

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, February 20, 2024 at 7:00 p.m. in **Council Chambers** at the
Anmore Community Hub, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Kim Trowbridge (attended electronically)
Councillor Doug Richardson
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Karen Elrick, Chief Administrative Officer
Rhonda Schell, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services
Therese Mickelson, Mickelson Consulting Inc.

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R017/24: THAT the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Members of the public provided comments on:

- Agenda item 7 (b) Letter to Mayor and Council from icona Properties
- Agenda item 11 (e) Ravenswood Drive concept

4. Delegations

None.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on February 6, 2024

It was MOVED and SECONDED:

R018/24: THAT the Minutes of the Regular Council Meeting held on February 6, 2024, be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

Item (b) was removed from the consent agenda.

It was MOVED and SECONDED:

R019/24: THAT the Consent agenda be adopted.

Carried Unanimously

(a) Release of Resolutions from In-Camera Meetings

At the February 6, 2024, In-Camera Council Meeting, Council authorized the release of the following resolutions to a future open Council meeting:

“THAT staff respond to the Village of Belcarra correspondence dated February 1, 2024 regarding the Sasamat Volunteer Fire Department service and governance structure stating that their February 9th deadline for a response to their letter is unattainable and that staff work on a fulsome response for Council’s approval.”

“THAT Darren Smurthwaite be appointed to the Parks and Recreation Committee and Susan Mueckel be appointed to the Community Engagement, Culture, and Inclusion Committee for the current term ending March 31, 2025.”

8. Items Removed from the Consent Agenda

(b) **Copy of letter dated February 2, 2024 and received on February 6, 2024 from icona Properties**

Mayor McEwen made a statement regarding the letter with additional context about when the letter was received and that Council required opportunity to review the letter. In addition, Mayor McEwen reaffirmed that the Village is following community planning best practices in response to the icona Properties Ltd. OCP Amendment application.

It was MOVED and SECONDED:

R020/24: THAT Council direct staff to provide a response to the letter dated February 2, 2024 from icona Properties Ltd. reaffirming that it is not appropriate for Council to provide any assurance requested in the letter as this OCP amendment application is currently under review and consideration by Council and will be considered through a planning process that includes best practice in community planning, legislative requirements and community engagement components.

Carried Unanimously

9. Legislative Reports

(a) **Building Relocation Policy No. 77**

The Manager of Development Services provided an overview of the report dated February 16, 2024.

Discussion points included:

- Opportunities to have houses repurposed and diverted from the landfill
- Definition of what a building is according to this policy
- Request for additional review of allowable hours and days for building relocation
- Request to issue public communication when building relocation is scheduled

It was MOVED and SECONDED:

R021/24: THAT Council adopt Building Relocation Policy No. 77.; and,

THAT Council approve the movement and placement of a building onto lot 2345 lot B Sunnyside Road, provided the requirements set out in Building Relocation Policy No. 77 are met.; and,

THAT Council direct staff to prepare an amendment for Council's consideration of Anmore Building Bylaw 583-2018 to reflect delegation to staff consistent with Building Relocation Policy No. 77.

Carried Unanimously

10. Unfinished Business

None.

11. New Business

(a) Notice of Motion - Anmore Procedure Bylaw Review

Submitted by Councillor Krier

Councillor Krier provided introductory comments regarding the need for a comprehensive review in light of new legislation and best practices. The following Notice of Motion was received:

WHEREAS the 2022-2026 Council Strategic Plan sets an objective to maintain and enhance service levels; and,

WHEREAS the Anmore Procedure Bylaws has not been reviewed since 2021,

THEREFORE be it resolved that Council direct staff to complete a comprehensive review of the Anmore Procedure Bylaw and report back with recommendations to improve the bylaw based on current best practices.

(b) Anmore South OCP Amendment Engagement Strategy

Ms. Mickelson of Mickelson Consulting Inc. presented the Anmore South OCP Amendment Engagement Strategy and answered Council questions.

Discussion points included:

- The length of time that workshops that might take will be determined by the planning process and they will be dovetailed together

- Tactics and a schedule will be made available once there is a further information on the development proposed
- The difference between proponent and Village led community engagement
- What processes are followed in other municipalities
- Ability to modify the strategy and add additional groups to be engaged
- Capacity of Village staff and consultants to carry out the proposed community engagement
- The need for engagement tactics to be used that make residents feel comfortable to participate and that all should be respectful of others' opinions

It was MOVED and SECONDED:

R022/24: THAT Council endorse the Anmore South OCP Amendment Engagement Strategy dated February 16, 2024, from Mickelson Consulting Inc. and that staff be directed to initiate the plan.

