

**SASAMAT VOLUNTEER FIRE DEPARTMENT (SVFD)  
BOARD OF TRUSTEES MEETING**

**REGULAR MEETING**

**Thursday, February 19, 2026**

**7:00 P.M.**

**In-person at Belcarra Municipal Hall  
4084 Bedwell Bay Road**

**A G E N D A**

**1. ADOPTION OF THE AGENDA**

**1.1 February 19, 2026 Regular Meeting Agenda**

That the SVFD Board of Trustees adopt the agenda for its regular meeting scheduled for February 19, 2026 as circulated.

**2. ADOPTION OF THE MINUTES**

**2.1 November 5, 2025 Special Meeting Minutes**

That the SVFD Board of Trustees adopt the minutes for its special meeting held November 5, 2025 as circulated.

**3. INVITED PRESENTATIONS**

None.

**4. REPORTS FROM COMMITTEE OR STAFF**

**4.1 2025 Financial Actuals – Sasamat Fire Protection Service**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information a status update of the 2025 financials as presented in the report dated February 13, 2026 titled “2025 Financial Actuals – Sasamat Fire Protection Service”.

**4.2 2026 SVFD Quarterly Work Plan**

That the SVFD Board of Trustees endorse the work plan as presented in the report dated February 13, 2026 titled “2026 SVFD Quarterly Work Plan Update”.

**4.3 Fire Chief’s Report**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated February 13, 2026, titled “SVFD Fire Chief’s Report”.

**5. INFORMATION ITEMS**

**5.1 2025 Call-Out Statistics**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated February 13, 2026 titled “2025 Call-Out Statistics”.

**6. OTHER BUSINESS**

**7. ADJOURNMENT/CONCLUSION**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adjourn/conclude its regular meeting of February 19, 2026.

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Membership:

Penner, Darrell (C) - MV Board  
Clark, Carolina - Village of Belcarra  
McEwen, John - Village of Anmore  
Ross, Jamie - Village of Belcarra  
Trowbridge, Kim - Village of Anmore  
Weverink, Paul - Village of Anmore  
Wilder, Liisa - Village of Belcarra

**SASAMAT VOLUNTEER FIRE DEPARTMENT (SVFD)  
BOARD OF TRUSTEES MEETING**

Minutes of the Special Meeting of the Sasamat Volunteer Fire Department (SVFD) Board of Trustees held at 7:00 p.m. on Wednesday, November 5, 2025 in person.

**MEMBERS PRESENT:**

Chair, Councillor Darrell Penner, Port Coquitlam  
Councillor Carolina Clark, Belcarra  
Mayor John McEwen, Anmore  
Mayor Jamie Ross, Belcarra  
Councillor Paul Weverink, Anmore  
Councillor Liisa Wilder, Belcarra  
Councillor Kim Trowbridge, Anmore

**STAFF PRESENT:**

Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department, Metro Vancouver  
Brant Arnold-Smith, Division Manager, Protective Services and Emergency Management, Metro Vancouver  
Amie Hadley, Office Supervisor, Corporate Safety/Protective Services and Emergency Management, Metro Vancouver

**1. ADOPTION OF THE AGENDA**

**1.1 November 5, 2025 Special Meeting Agenda**

**It was MOVED and SECONDED**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adopt the agenda for its special meeting scheduled for November 5, 2025 as circulated.

**CARRIED**

**2. ADOPTION OF THE MINUTES**

**2.1 September 11, 2025 Regular Meeting Minutes**

**It was MOVED and SECONDED**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adopt the minutes for its regular meeting held September 11, 2025 as circulated.

**CARRIED**

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### 3. REPORTS FROM COMMITTEE OR STAFF

#### 3.1 SVFD Fire Hall Replacement – Village of Anmore and Village of Belcarra

Chair Penner reminded Trustees that this meeting is specifically to decide if they want to approve a design-build method and not the specific details of the fire halls – this to come later. The Chair expressed excitement for the two communities and fire fighters if this goes forward.

Brant Arnold-Smith introduced the report. The current fire halls have served the villages for over 48 years and have played a vital role in protecting the residents and environment. Fire halls have been assessed for their suitability, and it has been recommended that both be replaced. The current fire halls are outdated, energy inefficient, and do not meet current WSBC requirements.

