

## REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for Tuesday, April 15, 2025  
at 6:00 p.m. in **Council Chambers** at the **Anmore Community Hub**,  
**2697 Sunnyside Road**, Anmore, BC



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Kim Trowbridge  
Councillor Doug Richardson  
Councillor Polly Krier  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Karen Elrick, Chief Administrative Officer  
Esin Gozukara, Manager of Corporate Services  
Lena Martin, Manager of Financial Services  
Chris Boit, Manager of Development Services  
Josh Joseph, Planner  
Tim Savoie, Senior Planning Consultant  
Therese Mickelson, Communications Consultant  
Jas Rattan, Corporate Administration Clerk

#### 1. Call to Order

The meeting was called to order at 6:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R071/25: THAT the Agenda be approved as circulated.

Carried Unanimously

#### 3. Public Input

Senior Planning Consultant, Tim Savoie, and Communication Consultant, Therese Mickelson, provided information and clarifications regarding the Anmore South project.

Members of the public made comments on:

- Accuracy of the minutes of the Regular Council meeting held on April 1, 2025; and
- Level of detail in the Regular Council minutes.

#### 4. Delegations

None.

**5. Adoption of Minutes**

**(a) Minutes of the Regular Council Meeting held on April 1, 2025**

It was MOVED and SECONDED:

R072/25: THAT the Minutes of the Regular Council Meeting held April 1, 2025 be adopted, as circulated.

Carried Unanimously

**6. Business Arising from Minutes**

None.

**7. Consent Agenda**

None.

**8. Items Removed from the Consent Agenda**

**9. Legislative Reports**

**(a) 2025 – 2029 Anmore Five Year Financial Plan**

The Manager of Financial Services provided an overview of the report dated April 11, 2025.

Discussion points included:

- The Village's infrastructure is fully funded for replacement; and
- The Village is in a good financial position. It taken many years to get here.

It was MOVED and SECONDED:

R073/25: THAT Anmore Five-Year Financial Plan Bylaw No. 714-2025 be given first, second and third readings.

AND THAT 2025 Anmore Tax Rates Bylaw No. 715-2025 be given first, second and third readings.

Carried Unanimously

**(b) 2519 East Rd – Development Variance Permit DVP2025-02**

The Planner provided an overview of the memo to Council and report dated March 28, 2025.

At 6:23 p.m., Councillor Krier recused herself from discussion and voting on this agenda item due to a declared conflict of interest due to the proximity of her property that is seeking the DVP and plans of future infill on her property.

It was MOVED and SECONDED:

R074/25: THAT Council issue Development Variance Permit DVP2025-02 to vary section 9.20.5 of the Anmore Zoning Bylaw No.568-2017 to decrease the interior side yard setback from 3m to 2.36m to accommodate an existing single-family dwelling at 2519 East Road.

Carried Unanimously

Councillor Krier returned to the meeting at 6:25 p.m.

**10. Unfinished Business**

None.

**11. New Business**

None.

**12. Items from Committee of the Whole, Committees, and Commissions**

None.

**13. Mayor's Report**

Mayor McEwen reported that:

- Celia Chang and David Gregory were reappointed to the Finance Committee.
- He reminded the public about the Easter Egg Hunt on Saturday, April 19<sup>th</sup> at noon.

**14. Councillors Reports**

Councillor Krier reported that:

- The first Dementia Workshop took place on April 15. It was very well received. The next workshops will take place on April 22, and April 29.

Councillor Weverink reported that:

- He encouraged the public to attend the Easter Egg Hunt on April 19<sup>th</sup>.

**15. Chief Administrative Officer's Report**

Ms. Elrick commented on:

- She reminded the public that the utility notices have been sent out. They are due on May 7<sup>th</sup>; and
- Recruitment for committees will be happening soon.

**16. Information Items**

None.

**17. Public Question Period**

- Process for meeting minutes, including ensuring accuracy and making amendment;
- Clarification on the Senior Planning Consultant's role and salary;
- Whether the Village is in compliance with the Accessibility Act;
- The process for providing public input regarding the Anmore South proposal;
- Whether the feedback received from the survey and HaveYourSayAnmore.com will be made public;
- Steps are been taken to ensure meaningful engagement at the Open House regarding Anmore South;
- Whether Council would support holding a referendum regarding Anmore South;
- What independent consultants does the Village employ and availability of those reports;
- Growth and strategy regarding the Anmore South proposal;
- Clarification on the options for the Anmore South lands;
- Availability of the Transportation Impact report;
- The need for more roads;
- Reviewing the OCP; and
- Status of renting out the commercial space in the Village Hall.

R075/25: THAT the Council Meeting be extended by 5 minutes.

Carried Unanimously

- Reinstating the Bert Flinn Park right of way
- Availability of paper copies of the Anmore South Phase 3 Technical Reports

**18. Adjournment**

It was MOVED and SECONDED:

R076/25: That the meeting be adjourned at 7:02 p.m.

Carried Unanimously

**“Esin Gozukara”**

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Esin Gozukara  
Corporate Officer

**“John McEwen”**

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John McEwen  
Mayor