This is a consolidated copy of the bylaw provided for CONVENIENCE only:

1. Anmore Fees and Charges Bylaw No. 608-2019
2. Anmore Fees and Charges Bylaw Amendment Bylaw No. 614-2020
3. Anmore Fees and Charges Bylaw Amendment Bylaw No. 655-2022
4. Anmore Fees and Charges Bylaw Amendment Bylaw No. 683-2023
5. Anmore Fees and Charges Bylaw Amendment Bylaw No. 692-2024
6. Anmore Fees and Charges Bylaw Amendment Bylaw No. 698-2024
7. Anmore Fees and Charges Bylaw Amendment Bylaw No. 701-2024
8. Anmore Fees and Charges Bylaw Amendment Bylaw No. 713-2025
9. Anmore Fees and Charges Bylaw Amendment Bylaw No. 723-2025
10. Village of Anmore Fees and Charges Amendment Bylaw No. 747-2026

For copies of the original bylaws please contact Manager of Corporate Services.

VILLAGE OF ANMORE

BYLAW NO. 608-2019

A bylaw to establish fees and charges for Village services and information

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WHEREAS the *Community Charter*, authorizes municipalities, by bylaw, to impose fees and charges for the provision of various services and/or information;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Community Charter* to cover costs of providing various services and information;

NOW THEREFORE, the Council of the Village of Anmore, in open meeting lawfully assembled, ENACTS AS FOLLOWS:

1. This bylaw maybe cited as “Anmore Fees and Charges Bylaw No. 608-2019”.

2. The Village of Anmore hereby impose fees for the provision of services and information as specified in Schedule “A” attached to and forming part of this bylaw.

3. This bylaw shall come into effect on the date of its final adoption.

4. Whenever this bylaw sets out fees and charges with respect to other Village bylaws and such other bylaws contain similar fees and charges, this bylaw is deemed to prevail.

5. That Anmore Fees and Charges Bylaw No. 557-2016 including all amendments thereto are hereby repealed in their entirety.

6. If any part of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.

READ a first time the 3 day of September, 2019

READ a second time the 3 day of September, 2019

READ a third time the 3 day of September, 2019

ADOPTED the 17th day of September, 2019

"John McEwen"

_____

MAYOR

"Karen Elrick"

_____

MANAGER OF CORPORATE SERVICES

SCHEDULE A

GENERAL ADMINISTRATION AND CORPORATE SERVICES (Administration/Corporate/Finance Departments)	
Photocopies	
Black & White photocopies	$0.25 per page
Colour photocopies	$0.25 per page
Search Village Records (including Financial Records)	
Where it is determined by the CAO that research could involve staff time in excess of 15 minutes:	
First hour or portion thereof	$80.00
Each additional 15 minutes or portion thereof	$25.00
Where it is determined that a fee may be assessed, the applicant will be provided with a fee estimate prior to the requested work being initiated.	
Freedom of Information and Protection of Privacy	
Fees payable for request made under the *Freedom of Information and Protection of Privacy Act* shall be in accordance with Regulation 155/2012 – Schedule of Maximum Fees	As per BC Regulations 155/2012
List of Electors	
Available only if official candidates as declared by the Chief Election Officer in accordance with the Local Government Act	
First copy	Free
Additional Copies	$10.00
Electronic Copies	$10.00
Regulatory Bylaws (Bylaws are available on website free of charge)	
Official Community Plan	$60.00
Zoning Bylaw	$60.00
Works and Services Bylaw	$60.00
Building Bylaw	$60.00
Regulatory Bylaws not listed above	$1.00 per page
Reports (Reports are available on website free of charge)	
Strategic Plan	$35.00
Financial Sustainability Plan	$60.00
Parks Master Plan	$60.00
Water Utility Master Plan	$60.00
Annual Water Quality Report	$10.00 per report year
Any other report not listed	$1.00 per page
Preparation of Legal Documents	
Preparation of a legal document by the Village's Solicitor and/or Staff, where the resulting document is a benefit to the applicant. *(Does not include the cost of any plans, agent fees and registration costs)*	Actual Costs - a deposit may be required before preparation of the document has started