The proposed budget for the Anmore Fire Hall is \$13,445,543.98 plus additional building options.

The proposed budget for the Belcarra Fire Hall is \$7,658,516.23 plus additional building options.

These estimated costs include construction, fees, insurance, etc.

The benefits include improved health for the volunteer fire fighters, adherence to building codes, and increased ability to effectively manage emergencies. Both communities are at a high risk for events such as forest fires, landslides etc.

The total that is being proposed for approval from the Board of Trustees is \$21,914,060. Metro Vancouver would go out to RFP, and this would be done in the most cost-effective way possible. The amount put forward is the proposed budget, however, would be looking to spend much less while also being cognizant of inflation.

With regards to a timeline, once there is Metro Vancouver Board approval, MV staff would start the process immediately. Architectural work would need to occur with an anticipated project start in the spring of 2026.

#### Discussion

The cost of the firehalls included in the report come from the Liberty Construction report. If done through a design-build method, it could come at a savings. It would require financing to guarantee budget to move forward.

The RFP process would include going to market and selecting a proponent who meets the needs MV is looking for and as fiscally responsible as possible.

Trustee Clark expressed concerns about the increase in price over the past 6 years. On the direction of Trustees, an RFP was completed for the conceptual drawings for two new fire halls. Liberty Construction provided the most up to date numbers based on the current market. The JD report is outdated but highlights the structural conditions of the fire halls and needs of the fire department.

With the increase in construction costs including escalation of tariffs, the longer

the wait is to build the fire halls, the greater the financial implications will be. Trustees discussed other projects such as the Anmore Community Hub and the various procurement processes that could offer cost savings opportunities. MV will work with procurement to be as fiscally responsible as possible. A comment that if MV anticipates that the costs will be lower than the proposed estimates, why not approve a budget at a lower amount. MV staff would like to make sure there is enough money in the budget so there isn't a need to come back to Trustees to approve additional funds. There remains some uncertainty with regards to site work required. The final costs of some other fire halls from around the province were brought up for discussion. MV staff emphasized the point that every fire hall and the needs of that community are going to be different. The conceptual drawings and proposed costs were brought from a qualified contractor. Funding opportunities and grants may be available to help offset the costs to the communities. Chair Penner commented on the operational costs of the Coquitlam fire hall at around 63 million dollars with about 93 percent of that spent on labour. This is a tough decision that must be made for the communities, the SVFD is a fantastic fire department at an incredible value.

**It was MOVED and SECONDED**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees approve a Design Build approach and budget to replace the two fire halls in the Villages of Anmore and Village of Belcarra and direct Metro Vancouver staff to prepare required borrowing bylaws to secure funding for the projects.

**CARRIED**

**4. OTHER BUSINESS**

No other business.

**5. ADJOURNMENT/CONCLUSION**

**It was MOVED and SECONDED**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees adjourn/conclude its special meeting of November 5, 2025.

**CARRIED**

(Time: 7:35 p.m.)

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To: Sasamat Volunteer Fire Department (SVFD) Board of Trustees

From: Brant Arnold-Smith, Division Manager, Protective Services and Emergency Management

Date: February 13, 2026

Meeting Date: February 19, 2026

Subject: **2025 Financial Actuals – Sasamat Fire Protection Service**

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### **RECOMMENDATION**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information a status update of the 2025 financials as presented in the report dated February 13, 2026 titled “2025 Financial Actuals – Sasamat Fire Protection Service”.

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### **EXECUTIVE SUMMARY**

This report provides a review of the 2025 year-end financials for the SVFD service. Note this is the second close to the financials and minor adjustments will take place at the final close. On a budget with total expenditures of \$415,435, the expenditures for 2025 were \$365,385, with an under budget of \$50,050, or twelve (12%). This was primarily due to an underspend in salaries and contracted services (volunteer remuneration).

### **PURPOSE**

For the SVFD Trustees to review the 2025 Sasamat Fire Protection Service (“Service”) financial actuals.

### **BACKGROUND**

Metro Vancouver’s annual budget process includes the development of detailed annual budgets and the updating of five year financial plans for each of the four Metro Vancouver legal entities (Metro Vancouver Regional District, Metro Vancouver Housing Corporation, Greater Vancouver Water District and Greater Vancouver Sewerage and Drainage District) and related functions.

