

COMMITTEE OF THE WHOLE MEETING – MINUTES

Minutes for the Committee of the Whole Meeting scheduled for Tuesday, May 30, 2023 at 6:00 p.m. in the Multipurpose Room at Anmore Elementary School, 30 Elementary Road, Anmore, BC.



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Doug Richardson
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Karen Elrick, CAO
Rhonda Schell, Manager of Corporate Services
Chris Boit, Manager of Development Services
Scott Donaldson, Operations Superintendent

1. Call to Order

Mayor McEwen called the meeting to order at 6:05 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

That the Agenda be approved as circulated.

Carried Unanimously

3. Adoption of Minutes

(a) **Minutes of the Committee of the Whole Meeting held on March 10, 2020**

It was MOVED and SECONDED:

Recommendation: That the Minutes of the Committee of the Whole Meeting held on March 10, 2020 be adopted, as circulated.

Carried Unanimously

4. Business Arising from Minutes

None.

5. New Business**(a) BC Growing Communities Grant Funding**

CAO provided verbal report summarizing funding letter and that staff has identified potential projects in line with council priorities, including:

- Infrastructure needs at the public works yard
- Anmore Community HUB and surrounding area improvements

CAO requested direction on projects that Council wants staff to report back on.

Council discussion included:

- Additional Community HUB projects not currently included in scope
- Ravenswood Drive lot enhancements including connection to Spirit Park, eliminating blind corner, removing dangerous trees, and creating parking for HUB
- Firehall replacement and establishing temporary storage for fire service equipment while Firehall replacement is in progress
- Commissioning a study to inform the Village on implementing FireSmart principles and interface fire protection as well as aligning tree bylaw with outcomes of the study
- Commission a study to improve water system
- Public Works yard improvements to maintain and protect equipment
- Updating asset management plan
- Trail connections
- Installation of a radio tower to improve emergency communications and create additional revenue stream
- Installation of electric signs that would not affect the dark sky policy and would improve Village communications
- Not to pursue projects that would be subject to grant stacking rules, affect the amount of money the Village must contribute to match grant funding, impact projects that have already been awarded, or can be funded through other grant opportunities
- That youth should be engaged on projects related to lands adjacent to Spirit Park

It was MOVED and SECONDED:

THAT the Committee recommend to Council that staff be directed to report back on

options for allocation of the Growing Community Grant of \$1.73M in the following areas:

1. Public Works Yard Improvements for Equipment and Vehicles;
2. Enhancements to Anmore Community HUB and surrounding area;
3. Ravenswood Drive realignment and tree management of area;
4. Wildfire protection initiatives including FireSmart principles, potential bylaw updates, and vegetation management, including trail improvements; and
5. Water System Service Planning.”

Carried Unanimously

6. Public Comments

Members of the public commented on:

- trail signage, pedestrian safety and accessibility
- hemlock trees

7. Adjournment

It was MOVED and SECONDED:

That the meeting be adjourned at 7:15 pm.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor