

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, April 16, 2024 at 7:00 p.m. in **Council Chambers** at the
Anmore Community Hub, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Kim Trowbridge (attended electronically)*
Councillor Doug Richardson
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Karen Elrick, Chief Administrative Officer
Rhonda Schell, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Boit, Manager of Development Services
Scott Donaldson, Operations Superintendent

1. Call to Order

The meeting was called to order at 7:02 p.m.

*Councillor Trowbridge left the meeting electronically at 7:03 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R046/24: THAT the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations

None.

5. Adoption of Minutes**(a) Minutes of the Regular Council Meeting held on April 2, 2024**

It was MOVED and SECONDED:

R047/24: THAT the Minutes of the Regular Council Meeting held on April 2, 2024, be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

It was MOVED and SECONDED:

R048/24: THAT the Consent agenda be adopted.

Carried Unanimously

(a) Sasamat Volunteer Fire Department

Letter to Village of Belcarra dated April 11, 2024, attached.

(c) Local Government Management Association Annual Conference

Recommendation: THAT the Chief Administrative Officer be authorized to register for the LGMA Annual Conference at a cost of \$765 plus GST, as budgeted for in the 2023 – 2027 Financial Plan.

(d) Asset Retirement Obligation

Report dated April 12, 2024 from the Manager of Financial Services, attached.

Recommendation: THAT the new Public Sector Accounting Standard, PS3280 Asset Retirement Obligations (“ARO”) be adopted.

8. Items Removed from the Consent Agenda

(b) Ministry of Housing, Bill 16

Discussion points included:

- Mayor McEwen discussed challenges that Anmore would have in adhering to Bill 44 small-scale multi-family housing requirements in relation to water supply, sewerage, the Anmore Rural designation in the Metro Vancouver Regional Context, and parking.
- Concern on how this Bill 44 will affect existing neighbourhoods
- Clarification on Anmore stormwater system

*Councillor Trowbridge re-joined the meeting electronically at 7:15 p.m.

It was MOVED and SECONDED:

R049/24: THAT the letter from the Ministry of Housing dated April 8, 2024 regarding Bill 16 and the letter from the Ministry of Housing dated April 10, 2024 regarding Bill 44, be received for information.; and

THAT staff be directed to write a letter to the Ministry of Housing regarding Bill 16 and Bill 44 seeking clarification on how they directly apply to Anmore.

Carried Unanimously

(c) Ministry of Housing, Bill 44

Discussion points were combined with item (b).

9. Legislative Reports

(a) Fees and Charges Bylaw Amendment – EV Charging Stations

The Chief Administrative Office gave an overview of the report dated April 12, 2024.

Discussion points included:

- Use of an app for user to charge and supplying credit card information
- That there should be a charge 24 hrs per day
- Staff having ability to charge Village owned vehicles at no fee

It was MOVED and SECONDED:

R050/24: THAT Anmore Fees and Charges Bylaw Amendment Bylaw No. 692-2024 be given first, second and third reading, as amended, to include a \$2 fee between 8am and 4pm.

Carried Unanimously

(b) 2024 – 2028 Anmore Five Year Financial Plan

The Manager of Financial Services gave an overview of the report dated April 12, 2024.

Discussion points included:

- Asset retirement of public works trailers
- Final costs of Anmore Community Hub and using Community Amenity Contributions towards improvements
- Operating and maintenance costs of the Hub being identified over the first year of occupancy
- Operating costs of public works equipment and year-to-year comparison
- Tax increase partially related to current and future residents both contributing to the construction of the Hub
- Completion of Ma Murray Lane would require an amendment to the Five-Year Financial Plan

The public was invited to provide input and made comments on:

- A request for year-to-year comparison of expenses and more information on planned purchases

It was MOVED and SECONDED:

R051/24: THAT Anmore Five-Year Financial Plan Bylaw No. 693-2024 be given first, second and third readings.; and,

THAT Council pre-approves the Capital Project budget for HUB Improvements of \$453,706.; and,

THAT 2024 Anmore Tax Rates Bylaw No. 694-2024 be given first, second and third readings.