This report provides to the SVFD Trustees the 2025 financial actuals.

### **SASAMAT FIRE PROTECTION SERVICE**

SVFD is a Metro Vancouver Regional District (MVRD) service that includes the Villages of Anmore and Belcarra.

The Service’s initiatives planned over the next four years are guided by direction provided in the *Board Strategic Plan*, specifically:

- Continue to engage with members on processes and initiatives that contribute to an effective and well functioning organization
- Build resilience in communities to prepare for and adapt to changing physical and environmental conditions

- Develop and implement financial plans and policies that reflect a commitment to sound financial management and long-term planning, in consideration of current and future ratepayers
- Enhance relationships between Metro Vancouver and other orders of government, First Nations, adjacent regional districts, and key stakeholders.

The Service has two fire halls and is staffed by approximately forty (40) trained volunteers who provide emergency response services. The Service has the following vehicle/emergency response fleet:

Unit	Type	Year	In Service Date
1-3112	Tender 2 Truck (TopKick)	1996	12/12/1995
1-3120	Freightliner Rescue	2004	1/13/2004
1-8011	Fire Engine 1 /Pumper (Spartan)	2017	4/25/2017
1-8015	Ladder Truck 7	1998	7/6/2018
1-3121	Utility Vehicle (Kubota ATV)	1998	7/6/2018
A- 2001	Pickup Truck (Ford F150)	2011	9/22/2021
A-4000	Fire Engine/Pumper Truck (International)	2023	12/28/2023
A5002	Cargo Trailer	2021	4/12/2021
A5049	Cargo Trailer	2014	3/31/2022
V0091	Portable Generator (mounted in Fire Engine)	2023	12/28/2023

## 2025 BUDGET AND ACTUALS

The annual budget for 2025 was approved at \$415,435. The end of year reconciliation of the service produced a total cost for 2025 of \$365,385. The service was under budget of \$50,050, or twelve percent (12%).

### Budget Highlights

The major cost drivers are Salaries and Benefits and Contract Services, which were under budget by \$93,451. Other areas of note such as Materials and Supplies, Uniforms, and Vehicle costs were over budget by \$55,097 due to the purchase of uniforms, vehicle repairs, and emergency supplies.

### Reserve Funds

The surplus generated in last year's actuals will be applied to future years operating reserve funds.

### ALTERNATIVES

This is an information report there are no alternatives.

### FINANCIAL IMPLICATIONS

This report is for information. There are no financial implications.

## **CONCLUSION**

On a budget with total expenditures of \$415,435, the service's expenditures for 2025 were \$365,385 with an under budget of \$50,050, or twelve percent (12%).

## **Attachment**

1. 2025 Financial Actuals
2. 2025 Preliminary Year End Reserve Balance

Metro Vancouver  
 Business Unit Report  
 Sasamat Fire Protection Service  
 RA06080  
 As of: Dec 31, 2025

	Expand to View Current Month	YTD Budget	YTD Actuals	YTD Variance	Total Actuals and Commitments	2025 Annual Budget
Account						
<b>EXPENDITURES</b>						
Salaries and Benefits		102,906	41,579	61,327	41,579	102,906
Consulting, Contracted and Professional Services		84,075	51,951	32,124	51,951	84,075
Asset Purchase and Maintenance		48,836	46,163	2,673	46,163	48,836
Materials and Supplies		43,200	74,669	(31,469)	74,669	43,200
Utilities Permits and Taxes		33,303	24,279	9,024	24,279	33,303
Corporate Services		-	-	-	-	-
Services Provided Internally		-	-	-	-	-
Contribution to Reserve Funds		-	-	-	-	-
Other Expenses		103,115	126,743	(23,628)	126,743	103,115
Capital Budgets		-	-	-	-	-
<b>Subtotal Expenditures</b>		<b>415,435</b>	<b>365,385</b>	<b>50,050</b>	<b>365,385</b>	<b>415,435</b>
Debt Charges		-	-	-	-	-
<b>Total Expenditures</b>		<b>415,435</b>	<b>365,385</b>	<b>50,050</b>	<b>365,385</b>	<b>415,435</b>
<b>REVENUES</b>						
Allocated to Functional Depts		-	-	-	-	-
Transfer from Capital		-	-	-	-	-
GVRD Municipal Levy		410,435	410,435	-	410,435	410,435
GVS and DD Levy		-	-	-	-	-
Electoral Areas Levy		-	-	-	-	-
User fees recoveries and other		-	-	-	-	-
Water Sales Revenue		-	-	-	-	-
Transfer from DCC Reserves		-	-	-	-	-
BOD/TSS Industrial Charges		-	-	-	-	-
Other External Revenue		5,000	15,000	10,000	15,000	5,000
Other Funds Reserves Surplus		-	-	-	-	-
<b>Total Revenues</b>		<b>415,435</b>	<b>425,435</b>	<b>10,000</b>	<b>425,435</b>	<b>415,435</b>