Discharge of Registered Charge	
An Administration Fee to prepare a discharge of any registered charge in favour of the Village of Anmore, including but not limited to Statutory Rights-of-Way, Restrictive Covenants, Highway Reservations and Development Permit Notices	Actual Costs – a deposit may be required before preparation of the document has started.
Filming Permits and Services	
Filming Permit within the boundaries of the Village including Buntzen Lake	$200.00 per day to a maximum of $1,000.00
Additional Location site	$100.00 per day to a maximum of $500.00
Personnel – Public Works Maintenance Employee	$93.00 per hour
Village Property:	
Parking Lot	$250.00 per day
Anmore Community Spirit Park	$200.00 per day
Tennis Courts located at Anmore Elementary School	$200.00 per day
Other Village parks including trail network (per park or trail)	$150.00 per day
Damage Deposit (refundable if no damage)	$500.00 per site
For RCMP rates please contact the City of Coquitlam *For SVFD rates please contact Metro Vancouver* *For Buntzen Lake rates please contact BC Hydro*	

Facility Rentals (Bylaw No. 698-2024)

Rental Space	Room Capacity		Community Volunteer Group/Strata AGM **(Bylaw No. 701-2024)**	Organization	Private User	Commercial User
	Banquet	Meeting				
Board Room (Afterhours only)	n/a	25	No charge	$20.00/hr.	$30.00/hr.	$40.00/hr.
Community Room (Council Chambers)	50	70	No charge	$50.00/hr.	$60.00/hr.	$70.00/hr.
Community Room (Servery Side)	190	260	No charge	$80.00/hr.	$100.00/hr.	$120.00/hr.
Community Room (Whole Room)	240	330	No charge	$100.00/hr.	$150.00/hr.	$200.00/hr.
Spirit Park or Parking Lot	n/a	n/a	No charge	$50.00/4hrs $100.00/day	$75.00/4hrs $125.00/day	$100.00/4hrs $150.00/day

Cleaning / Maintenance Fee	$125
Damage Deposit (Regular) A Deposit (in the form satisfactory to the Village) must be made as part of the Rental Agreement and may be drawn down by the Village if the facility	$200

is damaged during the Rental Period. The deposit will be refunded (less any draw down) within thirty (30) days of the Rental Period ending.	
Damage Deposit (Recurring Booking) A Deposit (in the form satisfactory to the Village) must be made as part of the Rental Agreement and may be drawn down by the Village if the facility is damaged during the Rental Period. The deposit will be refunded (less any draw down) within thirty (30) days of the last Rental Period ending.	$400
Audio Visual Deposit (For use of the AV dongle) A Deposit (in the form satisfactory to the Village) must be made as part of the Rental Agreement and may be forfeited by the Village if the AV dongle is damaged or lost during the Rental Period. The deposit will be refunded once the AV dongle is returned.	$100
Key Holder Deposit (For use of the Keycard) A Deposit (in the form satisfactory to the Village) must be made as part of the Rental Agreement and may be forfeited by the Village if the keycard is damaged or lost during the Rental Period. The deposit will be refunded once the keycard is returned.	$50
Damage Deposit (Social Event) A Deposit (in the form satisfactory to the Village) must be made as part of the Rental Agreement and may be drawn down by the Village if the facility is damaged during the Rental Period. The deposit will be refunded (less any draw down) within thirty (30) days of the last Rental Period ending. **(Bylaw 723-2025)**	$500
Damage Deposit (Social Event with Alcohol) A Deposit (in the form satisfactory to the Village) must be made as part of the Rental Agreement and may be drawn down by the Village if the facility is damaged during the Rental Period. The deposit will be refunded (less any draw down) within thirty (30) days of the last Rental Period ending. **(Bylaw 723-2025)**	$1000
Host Fee (Social Event) **(Bylaw 723-2025)**	$150
Tax Requests by Non-Property Owners – Current Year/Prior Years	
Over the counter, Faxed, Mailed	$35.00 per tax certificate
Rush Service	$50.00 per tax certificate
Properties on Mortgage Listings	
Property Tax Notices included on mortgage listings (charged to mortgage company)	$10.00 per tax notice
Interest	
Interest charged on overdue Accounts Receivable	Bank of Canada Prime Rate + 4%
Returned Cheques/Payments	
Returned cheques/payments	$45.00
Refunds	
Property Tax/Utility Overpayments	$25.00
Electric Vehicle Charging Station (Bylaw No. 692-2024)	

