. John. It is an established street which boasts a small triangular park with a picnic table and a wonderful set of new playground equipment. It has been a place where many children would stop while walking home from school, or where parents would take their kids to play on a Saturday morning. This park was one thing that gave the Triangle Park neighborhood its identity and made it particularly desirable.

Over the last few years one residence on this formerly quiet street has become the center of violent, frightening, dangerous and unsettling incidents. In the last year there have been two shootings in or at this home. Not long before that, an overdose death occurred on the front doorsteps of the residence. By all accounts this is a place that is obviously involved in the street level drug trade. Activity goes on there night and day. There are countless short duration stops by pedestrians and vehicles, disputes, fights, and assaults. Stolen property often finds its way to the residence and neighbors report being intimidated and frightened while simply getting their mail. No matter what efforts are made by the police, there is no change in the nature and experience of living beside this residence. In part this is because those who are arrested in connection to this home and others like it are usually released.

The latest shooting at Triangle Park originated from within the offending residence. The neighboring home is occupied by a young family with small children. Recently, their home was pierced by a number of bullets in the middle of the night while they were sleeping. They have made the point repeatedly that their children could have been killed. They are right. Police have identified, and we are told, have charged those responsible for the previous shooting but this is scant comfort to anyone. Certainly, it made no difference in preventing the latest shooting.

Lately, Triangle Park is rarely used. Many parents have made the decision to stop spending time there because of the threat posed by those who attend the nearby residence to engage in the drug trade.

While trying to provide reassurance and an effective response to the residents of Triangle Park, we happened upon the Safer Communities Act. Within this Act were a suite of reasonable, and seemingly effective tools that would have been extraordinarily helpful and reassuring to our citizens. The Community Safety Act, might have provided our community with a way to hold the owners of this residence accountable. We might have been able to pursue a process through a Community Safety Order to require the residents of this property to vacate. We might have had the opportunity to go to court to articulate a common-sense solution which would have made it more difficult to be the owner of a residence such as this one. Unfortunately, this Act was never brought into force.

We have explored all options and continue to do so. Frankly though, nuisance and noise bylaws are no substitute for the meaningful support of the Provincial and Federal Government. It is frustrating and disheartening. Our bylaws were enacted to provide solutions to manage conventional municipal problems like un-mowed grass, or loud music. These laws were never designed or intended to manage the impacts of organized crime destroying neighborhoods with impunity.

Having provided this context, the purpose of my letter today is to inquire why the Community Safety Act and the Community Safety Amendment Act were never brought into force. It appears from our review that advocacy on the part of the BC Civil Liberties Association was effective at preventing the enactment of this legislation. Their objections to the proposed legislation seem incredibly indifferent and tone-deaf to the suffering occurring in communities throughout this province.

The BC Civil Liberties association said it believed the proposed law was unnecessary, unjust and would put people's housing security at risk. From our perspective the failure to enact this legislation has put people's housing security at risk. Further, it is both unfair and unjust that our residents should have to leave their homes and flee the violence that has destroyed the character and security of their neighborhoods.

I would implore you to consider where the balance should lie between the rights of our citizens to enjoy a peaceful existence and the rights of those who have destroyed that peace. There is an increasingly prevalent train of thought that there are no consequences for the very worst behavior. Our institutions are threatened by the loss of public faith in their effectiveness. It has become difficult to reassure our citizens that we have the tools to manage these situations. Please consider enacting the Community Safety Act or the Community Safety Amendment Act legislation.

Sincerely,

Lilia Hansen

Mayor Lilia Hansen
On Behalf of Fort St. John Council

cc: MLA Dan Davies

From: BC PR & Communications Adviser <bc-prcomm@girlguides.ca>
Sent: Saturday, January 13, 2024 3:42 PM
Cc: BC Guiding Lights <bc-guidinglights@girlguides.ca>
Subject: Guiding Lights Across BC

You don't often get email from bc-prcomm@girlguides.ca. [Learn why this is important](#)

Dear Mayor and Council,

On behalf of Girl Guides of Canada's British Columbia Council, I am writing to ask for your support for girl empowerment in BC on February 22 2024, by lighting up in the colour blue. Blue is the well-known colour of Girl Guides. Our members of all ages in BC have worn their blue Girl Guide uniforms with pride for many generations.

