REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for Tuesday, September 16, 2025 at 07:00 PM in Council Chambers, 2697 Sunnyside Road, Anmore, BC.

ELECTED OFFICIALS PRESENT:

Mayor John McEwen
Councillor Polly Krier
Councillor Doug Richardson
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT:

OTHERS PRESENT:

Karen Elrick, Chief Administrative Officer
Esin Gozukara, Manager of Corporate Services
Lena Martin, Manager of Financial Services
Chris Bolt, Manager of Development Services
Josh Joseph, Planner

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1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R127/2025: THAT the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations

None.

5. Adoption of Minutes

5.a Minutes of the Regular Council Meeting held on July 22, 2025

R128/2025: It was MOVED and SECONDED:

THAT the Minutes of the Regular Council Meeting held on July 22, 2025 be adopted as circulated

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

It was MOVED and SECONDED:

R129/25: THAT the Consent agenda be approved.

Carried Unanimously

7.a Local Government Climate Action Program Survey Report

THAT the Anmore Local Government Climate Action Program Survey Report generated on July 24, 2025 be received for information.

8. Items Removed from the Consent Agenda

None.

9. Legislative Reports

9.a Infill Policy Proposed Amendments

Mayor McEwen and Cllr Krier recused themselves at 7:02pm due to a declared conflict of interest.

The Planner provided an overview of the report dated September 12, 2025.

Discussion points included:

- Panhandle safety and potential for involving the fire department;
- Clarification regarding setbacks;

- Frontage and lot size requirements; and
- Importance of ensuring the policy is clear;

It was MOVED and SECONDED:

R130/25: THAT the report dated September 12, 2025, entitled Infill Policy Proposed Amendments from the Village Planner, be received for information;

AND THAT Council direct Staff to prepare and report back with amendments to both the Infill Policy No. 61 and the Official Community Plan -Policy RLU-16 regarding considerations for shared access driveways, panhandle lots and Community Amenity Contribution targets.

Carried Unanimously

9.b Anmore Road Naming Bylaw No. 721-2025 – Ludlow Lane

Mayor McEwen and Councillor Krier returned to the meeting at 7:18 p.m.

The Planner provided an overview of the report dated September 12, 2025.

Discussion points included:

- Clarification regarding address changes.

It was MOVED and SECONDED:

R131/25: THAT first, second and third reading be given to Anmore Road Naming Bylaw No. 721-2025 – Ludlow Lane.

Carried Unanimously

9.c 1000A and 1000B Sugar Mountain Way – Zoning Bylaw Amendment – Bylaw No. 720-2025

Mayor McEwen and Councillor Krier recused themselves from the meeting at 7:21 p.m. due to a declared conflict of interest.

The Planner provided an overview of the report dated September 12, 2025.

Discussion points included:

- Clarification regarding the policies that apply to this lot.

It was MOVED and SECONDED:

R132/25: THAT Council give first, second and third reading to Anmore Zoning Amendment Bylaw No. 720-2025.

Carried Unanimously

9.d Facility Rentals for Social Events Policy No. 86

Mayor McEwen and Councillor Krier returned to the meeting at 7:26 p.m.

The Chief Administrative Officer provided an overview of the report dated September 12, 2025.

Discussion points included:

- Clarification requested regarding the definition of weekend;
- Rental fee and cost recovery; and
- Staffing requirements and associated costs.

It was MOVED and SECONDED:

R133/25: THAT Facility Rentals for Social Events Policy No. 86 be approved;

AND THAT staff be directed to review and update Smoking Control Bylaw No. 448-2008 to reflect current regulations for vaping and cannabis use;

AND THAT staff be directed to update the Noise Control Bylaw No. 517-2011 to reflect the hours set out in Policy No. 86 for weekend rentals of 9 a.m. to 11 p.m.;

AND THAT a budget of $10,000 funded from the Community Enhancement Fund Reserve for New Services be approved for standby and on call staff costs for facility rentals;

AND THAT first, second, and third reading be given to Anmore Fees and Charges Bylaw Amendment Bylaw No. 723-2025.

Carried Unanimously

10. Unfinished Business

None.

11. New Business

11.a Transfer of Private Storm Infrastructure to Village Ownership

The Manager of Development Services provided an overview of the report dated September 12, 2025.

Discussion points included:

- There is a case-by-case process for determining what infrastructure belongs to the Village; and
- Ensuring the infrastructure is up to standard

R134/25: It was MOVED and SECONDED:

THAT Council approve the Policy No. 87 - Transfer of Private Storm Infrastructure to Village Ownership Policy as presented.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

13. Mayor's Report

Mayor McEwen reported that:

- He met with the RCMP Assistant Commissioner Brian Edwards in May and provided clarification on policing costs;
- He had a discussion with a constable regarding motorbiking. The RCMP are working with Port Moody Police on this issue;
- He thanked staff and volunteers for Ma Murray Day;
- He will attend the Mayor's BBQ on September 18th;
- He will attend UBCM next week;
- He attended an SVFD Board of Trustees meeting on September 11th; and
- He received a copy of the Ombudsperson's Report – there was one complaint which did not warrant an investigation.

14. Councillors Reports

Councillor Krier reported that:

- She thanked staff and volunteers on the success of Ma Murray Day;
- She attended a CECI Committee Meeting on September 15th and provided an update on the Accessibility Plan;
- She will attend the Mayor's BBQ on September 18th ;
- She attended the Eagle Ridge Hospital Gala on September 13th;

- She will attend UBCM next week.

Councillor Weverink reported that:

- He attended Ma Murray Day;
- He will attend UBCM next week;
- He encouraged residents to attend the next Environment Committee meeting taking place on September 18th; and
- He offered condolences to Wade MacLeod's family.

Councillor Trowbridge reported that:

- He attended Ma Murray Day; and
- He attended a Parks and Recreation Committee Meeting on September 8th and noted there were many new members and a lot of enthusiasm on the committee.

Councillor Richardson reported that:

- He thanked staff and volunteers for a successful Ma Murray Day; and
- He encouraged the public to donate to the Make My Pet a Yellow Dog Brewing Star contest on behalf of a former Anmore dog named Guiness.

15. Chief Administrative Officer's Report

Ms. Elrick commented on:

- Ditching is underway in the Village and will continue for the next two weeks. She reminded residents to be mindful of the crew and flaggers;
- Committee meetings are currently underway regarding the Pinnacle Ridge application; and
- She addressed misinformation regarding Bill 44. She provided clarification that Council has deemed the Pinnacle Ridge application to be consistent with the OCP and therefore the Village must comply with the legislation and must not hold a Public Hearing.

16. Information Items

None.

17. Public Question Period

Members of the public asked questions regarding:

- Concerns regarding Pinnacle Ridge;
- Consultants contracted by the Village;

Mayor McEwen and Councillor Krier left the meeting at 8:12 p.m. due to a declared conflict of interest.

- Infill policy.

Mayor McEwen and Councillor Krier returned to the meeting at 8:15 p.m.

18. Adjournment

It was MOVED and SECONDED:

R135/25: THAT the meeting be adjourned at 8:15 p.m.

Carried Unanimously

"Esin Gozukara"

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Esin Gozukara, Corporate Officer

"John McEwen"

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John McEwen, Mayor