Fee for using Village-owned electric vehicle charging station	$2.00 per hour
Fee for idling at Village-owned electric vehicle charging station (when not drawing power)	$4.00 per hour after 60 minute grace period

INSPECTION SERVICES DEPARTMENT (Building Department/Bylaw Enforcement/Licencing	
Business Licences The business licence fee is per calendar year (January to December) * annual licence fee prescribed in this schedule shall be reduced by one-half in respect of a Licence issued after July 1st in any year. A semi-annual licence does not qualify for this reduction.	
Animal Boarding	$400.00
Animal Day Care (cat or dog) 10 cats or dogs or less	$110.00
Animal Day Care (cat or dog) 11 cats or dogs or more	$165.00
Bed & Breakfast	$110.00
Campground	$10.00 per camping space
Child Day Care Center – 10 children or less	$110.00
Child Day Care Centre – 11 children or more	$165.00
Contractor	$165.00
Film Company	$400.00
Accessory Home Based Business	$110.00
Manufactured Home Park	$10.00 per space
Mobile Food Truck	$400.00
Any Business not listed above	$165.00
Transfer Business Licence	$10.00
Dog Licencing	
Annual Dog Licence – Neutered/Spayed	$25.00 per dog
Annual Dog Licence – Un-neutered/spayed	$35.00 per dog
Replacement Licence if current year lost	$10.00
Building Permits including Plumbing	
Application Fees (Non-Refundable)	
Building Permit Application Fee including Plumbing	$500.00
Plumbing Permit Application Fee only	$75.00
If permit is approved the application fee is deducted from permit fees	
Permit Fees – Simple or Complex Buildings and Structures	
Construction up to $5,000.00	$21.00 per $1,000 (min $75.00)
Construction from $5,001.00 to $20,000.00	$15.00 per $1,000 + base fee of $75.00
Construction from $20,001.00 to $100,000.00	$11.00 per $1,000 + base fee of $600.00
Construction from $100,001.00 to $500,000.00	$8.00 per $1,000 + base fee of $1,350.00
Construction from $500,001.00 and over	$7.00 per $1,000 + base fee of $2,500.00
Permit Fees – Temporary Building or Structure	

Permit Fee for a temporary building or structure for 12 months	$175.00
Permit Fees – Demolition of a Building or Structure	
Permit Fee for a demolition of a building or structure 56m^2	$100.00
Permit Fee for a demolition of a building or structure over 56m^2	$350.00

Permit Fees – Move or Relocation of a Building or Structure	
Moving a building or structure	$350.00
Inspection Fee for examination of a building or structure to be moved	$175.00
Additional fees if inspection exceeds 2 hours	$120.00 per hour
Permit Fees – Chimney Fireplaces and Solid Fuel Appliances	
Fireplaces, solid fuel appliances	$360.00 per appliance
Natural or propane gas fire heating devices	$120.00 per appliance
Permit Fees – Building Site Services	
New or replacement of underground water services	$40.00 per 10 meters of pipe
New or replacement of underground storm sewer pipe	$40.00 per 10 meters of pipe
On-site catch basins, oil interceptors or sumps	$40.00 each
Permit Fees – Plumbing Fixtures	
Plumbing fixtures	$20.00 per fixture (min. $75.00)
Water Storage Tanks, check valves, outdoor showers	$20.00 each
Swimming Pool supply, drainage backflow preventer	$80.00 per pool
Each hot water storage tank or boiler vent	$20.00 per vent
Installation of soil, waste or drainage pipe	$40.00 per 20 meters of pipe
Fire Sprinkler heads	$3.00 per head (min of $50.00)
Radiant Heat Floors	$2.50 per 1000 BTU's
Other Fees	
Building Permit Extension – 6 months (may be extended 3 additional times)	$1,000.00 per extension
Construction prior to issuance of a building permit	Double the permit fees
Transfer a Building Permit to a new owner	$480.00
Inspection fee for undefined inspections	$120.00 per hour or part thereof
Re-Inspection Fee after second consecutive inspection (3rd inspection)	$120.00
Building review (4th inspection)	$240.00
Building review (5th inspection)	$360.00
Building review (6th inspection)	$720.00
Posting a Stop Work Order	$360.00
Re-posting a Stop Work Order due to unauthorized removal	$240.00
Posting a Do Not Occupy order	$240.00
Re-posting a Do Not Occupy order due to unauthorized removal	$240.00

Plan review for a design modification following building permit review	$120.00 per hour or part thereof
Equivalency Report review	$120.00 per hour or part thereof
Copying of building plans	$240.00 + actual print costs
Controlled Substance Nuisance Inspection	$500.00 per occurrence
Security Deposits and Liability Insurance	
The Building Inspector when issuing a Building Permit, may request a bond for more than $5,000.00 where it has been determined the actual potential damage to Village property may be higher.	
For Building Permits less than $100,000.00 value of construction, will be required, prior to issuance of a Building Permit, a bond (in a form satisfactory to the Village) must be deposited with the Village to be drawn down by the Village in the event that Village property is damaged during the course of construction. The cash bond will be refunded (less any draw down) when the Occupancy Permit is issued.	$5,000.00
Prior to issuance of a Building Permit, a bond (in a form satisfactory to the Village) must be deposited with the Village to be drawn down by the Village in the event that Village property is damaged during the course of construction. The cash bond will be refunded (less any draw down) when the Occupancy Permit is issued.	$10,000.00
When submitting a building application for a building permit, the applicant will be required to submit a Professional Errors and Omissions Liability Insurance Certificate attached to Schedule “B”	$1,000,000.00
Prior to the issuance of a permit to move a building or structure, a bond must be deposited with the Village to ensure that the exterior of the building or part thereof will be completed within ninety (90) days of the permit issuance. Should the owner not complete the required work within the time frame set out, the Building Inspector shall notify the owner, in writing, of the deficiency directing the owner to remedy the non-compliance within thirty (30) days from the date of the notice. If the non-compliance is not remedied within the thirty (30) day period the deposit shall be forfeited to the Village.	$50,000.00
Prior to the issuance of a permit to move a building or structure, a policy of commercial general liability insurance, in all-inclusive limits (in a form satisfactory to the Village) to indemnify the Village against all bodily injury and property damage, of any kind, howsoever caused by the moving of the building. The Village of Anmore must be named as an additional insured on said policy	$5,000,000.00

ENGINEERING DEPARTMENT AND PUBLIC WORKS (BYLAW NO. 655-2022)	
Civic Addresses	
Address Change for Existing Building	$400.00 each
Address Change for New Building	$400.00 each
Streets and Roads	
Road Allowance Obstruction Permit	$175.00
Road/Sidewalk/Pathway Restoration Fee	$65 per square meter minimum charge $200.00
Infrastructure inspection relating to work on any village property	Works valued less than $2,500.00 minimum $102.00 Works valued over $2500.00 , 5% of the estimated value of works
Street/Right-of-Way Clean Up	Actual Costs + $50.00 administration fee
Solid Waste Collection Fees – Including Green Waste	
Single Family Residential Unit	As per Solid Waste Management Bylaw
Single Family Residential Unit with Secondary Suite	As per Solid Waste Management Bylaw
Solid Waste and Green Waste Carts (BYLAW NO. 655-2022)	
120 Litre Cart (Initial Purchase and Replacement)	As per Solid Waste Management Bylaw
240 Litre Cart (Initial Purchase and Replacement)	As per Solid Waste Management Bylaw
Collection Cart Repair	As per Solid Waste Management Bylaw
Bear Lock Repair	As per Solid Waste Management Bylaw
Miscellaneous Permit Fees and Charges	
Temporary Parking Permit Single Day **(Bylaw 713-2025)**	$25.00
Temporary Parking Permit Weekly (7 Days) to a maximum of 4 consecutive weeks **(Bylaw 713-2025)**	$125.00
Driveway Access Permit	$240.00
Highway Use Permit	$ 50.00
Sidewalk Use Permit	$ 50.00
Temporary Sidewalk Permit	$ 50.00
Blasting Permit	$240.00
Soil Deposit Permit	$360.00
Sign Permit Bond	$500.00
Security Bonding for any item above (if required)	$3,500.00
Tree Cutting Permit	$500.00
Annual Tree Cutting Allowance Permit Fee	$ 10.00
Security Bonding for tree replacement	$500 per replacement tree to maximum of $10,000