Best Regards,
Shalan Kelly

Shalan Kelly (She/Her) | BC Public Relations and Communications Adviser

BC Council, Girl Guides of Canada

bc-prcomm@girlguides.ca / (cell) 250-816-0353

I respectfully acknowledge that I live and work within the traditional and unceded territory of the Stz'uminus First Nation, whose heriatge we honour and respect.



To Whom it may concern,

February 22, is a special day for Girl Guides around the world. Here in Canada, Girl Guides celebrate World Thinking Day, a day of international friendship. It is an opportunity to speak out on issues that affect girls and young women globally, celebrate the founding of Girl Guides, and be connected to the 10 million members around the world who are part of the Guiding movement.

Here in British Columbia, we have thousands of girls and women who are members of Girl Guides of Canada. Our Girl Guide program is present in nearly every community across BC. Our girls/volunteers light up their communities year-round through leadership and community service. Girls typically participate in annual Thinking Day activities held on/around February 22. When the COVID-19 pandemic impacted the way we participate in usual gatherings, we developed an initiative to keep our communities and members connected by lighting up our communities blue. This event has been widely accepted by our members and communities, we are excited to announce we will be entering our fourth year of Guiding Lights across British Columbia.

For Thinking Day 2024, we will be celebrating in a way that brings our member and the public together : **Guiding Lights Across British Columbia**. This community initiative will light up outdoor landmarks, bridges, buildings, stadiums, and other illuminated locations, with blue lights, in celebration of the sisterhood of Guiding across BC and beyond, on February 22. Participating locations and the Guiding Lights Poster can be found at: www.girlguides.ca/guidinglightsacrossbc

We will be encouraging our members, their families and members of the public to admire these lit-up sites in ways that share in the guiding spirit. Photos will be shared on social media, emailing our members with info about how to participate, and more.

Our Girl Guide members and broader network of supporters would be thrilled to have your landmarks lit up as part of Guiding Lights Across British Columbia, and to highlight your participation as part of this province-wide event. Please contact us at bc-prcomm@girlguides.ca to confirm your ability to participate in this February 22, 2024, activity.

Thank you for your support for Guiding in BC!

Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, Ontario K1A 0A2
pm@pm.gc.ca

January 18, 2024

Honourable Diane Lebouthillier
Minister of Fisheries, Oceans and the Canadian Coast Guard
200 Kent St Station 15N100
Ottawa, Ontario K1A 0E6
DFO.Minister-Ministre.MPO@dfo-mpo.gc.ca

Honourable Steven Guilbeault
Minister of Environment and Climate Change
Fontaine Building 12th Floor
200 Sacré-Coeur Blvd
Gatineau QC K1A 0H3
ministre-minister@ec.gc.ca

Honourable Dominic LeBlanc
Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs
269 Laurier Avenue West
Ottawa, Ontario K1A 0P8
ps.ministerofpublicsafety-ministredelasecuritepublique.sp@ps-sp.gc.ca

Re: CALL FOR IMMEDIATE ACTION TO PREVENT INVASIVE MUSSEL INTRODUCTION TO B.C.

Dear Prime Minister Trudeau and Ministers,

It has come to our attention that federal funding to support B.C.'s Invasive Mussel Defence Program may be reduced or cancelled this year, and further, that other funding partners are citing a lack of federal leadership as justification to cancel or reduce their funding. This is just as the threat of invasive mussels has dramatically increased, with a confirmed infestation in the transboundary Columbia Basin. In addition to the actions we called for in [our letter](#), dated Oct. 18, 2023 and which included a temporary moratorium on boats coming into B.C., we are calling for immediate, long-term federal funding assistance for the Province of B.C. to support invasive zebra and quagga mussels prevention efforts. The Government of Canada should provide funds to at least match provincial government efforts across the West, or plan for significant higher management costs in the near future.

