

## ADVISORY PLANNING COMMISSION – MINUTES

Minutes for the Advisory Planning Commission Meeting scheduled for Monday, January 18, 2021 at 7:00 p.m. virtually via Zoom



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### MEMBERS PRESENT

Tom Albanese  
Denny Arsene  
Tony Barone  
John Burgess  
Wayne Keiser  
Julia Robertson

### MEMBERS ABSENT

Olen Vanderleeden

### OTHERS PRESENT

Mayor John McEwen, Council Liaison  
Eric White, RWPAS Ltd.  
Richard White, RWPAS Ltd.

#### 1. Call to Order

The meeting was called to order at 7:07 p.m. by Mayor McEwen

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

That the Agenda be approved as circulated

Carried Unanimously

#### 3. New Business

The committee members agreed by consensus to consider Item 3(c) at the beginning of the New Business.

##### (c) **Appointment of Chair and Vice-Chair**

It was MOVED and SECONDED:

That John Burgess be appointed Chair, and that Wayne Keiser be appointed Vice Chair of the Advisory Planning Commission for the 2020 – 2022 Term.

Carried Unanimously

##### (a) **Welcome and Introductions**

Mayor McEwen led a round table of welcomes and introductions

**(b) Functions of the Advisory Planning Commission**

Mr. Richard White, RWPAS Ltd. provided an overview of the roles and responsibilities of the Advisory Planning Commission with reference to Anmore resources and provincial legislation.

**(d) Establish meeting schedule**

It was MOVED and SECONDED:

That the Advisory Planning Commission meetings be scheduled monthly on Mondays, as required, or at the call of the Chair.

Carried Unanimously

**(e) 2175 East Road Rezoning Application**

Mr. Eric White, RWPAS Ltd. provided an overview of the report included in the agenda package for a rezoning application for Council to consider rezoning the property to RS-1A to enable a subdivision for a second home to be constructed on the newly created lot.

Discussion points included:

- Lot size and location in relation to new home
- Whether the previous (first) RS-1A rezoning was successful
- What specific “compelling circumstances” would qualify this rezoning to allow a 1/3 acre lot to be created
- While there was not consensus on the definition of “compelling circumstances” the APC agreed that the rationale from the application was sufficient to support creation of a 1/3 acre lot, in this instance

It was MOVED and SECONDED:

That the Advisory Planning Commission recommend to Council that the application to rezone 2175 East Road be approved.

Carried Unanimously

**(f) 112 Deerview Lane Rezoning Application**

Mr. Eric White, RWPAS Ltd. provided an overview of the report included in the agenda package for a rezoning application to enable a small addition to the floor area allowed in order to construction an additional bedroom on the upper level of the residence.

Discussion points included:

- It is likely that most homes in this subdivision created through a specific site rezoning are at their maximum floor area
- Whether it would be practical for Council to consider a small additional floor area be included in a zoning amendment for the entire subdivision

It was MOVED and SECONDED:

That the Advisory Planning Commission recommend to Council that the rezoning of 112 Deerview Lane be approved.

Carried Unanimously

**4. Adjournment**

It was MOVED and SECONDED:

That this meeting be adjourned at 7:50 p.m.

Carried Unanimously

Certified Correct:

**“Karen Elrick”**

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Karen Elrick  
Corporate Officer

Approved:

**“John Burgess”**

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John Burgess  
Chair, Advisory Planning Commission