Fireworks Permits (applicable between November 1 to October 23 in any year)	
Application for Sale of Fireworks	$50.00
Application for Discharge of Fireworks	$25.00
Site Inspections for Sale or Discharge of Fireworks	$50.00/hour
Fire Protection	
Attendance in response to fire alarm system activation **(Bylaw No. 614-2020)**	$200
Class 1a 1 to 5 sites, camp fire permits, ceremonial fires & religious fires	$25.00/annum
Class 1b more than 5 sites, camp fire permits, ceremonial fires & religious fires	$50.00/annum
Class B2 theatrical and special event fire permits	$50.00 per event

Water Utility	
Installation of a new water service between Village water main and meter box at property line. *A deposit will be required for the installation prior to installation*	Actual Costs – a deposit may be required
Installation of 2” water meter at property line	$1,706.00 (Bylaw No. 683-2023)
Installation of 1.5” water meter at property line	$1,466.00 (Bylaw No. 683-2023)
Installation of 1” water meter at property line	$1,006.00 (Bylaw No. 683-2023)
Installation of 5/8” x 3/4" water meter at property line	$922.00 (Bylaw No. 683-2023)
Temporary cap of water service (Demolition Permit)	$100.00
Permanent cap of water service (Demolition Permit)	$100.00
Water valve shut off and opening during normal working hours	$100.00
Water valve shut off and opening after normal working hours	$400.00
New service box	Actual costs
Fire Hydrant Use Permit	$100.00
Fire Hydrant Usage Charge (water meter to be attached to hydrant	As per Anmore Water Rates & Regulations Bylaw
Fire Hydrant Use Permit – Inspection Fee	$100.00
Fire Hydrant Use Permit – Security Deposit	$3500.00
Scheduled Water Main shut down	Actual Costs – a deposit may be required
Emergency Water Main shut down (not on village property)	$400.00

Water User Fees (per cubic meter)	As per Anmore Water Rates & Regulations Bylaw
Special Water Meter Reading by request	$50.00 per reading
Permit to water new lawn or landscaping during Stage 1 or Stage 2 Water Restrictions are in force, at the premise described in the permit for 21 days from day of issuance	$35.00
Water Sprinkling Permit may be extended (optional) one time for an additional 21 days for a total of 42 days calculated from date of issuance of the first permit.	$25.00
Water Sprinkling Permit for lawn treated by nematodes during Stage 1 or Stage 2 Water Restrictions are in force, at the premise described in the permit for 14 days from day of issuance	$35.00

PLANNING AND DEVELOPMENT	
Additional fees incurred by the Village will be charged to the applicant prior to a decision on an application where in the opinion of the Manager of Development Services, a qualified professional must be retained for the purpose of assessing application information, and legal fees are incurred by the Village which, in the opinion of the Manager of Development Services, are necessary in order to obtain legal advice in the processing or implementation of an application approval including drafting or review of legal documents.	
Rezoning Applications	
Pre-application review	$175.00 per hour – minimum 4 hours
Rezoning Application Fee (Application valid for 18 months)	$3,500.00 + Actual Costs of the Approving Officer and Consultants
Time Extension – 18 months	$500.00
Zoning Bylaw Text Amendment	$3,500.00
Holding an additional Public Hearing	$1,500.00
OCP Amendment	$5,000.00
Subdivision Applications	
Application Fee	$700.00 + $100.00 per lot and Actual Costs of Approving Officer and Consultants
Extension - 180 days	$500.00
Development Cost Charges	
Drainage	$1,050.00 per lot
Roads	$4,114.00 per lot
Water	$5,555.00 per lot
School Site Acquisition Charge	As per School District No. 43
Latecomer Agreement	$3,000.00

Latecomer Interest Rates	As per Municipal Finance Authority of BC (MFABC) 15-year rate at time of agreement
Other Development Applications	
Development Variance Permit	$500.00
Board of Variance	$500.00
Development Permit identified in the Official Community Plan ***(Bylaw No. 747-2026)***	$500.00