**SASAMAT FIRE PROTECTION SERVICE**  
**PRELIMINARY RESERVE STATEMENT**  
**AS AT DECEMBER 31, 2025**

**OPERATING RESERVES**

	2024 Ending	2025 Opening			Annual Operating				2025 Ending
	Balance	Balance	Contributions	Withdrawals	Surplus	Interest	Balance		
Sasamat Fire Protection Services	\$ 334,121	\$ 334,121	\$ -	\$ -	\$ 62,276	\$ 12,180	\$ 408,577		

**STATUTORY RESERVES**

	2024 Ending	2025 Opening			Annual Operating				2025 Ending
	Balance	Balance	Contributions	Withdrawals	Surplus	Interest	Balance		
<b>Sasamat Fire Protection Services</b>									
SFPS Capital Fund	\$ 763,940	\$ 763,940	\$ 87,100	\$ -	\$ -	\$ 29,335	\$ 880,375		
SFPS Communications Capital Fund	\$ 75,806	\$ 75,806	\$ -	\$ -	\$ -	\$ 2,763	\$ 78,570		
SFPS Emergency Equipment Fund	\$ 47,810	\$ 47,810	\$ 5,000	\$ -	\$ -	\$ 1,828	\$ 54,639		
SVFD Capital Facilities Anmore/Belcarra	\$ 1,188,300	\$ 1,188,300	\$ 400,000	\$ -	\$ -	\$ 48,280	\$ 1,636,579		
<b>Total</b>	<b>\$ 2,075,856</b>	<b>\$ 2,075,856</b>	<b>\$ 492,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,206</b>	<b>\$ 2,650,163</b>		

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To: Sasamat Volunteer Fire Department (SVFD) Board of Trustees

From: Brant Arnold-Smith, Division Manager, Protective Services and Emergency Management, Metro Vancouver

Date: February 13, 2026

Meeting Date: February 19, 2026

Subject: **2026 SVFD Quarterly Work Plan Update**

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### **RECOMMENDATION**

That the SVFD Board of Trustees receive for information the update to the Quarterly Work Plan as presented in the report dated February 13, 2026, titled “2026 SVFD Quarterly Work Plan Update”.

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### **EXECUTIVE SUMMARY**

The quarterly work plan presented in this report conveys the priorities for the Sasamat Volunteer Fire Department in 2026 and aligns with the 2026 Business Plans and Budget for the Metro Vancouver Sasamat Fire Protection Service function, approved by the Metro Vancouver Regional District (MVRD) Board.

### **PURPOSE**

To provide the SVFD Board of Trustees an update on the priorities and the quarterly work plan for the SVFD for the year 2026.

### **BACKGROUND**

At its September 11, 2025 meeting, the SVFD Board of Trustees endorsed the 2026 Budget and Annual Work Plans for the SVFD, which served as the basis of the 2026 Budget approved by the MVRD Board on October 31, 2025. The 2026 Annual Work Plans included a list of key actions that have been used to develop the SVFD’s quarterly work plan presented in this report.

### **2026 WORK PLAN**

Attached to this report is the 2026 Quarterly Work Plan Update. The SVFD Board of Trustees is the committee that provides advice and recommendations on policies, bylaws, plans, programs, budgets and issues related to the Sasamat Fire Protection Service.

Key actions in the 2026 work plan for the SVFD Board of Trustees are described below:

- Reviewing and endorsing the annual budget and five-year financial plan for the Fire Protection Service;
- Work with Anmore and Belcarra villages regarding new capital facilities;
- Guiding policy and strategic direction on the performance, operations, and management of SVFD service and assets;
- Guide and support the procurement of a new Firefighting apparatus.

The 2026 Quarterly Work Plan for the Fire Protection Service is attached, including the expected time frame for reports to this Committee. The Committee will be updated on the status of the actions and projects in this work plan per the Committee's schedule.

**ALTERNATIVES**

1. That the SVFD Board of Trustees receive for information the 2026 Quarterly Work Plan Update as presented in the report dated February 13, 2026 titled "2026 SVFD Quarterly Work Plan Update".
2. That the SVFD Board of Trustees receive for information the 2026 Quarterly Work Plan Update as presented in the report dated February 13, 2026 titled "2026 SVFD Quarterly Work Plan Update" with amendments provided at the February 19, 2026, SVFD Board of Trustees meeting.

**FINANCIAL IMPLICATIONS**

The priorities in the 2026 Quarterly Work Plan of the Sasamat Volunteer Fire Department are consistent with the 2026 Budget approved by the MVRD Board on October 31, 2025 and with key actions included in the 2026 Annual Work Plans.

**CONCLUSION**

The 2026 Quarterly Work Plan Update conveys the priorities for the Sasamat Volunteer Fire Department in 2026 and is consistent with its function and the 2026 Budget approved by the MVRD Board. Staff recommend that Alternative 1 be approved.

**Attachment**

1. Sasamat Volunteer Fire Department 2026 Quarterly Work Plan Update dated February 13, 2026.

**2026 Sasamat Volunteer Fire Department Work Plan**  
 Report Date: Feb 13, 2026

**Priorities**

<b>1<sup>st</sup> Quarter</b>	<b>Status</b>
Firefighter Training (monthly)	ongoing
Planning with the two new Deputy Chiefs	ongoing
Firefighter Safety Fit Testing and Audiometric Testing	pending
Fleet Maintenance - CVIPs	ongoing
New Recruit Training	ongoing
Work on Tender 2 replacement for 2026	On hold
Radio System review	ongoing
<b>2<sup>nd</sup> Quarter</b>	
Firefighter Training (monthly)	ongoing
Fleet Maintenance	Pending
Firefighter Safety Fit Testing and Audiometric Testing	Pending
Produce 2027 SVFD Budget	Pending
Update SVFD 5 Year Financial Plan	Pending
Yearly meeting with Port Moody Fire Department, Metro Parks, BC Hydro, RCMP, BC Parks for Wild Fire action plan	Pending
Fire Chief's conference	Pending
MV Wildfire conference	Pending
Review Fire Inspections and action	ongoing
Work on Tender 2 replacement for 2026	On hold
<b>3<sup>rd</sup> Quarter</b>	
Firefighter Training (monthly)	ongoing
Ground Ladder testing	Pending
Annual OG review	Pending
Live Fire Training Prep	Pending
Review and update Operational Guidelines Same as Annual OG review	Pending
Approve 2027 SVFD Budget and 5 Year Work Plan	pending
Work on Tender 2 replacement for 2026	On hold
<b>4<sup>th</sup> Quarter</b>	
Firefighter Training (monthly)	ongoing
Firefighter Safety Fit Testing and Audiometric Testing	pending
Live Fire (Firefighter Training)	pending
Equipment review - purchases	pending
Work on Tender 2 replacement for 2026	On hold

# SASAMAT VOLUNTEER FIRE DEPARTMENT

4.3

## FIRE CHIEF's REPORT February 13, 2026

### Staffing Levels:

Fire Station	Officers	Regular Members	Recruits In Training	Field Incident Techs	Extended Leave	Net Responders
Anmore Hall	5	13	6	5	2	29 + 2
Belcarra Hall	5	4	0	2	1	11 + 1
<b>Totals</b>	<b>10</b>	<b>17</b>	<b>6</b>	<b>7</b>	<b>3</b>	<b>40 + 3</b>
<i>Targets</i>	<i>1 per 5 (9)</i>	<i>31 Members</i>		<i>5 Members</i>	0	<i>45 + 0</i>