In September, Idaho announced that quagga mussels had been found in the state's Snake River, a tributary of the Columbia River, less than a day's drive to the border of B.C. and Alberta. Idaho's pre-planned rapid response was to spread more than 116,000 litres of toxic copper chelate into Snake River, killing almost

seven tonnes of fish, and poisoning a 26 km stretch of the river. Wholesale killing of fish, invertebrates, amphibians, and plants in the river was considered better than letting these mussels take hold. We won't know until this coming spring if the treatment has worked. Also in September, Fisheries and Oceans Canada (DFO) declared zebra mussels were discovered in New Brunswick. And then in November, Parks Canada declared zebra mussels had spread another 100km west to Clear Lake in Manitoba's Riding Mountain National Park.

DFO has a mandate to sustainably manage fisheries, work with Indigenous communities to enable their continued prosperity from fish, ensure aquatic ecosystems are protected from negative impacts, and protect the environment when emergencies arise. If invasive mussels arrive in B.C., they will severely impact Pacific salmon by depleting the food web in their spawning and rearing habitats in the Fraser and Columbia River systems. First Nations in B.C. have spent decades restoring these systems and their salmon populations, and an infestation will undermine the recovery of these fisheries. Knock-on effects will be seen in marine environments, where reductions in Pacific salmon populations will reduce a key food source for Orcas and other marine species. Protecting B.C.'s freshwaters from invasive mussels is squarely within the mandate of DFO.

The Canada Border Services Agency also has a responsibility to enforce the prohibition against importation of invasive mussels under the federal Aquatic Invasive Species Regulations. While we applaud the work of border service officers to intercept infested watercraft at many land crossings, CBSA is not fulfilling its responsibility for enforcement. Instead, it relies on provincial inspectors to follow up and decontaminate high-risk watercraft once they are identified.

The new Canada Water Agency has a mandate to improve freshwater management in Canada by providing leadership, effective federal collaboration, and improved coordination and collaboration with provinces, territories, and Indigenous Peoples to proactively address national and regional transboundary freshwater challenges and opportunities. Invasive mussels represent one of the biggest national and regional transboundary threats, yet none of the [\\$750 million](#) allocated to the Canada Water Agency addresses this threat. The Great Lakes region alone will receive more than \$420 million in funding over 10 years to deal with issues such as algae blooms which have been exacerbated by invasive mussels. It would take only \$4 million/year allocated to B.C. invasive mussel inspections to protect the Canadian Columbia Basin, the Fraser Basin, Peace Region, and other major western river systems. The Province of B.C. already allocates over \$1 million/year to this program, but without federal and other partner funding, these efforts will likely fail.

In addition to the threat to Pacific salmon, these mussels are known to stimulate toxic algae blooms, killing migratory birds and contaminating drinking water. They hurt local economies, requiring ongoing maintenance to remove them from in-water infrastructure such as bridges and docks, as well as water systems used to deliver water for agriculture, domestic, industrial, and commercial use. And of course, they degrade the quality of the shoreline environment for human enjoyment.

We view it as unacceptable and unjustifiable, given all the resources and responsibilities of the federal government and your departments, that no federal funding has been allocated to protect freshwater ecosystems from the extreme threat of invasive mussels in Western Canada. Protecting the west from these



mussels is of national importance, and it will take federal leadership to meet this inter-provincial and transboundary threat.

Understanding that protection of freshwater ecosystems and prevention of invasive species falls within federal mandates, regulations, and laws, we hope your departments will work together to find the resources to properly support western provinces in this important work. This is truly a case where a small investment now will prevent massive costs for years to come.

Yours truly,

Sue McKortoff, Chair
Okanagan Basin Water Board

CC:

- British Columbia MPs
- British Columbia MLAs
- British Columbia Assembly of First Nations
- Okanagan Nation Alliance, Chiefs Executive Council
- Okanagan First Nations Chiefs and Councils
- B.C. Local Government Chairs and Mayors
- Pacific NorthWest Economic Region: Matt Morrison, Chief Executive Officer
- Invasive Species Council of B.C.: Gail Wallin, Executive Director
- B.C. Chambers of Commerce
- Thompson Okanagan Tourism Association
- Union of BC Municipalities
- Shuswap Watershed Council
- Okanagan and Similkameen Invasive Species Society