Carried
Opposed Councillor Richarson

10. Unfinished Business

None.

11. New Business

None.

12. Items from Committee of the Whole, Committees, and Commissions**(a) DRAFT Five Year Financial Plan 2024 – 2028**

At the January 30, 2024 Finance Committee meeting, the following recommendations were made and included in the Five Year Financial Plan, Item 9.b.

“It was MOVED and SECONDED:

THAT the Finance Committee recommends to Council that up to \$100,000 be allocated from the Local Housing Initiative Grant funding from the Province of BC for a DCC Bylaw review and the capital reserve allocation be removed from the 2024 Financial Plan; and,

THAT the Finance Committee recommends to Council that \$50,000 be allocated to an Official Community Plan review, from the Local Housing Initiative Grant funding from the Province of BC, and the capital reserve allocation be removed from the 2024 Financial Plan; and,

THAT the Finance Committee recommends to Council that the \$100,000 allocated to Roof Construction over Hall Portable Project, from the capital reserve, is re-allocated the Public Works Yard Improvements Project; and,

THAT the Finance Committee recommends to Council that \$300,000 be allocated from Community Amenity Contributions to the Community Hub for a dividing wall, building signage, community room finishing, parking, storage for archives and racks, installation of a mail slot and, acoustic and other improvements; and,

THAT the Finance Committee recommends to Council that staff be directed to adjust the property tax impact to less than 10% and use the stabilization reserve to subsidize operational requirements.

Carried Unanimously

It was MOVED and SECONDED:

THAT the Finance Committee refers the DRAFT Five Year Financial Plan 2024 – 2028 to Council for consideration.

Carried Unanimously”

13. Mayor's Report

Mayor McEwen reported that:

- He attended Hal Weinberg's Memorial Service
- The SVFD Trustees will be going to Bowen Island to tour their new fire hall
- He requested an update from staff on the status of the Fraser Health delegation request. The CAO clarified that staff has reached out but a date has not been confirmed.
- He recently met with two people for Coffee with the Mayor

14. Councillors Reports

Councillor Weverink reported that:

- He attended Hal Weinberg's Memorial Service
- He will be joining SVFD Trustees tour of the Bowen Island fire hall

Councillor Krier reported that:

- She attended Healthier Community Partnership Meetings
- She Chaired a Community, Engagement, Culture and Inclusion meeting
- She attended the Soroptimist International of the Tri-Cities Give Her Wings gala

Councillor Richardson reported that:

- He attended Hal Weinberg's Memorial Service
- Residents concerned about anyone emptying septic fields on private property should contact the RCMP

15. Chief Administrative Officer's Report

Ms. Elrick commented on:

- The water main flushing ongoing to next week
- Environment Committee meeting will be held April 18 and invited public to attend
- Watering restrictions will go in to force starting May 1
- Anmore First Scouts having a bottle drive in the Anmore Community Hub parking lot on April 20
- Update on a clerk or consultant to support council committees and that staff is continuing to recruit for this role

16. Information Items**(a) Committees, Commissions, and Boards – Minutes**

- Draft minutes of the Finance Committee meeting held on January 30, 2024

(b) General Correspondence

- Metro Vancouver Board in Brief for meetings held on February 23, 2024
- Letter dated March 27, 2024 from the City of Port Alberni regarding Addressing the Needs of Rural Seniors in British Columbia

17. Public Question Period

Members of the public asked questions regarding:

- Request for historical photo of volunteers who contributed to the construction of Village pathways to be displayed in the Anmore Community Hub Historical
- Request for Community Spirit Pole to be displayed in the Anmore Community Hub
- Metro Vancouver’s definition of Rural

18. Adjournment

It was MOVED and SECONDED:

R052/24: That the meeting be adjourned at 8:06 pm.

Carried Unanimously

“Rhonda Schell”

Rhonda Schell
Corporate Officer

“John McEwen”

John McEwen
Mayor