

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, January 23, 2024 at 7:00 p.m. in **Council Chambers** at the
Anmore Community Hub, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Kim Trowbridge (attended electronically)
Councillor Doug Richardson
Councillor Paul Weverink

ABSENT

Councillor Polly Krier

OTHERS PRESENT

Karen Elrick, Chief Administrative Officer
Rhonda Schell, Manager of Corporate Services
Lena Martin, Manager of Financial Services

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R001/24: THAT the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Members of the public provided comments on:

- proposed Community Amenity Contributions for Anmore South development
- Anmore South traffic studies
- support for the Anmore South proposed OCP Amendment and development

4. Delegations

(a) **Real Acts of Caring – School District 43**

Students from Eagle Mountain Middle School delivered a presentation to Council regarding the Real Acts of Caring organization.

It was MOVED and SECONDED:

R002/24: THAT February 11 – 17, 2024 be proclaimed as Real Acts of Caring Week; and,

THAT the Village promote Real Acts of Caring Week on the Community Board.

Carried Unanimously

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on December 5, 2023

It was MOVED and SECONDED:

R003/24: THAT the Minutes of the Regular Council Meeting held on December 5, 2023, be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

Item (c) was removed from the consent agenda.

It was MOVED and SECONDED:

R004/24: THAT the Consent agenda be adopted.

Carried Unanimously

(a) Government of BC – LGHI Fund

Recommendation: THAT Council receive the letter dated December 21, 2023 from the Ministry of Housing regarding the Anmore LGHI Funding allocation.

(b) Appointment of Auditor

Recommendation: THAT council appoint BDO Canada LLP as auditor for the municipality under Section 169(1) of the Community Charter.

8. Items Removed from the Consent Agenda**(c) Status Update RC Resolutions**

It was MOVED and SECONDED:

R005/24: THAT Council receive the status update of Regular Council Meeting resolutions for 2023, as amended to reflect Resolution 135/23 as ongoing, for information.

Carried Unanimously

9. Legislative Reports**(a) 3060 Anmore Creek Way Zoning Amendment – Bylaw No. 668-2023**

It was MOVED and SECONDED:

R006/24: THAT Council adopt Anmore Zoning Amendment Bylaw No. 668-2023.

Carried Unanimously

(a) Flag Policy

The Manager of Corporate Services provided an overview of the report dated January 19, 2024.

It was MOVED and SECONDED:

R007/24: THAT Flag Policy No. 75 be adopted.

Carried Unanimously

10. Unfinished Business

None.

11. New Business**(a) Sasamat Volunteer Fire Department Board**

It was MOVED and SECONDED:

R008/24: THAT Council appoint Mayor John McEwen, Councillor Kim Trowbridge, and Councillor Paul Weverink as Trustees of the Sasamat Volunteer Fire Department Board for 2024.

Carried Unanimously

(b) Parcel Tax Review Panel

It was MOVED and SECONDED:

R009/24: THAT Council appoint the following three members of Council to the Parcel Tax Review Panel for the term ending January 31, 2025 Councillor Doug Richardson, Councillor Kim Trowbridge, and Councillor Paul Weverink.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions**(a) Anmore South – OCP Amendment Bylaw No. 686-2023**

It was MOVED and SECONDED:

R010/24: THAT staff be directed to provide a summary report of the COTW meeting held January 9, 2024.

Carried Unanimously

13. Mayor's Report

Mayor McEwen reported that:

- He commended the Public Works crew for their efficient snow removal during the recent heavy snowfall.
- He attended the Advisory Planning Commission Meeting on January 16th. The committee discussed coach houses, size of coach houses, suites, combinations of the two, and challenges related to coach houses in the Zoning Bylaw. The committee will meet again to discuss this topic further. The mayor stated that the meetings are open to the public and encouraged attendance.
- He will be attending the Finance Committee meeting on January 30th to discuss the 2024 budget, the meeting is open to the public and he encouraged attendance.
- He will be meeting with community groups to establish how the community space in the Hub may be used.

14. Councillors Reports

Councillor Weverink reported that:

- He was proud of the new Anmore Community Hub, and of staff and council for delivering the facility, and encouraged community members to bring forth ideas for the use of the Hub.

Councillor Richardson reported that:

- He commended the Public Works crew on their efficient handling of snow removal, in particular the use of the Kubota to remove snow that was built up by the plow.
- He reminded the public that the Finance Committee meeting will start at 6:00pm on January 30th and encouraged the public to attend.
- He would like more information regarding recent changes to housing legislation. Staff to follow up.
- He was disappointed with the information received from Placemark at the January 9th Committee of the Whole meeting.
- He felt monitoring for speeding could be beneficial on East Road.
- He inquired of staff about social media monitoring.

Councillor Trowbridge reported that:

- He commended the Public Works crew for their efficient handling of snow removal on January 11th and that he is looking forward to the introduction of the brining system in the village.

15. Chief Administrative Officer's Report

- Ms. Elrick commended the Public Works staff for their efficient snow removal efforts during the recent heavy snow fall and commended residents for helping neighbours.

16. Information Items

(a) Committees, Commissions, and Boards – Minutes

- Advisory Planning Commission Minutes for the meeting held on February 2, 2023

(b) General Correspondence

- Copy of letter dated November 1, 2023 from the City of Victoria to the Ministry of Public Safety regarding Red Light and Speed Cameras
- Copy of letter dated November 29 from the City of Fort St. John to the Honourable Mike Farnworth regarding criminal activity
- Email dated January 13, 2024 from Shalan Kelly, BC Council, Girl Guides of Canada regarding Guiding Lights Across BC
- Copy of letter dated January 18, 2024 from the Okanagan Basin Water Board to Prime Minister Trudeau and Ministers regarding a Call for Immediate Action to Prevent Invasive Mussel Introduction to B.C.

17. Public Question Period

Members of the public asked questions regarding:

- Question period at the January 9th Committee of the Whole meeting.
- Resolving issues if a resident feels that they have been unfairly treated by a public organization. Staff advised that the Ombudsperson handles these issues.
- Acoustics in Council Chambers.
- Parking at the Community Hub.
- Flag Policy clarifications.
- Road safety on East Road.

18. Adjournment

It was MOVED and SECONDED:

R011/24: That the meeting be adjourned at 7:44 pm.

Carried Unanimously

“Rhonda Schell”

Rhonda Schell
Corporate Officer

“John McEwen”

John McEwen
Mayor