### APPARATUS:

	Vehicle Description:	Status / Summary:
1-3120	2003 Freightliner Rescue 5	Regular PMP from Metro Fleet
1-3112	1995 GMC TopKick Tender 2	Regular PMP from Metro Fleet
1-8015	1998 Spartan/Smeal Ladder 7	Limited Service
1-8011	2017 Spartan Engine 1	Regular PMP from Metro Fleet
1-3121	2006 Kubota ATV ATV #1	Regular PMP from Metro Fleet
A-2001	2011 Ford F150 Sierra 8	Regular PMP from Metro Fleet
A-4000	2023 International New Engine 3	Regular PMP from Metro Fleet

### 2.0 EQUIPMENT:

- 2.1 All vehicles recently completed their CVIP's.
- 2.2 Tender 2 has now reached the end of its service life. Although the vehicle is still functional and safe to use according to FUS it needs to be replaced. We have delayed working on its replacement for approximately 2 years.

### 3.0 HALLS AND GROUNDS:

- 3.1 The Belcarra Hall recently required emergency roof repairs due to a large crack appearing in the torch-on roofing membrane.
- 3.2 The Anmore Fire Hall has been without a backup generator for nearly 2 years now. This and it has created some issues during the recent power outages.

**4.0 TRAINING:**

4.1 Training is ongoing.

4.2 On October 1, 2025, we welcomed 8 new recruits into our Basic Training Program. One of the recruits came with NFPA 1001 Training so we were able to fast-track him onto our regular roster. Out of the 7 remaining in the Program, the sole Belcarra recruit had to drop out due to family commitments. The remaining 6 recruits are nearing the completion of their training and should be available to start responding by mid-March

4.3 Training for this year has included some of the following:

- Ladders
- Auto Extrication
- Water Supplies
- Ropes and Knots
- Radio Communications
- WIFF Training
- FR Medical training
- Incident Command
- Fire attack

**5.0 PUBLIC EDUCATION:**

5.1 On November 8<sup>th</sup>, 2025, the department hosted a CPR Awareness Class. In total 34 residents attended. The instructor was a local Anmore nurse her donated her time.

**6.0 OLD BUSINESS / UPDATES:**

6.1 We still have not heard back about our application for a BC Gaming Grant that we applied for back in August. We applied for \$67,165.00 for a PPE Extractor and gear dryer as well as some cordless Auto Extrication Tools. In October we also applied for a UBCM grant to purchase some Live Fire Training props and replacement nozzles and hoses. The total we applied for was \$29,876.00. Both grants were applied for by the Sasamat Volunteer Firefighters Association.

**7.0 REPORTS AND INFORMATION:**

7.1 Duty Roster (Attached)

7.2 2025 Call out Stats – 2025 was a record year for callouts to both Villages. There were two very significant fire events. In May there was a three-structure fire at Countryside Village in Anmore that started in a mobile home and quickly spread to two adjacent houses. This had the potential to be much worse based on the close proximity of other neighbouring dwellings. Had this event happened in the dry hot summer it could have been devastating for the entire area.

In November there was a residential house fire on Senkler Rd round that resulted in a total loss of the house. This was an extremely fast-moving fire. The house was fully involved before we arrived, and it was a witnessed fire with the homeowner present. The owner attempted to extinguish the fire but due to the interior configuration of the house fire spread was very rapid.

## **Total Callouts for 2025**

### **Anmore**

7      FIRES, structural, ground, vehicle & hydro  
65     MESA  
11     MVA  
3      Power Lines  
17     Alarms  
2      Burning Complaints  
1      Gas Leak  
1      Misc. (Broken waterline into house)

### **Belcarra**

5      FIRES, structural, ground, vehicle & hydro  
20     MESA  
1      MVA  
3      Power Lines  
4      Alarms  
0      Burning Complaints  
0      Gas Leak  
1      Misc. (elevator rescue)

**Total calls for 2025 - 141**

**Previous year was – 128**

### **7.3    Total Call-outs year to date 2026 - 11**

1      FIRES, structural, ground, vehicle & hydro  
3      MESA  
1      MVA  
0      Power Lines  
6      Alarms  
0      Burning Complaints  
0      Gas Leak  
0      Misc. (elevator rescue)

## **8.0 NEW BUSINESS:**

8.1 Radio System. We are in the process of assessing some of the equipment that runs our ROIP Radio system. Part of this assessment will include an overall system review. Radio communications are a continuing issue for us in certain areas of both Villages. I will have more information at the next meeting.