Carried
Opposed Councillor Krier

(c) 2024 Anmore Community Grant Requests

The Manager of Financial Services provided an overview of the grant applications.

Discussion points included:

- Support for the 1st Anmore Scouts fundraising for their 2025 Australia trip
- That the Garden Club proposal for a fairy garden is not eligible for installation in Spirit Park

It was MOVED and SECONDED:

R023/24: THAT Council approve the following community grants as outlined in the report dated February 16, 2024, from the Manager of Financial Services regarding 2024 Anmore Community Grant Requests:

1. 1st Anmore Scouts - \$1,200
2. 1st Anmore Scouts - \$500
3. Anmore Garden Club - \$1,000
4. Communities Embracing Restorative Action (CERA) - \$437
5. Friendly Forest Preschool - \$1,300
6. Coquitlam Search and Rescue - \$1,000
7. Anmore Elementary PAC - \$1,500

Carried Unanimously

(d) Spirit Park Expansion Concept Plan

Manager of Development Services provided update on the Draft Spirit Park Expansion Concept Plan and an update on construction that is currently underway including the plaza area that is expected to be completed in the coming weeks.

Discussion points included:

- Current Anmore Community Hub occupancy max. is 350 and appropriate parking is required. Current plans shows approximately 50-60 stalls.
- Multiple uses for the parking lot such as a farmer's market and staging area for development of a new fire hall
- Safety considerations including traffic calming measures and clearing visual obstructions on Sunnyside Road
- Linear parking along Sunnyside Road
- Maintaining view from the Hub great room overlooking green space
- Park entry signage
- Alternate access points to Ravenswood Drive
- Possible green features being designed into the parking area
- Staging area for fire hall during construction

It was MOVED and SECONDED:

R024/24: THAT Council direct staff to engage with the community regarding the Ravenswood area of the Spirit Park Concept Plan.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- City of White Rock municipal staff toured the Anmore Community Hub
- At the February 23, 2024 Metro Vancouver Board Meeting, approval to release \$500,000 for design and budgeting for two new SVFD Fire Halls will be coming forth
- The Anmore Advisor is out in the mail and invited residents to join him for Coffee with the Mayor on Fridays and this can be scheduled through the Village Office.

14. Councillors Reports

Councillor Krier reported that:

- CECI Committee meeting will be held on Thursday, February 22nd. She welcomed the new and returning members and provided an overview of the meeting agenda and possible items for discussion for the committee planning.

15. Chief Administrative Officer's Report

Ms. Elrick commented on:

- The Village is currently recruiting members for the Bard of Variance and provided an overview of the purpose of the Board and how to apply.

16. Information Items**(a) Committees, Commissions, and Boards – Minutes**

- SVFD Board of Trustees Minutes of the Regular Meeting held on September 6, 2023.

(b) General Correspondence

- Copy of letter dated October 5, 2023 from the Village of Belcarra regarding the Sasamat Volunteer Fire Department
- Copy of letter dated February 1, 2024 from the Village of Belcarra regarding the Sasamat Volunteer Fire Department
- Copy of letter dated February 8, 2024 from to the Village of Belcarra regarding the Sasamat Volunteer Fire Department

17. Public Question Period

Members of the public asked questions regarding:

- The proposed Ravenswood Drive realignment.
- Spirit Park Concept Plan community engagement tactics.
- The Ma Murray printing press storage location and associated fees.
- icona Properties Ltd. proposed amenities.
- Parking at the Anmore Community Hub. Staff clarified that original parking plans were modified based on budgetary and funding changes.
- Bear Aware and Bear Smart Community initiative. Staff advised that the Village is working with the Tri-Cities Bear Aware Community Group.
- Request for update on the update to honor former Mayor Weinberg. Mayor McEwen advised that the Village is working with the family.

- Provincial accessibility plan requirements for CECL committee.

18. Adjournment

It was MOVED and SECONDED:

R025/24: That the meeting be adjourned at 8:48 pm.

Carried Unanimously

“Rhonda Schell”

Rhonda Schell
Corporate Officer

“John McEwen”

John McEwen
Mayor