8.2 Two members have recently retired from the department. One from Belcarra and one from Anmore.

## **9.0 CORRESPONDENCE:**

This email was received by the department and references a call that we attended on Jug Island trail:

Hello all,

My short story. Yesterday, I went hiking with my family and our dog in Belcarra Jug island beach trail. When I reached the top of the hill, I climbed toward my dog, who was standing near the edge of a cliff. The rock was extremely icy, and I slipped and fell from the cliff. As a result, I injured my right ankle and I was unable to walk.

My wife called emergency services. The funny part of the story is that volunteers from the Sasamat Fire Department came fast to help me. They provided first aid and organized my rescue from the forest. There were six volunteers. The lead-hand was Britt. They placed me in a stretcher basket, secured me safely, attached a wheel underneath of the basket, and carefully transported me back along the trail.

It definitely wasn't my day, but I was very grateful to be rescued by volunteers who help injured people, even on weekends. The moral of the story is that I am proud of Canada—there are so many responsive, friendly, and positive people here. I would like to express my respect and gratitude to all the volunteers of the Sasamat Fire Department. Your dedication, courage, and selfless service make a real difference in keeping our community safe. Thank you for the time, effort you give to rescue and protect people, I am truly appreciated.

Sincerely Sergei [REDACTED]

Phone is [REDACTED]

P.S.

After that, I was taken to the hospital, where I found out that my ankle was broken. I need to see an orthopedic (sports) surgeon to have a plate placed in my ankle.

## **RESPECTFULLY SUBMITTED:**



Jay Sharpe, Fire Chief

# SASAMAT VOLUNTEER FIRE DEPARTMENT

**TO:** SASAMAT BOARD OF FIRE TRUSTEES  
**FROM:** Jay Sharpe, Fire Chief  
**DATE:** February 19, 2026  
**RE:** 7.1 Duty Rosters

## PURPOSE:

On a regular basis Operating Guideline #5.01.20 and the individuals whose names appear therein will be submitted to the Sasamat Board of Fire Trustees as part of the Fire Chiefs Report.

## RECOMMENDATION:

That Duty Roster Operating Guideline #5.01.20 as amended is received.

## OPERATIONAL GUIDELINE

<b>SASAMAT VOLUNTEER FIRE DEPARTMENT</b>	<b>O.G. 5.01.20</b>
<b>TITLE: SVFD DUTY ROSTER (45 FF + 5 AM max)</b>	<b>Page 2 of 2</b>

### REGULAR MEMBERS:

#### Anmore Hall

Jay Sharpe	Fire Chief
Mike Bolam	Deputy Chief, Operations
Adon Albanese	Captain
Keiran Lancaster	Captain
Miranda Venos	Lieutenant
Ken Honigman	Fire Fighter
William Crocker	Fire Fighter
Sarah Coombes	Fire Fighter
Isaac Heisler	Fire Fighter
Steven Chislom	Fire Fighter
Allan Stevenson	Fire Fighter
Clare Heisler	Fire Fighter
Sonny Mann	Fire Fighter
Daniel Sutton	Fire Fighter
Josh Hansma	Fire Fighter
Richard Friedland	Fire Fighter
Katherine Golbey	Fire Fighter

#### Belcarra Hall

Colin Richardson	Deputy Chief, Administration
Jason Sadler	Captain
Jol Drake	Captain
Britt Andersen	Lieutenant
Nigel Terrett	Lieutenant
Bradley Smith	Fire Fighter
Will Muxworthy	Fire Fighter
Sophie Gable	Fire Fighter
Ian Marchese	Fire Fighter

### Field Incident Technicians (FITs)

Robert Schofield

Captain of the FIT Team

Greg Winterbottom	FIT
Al Harmer	FIT
Doug Brain	FIT
Owen Wood	FIT
Bill Cooke	FIT
Trevor Mueckel	FIT

**Probationary Fire Fighters:**  
Gabriel Rodriguez Probationary

**Recruits in Training:**

Matthew Blackburn	Recruit
Ella Sutton	Recruit
Devon Fabio	Recruit
Edward Barnes	Recruit
Matthew Schmidt	Recruit
Sean Cormier	Recruit

**Work Experience Student**  
None at this time

**On Leave**

Reverend David Anderson	Asst. Chief SVFD Chaplin
Derek Schmidt	Fire Fighter
Don Babineau	Fire Fighter

**ASSOCIATE MEMBERS:**  
Jamie Roberts Associate

*Note - Those names appearing with an asterisk \* are on leave from active duty but are still considered Members, Probationary Members, Recruits in Training or Associate Members.*

Signature of Fire Chief	This O.G. Replaces: _____
Date of Issue: _____	Issued on: _____

**RESPECTFULLY SUBMITTED:**



\_\_\_\_\_  
Jay Sharpe, Fire Chief

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To: Sasamat Volunteer Fire Department (SVFD) Board of Trustees

From: Brant Arnold-Smith, Division Manager, Protective Services and Emergency Management

Date: February 13, 2026

Meeting Date: February 19, 2026

Subject: **2025 Sasamat Volunteer Fire Department Call-Out Statistics**

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#### **RECOMMENDATION**

That the Sasamat Volunteer Fire Department (SVFD) Board of Trustees receive for information the report dated February 13, 2026 titled “2025 Sasamat Volunteer Fire Department Call-Out Statistics”.

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#### **EXECUTIVE SUMMARY**

The Sasamat Volunteer Fire Department (SVFD) call-outs during 2025 totaled 141 calls. The 2025 call volumes are higher (10% higher) than 2024, and have been trending upwards over the past five years.

#### **PURPOSE**

To provide for information the SVFD Board of Trustees the compiled data regarding 2025 call-out statistics.

#### **BACKGROUND**

Annually the Fire Chief provides the statistics from the previous year's call-outs detailing the types of calls, frequency and breakdown per village. With this information, staff compiles the data into a document showcasing the statistics as well as a chart reviewing the call-outs by year and call type. Call types include: Fire calls (FIRE); Medical Emergencies (MESA); Motor Vehicle Incidents (MVI) and Other (Misc.). In 2021 the Fire Chief added new call types: Power Line; Alarms and Burning Complaint call-outs.

#### **2025 CALL-OUTS**

Total call-outs amounted to 141 during 2025 and were distributed between the two Villages as such: Anmore Village 107 (76%); Belcarra Village 34 (24%). Further details are included in the attachment.

#### **ALTERNATIVES**

This is an information report. No alternatives are presented.

#### **FINANCIAL IMPLICATIONS**

This is an information report. There are no financial implications.

#### **CONCLUSION**

The SVFD call-outs during 2025 totaled 141 calls. This represents an increase of ten percent (10%) over the previous year. They were typical in distribution and are consistent with the recent trend of year-over-year increases.

#### **Attachments**

1. “2025 SVFD Call-Out Statistics”

## 2025 SVFD CALL-OUT STATISTICS

The **SVFD** call-outs during 2025:

- **Total Call-Outs** amounted to 141 during **2025**, distributed as follows:
  - Anmore Village 107 (76%)
  - Belcarra Village 34 (24%)
- **Fire Calls (FIRE)** accounted for **12** call-outs **(8.5%)**:
  - Anmore Village 7 (58%)
  - Belcarra Village 5 (42%)
- **Medical Emergencies (MESA)** accounted for **85** call-outs **(60.3%)**:
  - Anmore Village 65 (76%)
  - Belcarra Village 20 (24%)
- **Motor Vehicle Incidents (MVI)** accounted for **12** call-outs **(8.5%)**:
  - Anmore Village 11 (92%)
  - Belcarra Village 1 (8%)
- **Power Lines** accounted for **6** call-outs **(4.3%)**:
  - Anmore Village 3 (50%)
  - Belcarra Village 3 (50%)
- **Alarms** accounted for **21** call-outs **(14.9%)**:
  - Anmore Village 17 (81%)
  - Belcarra Village 4 (19%)
- **Burning Complaints** accounted for **2** call-outs **(1.4%)**:
  - Anmore Village 2 (100%)
  - Belcarra Village 0 (0%)
- **Gas Leak** accounted for **1** call-outs **(0.7%)**:
  - Anmore Village 1 (100%)
  - Belcarra Village 0 (0%)
- **Other (Misc.)** accounted for **2** call-outs **(1.4%)**:
  - Anmore Village 1 (50%)
  - Belcarra Village 1 (50%)



## Sasamat Volunteer Fire Department Call-Outs by Year and Type

